



Mrs. Kelley Lee
kmlee@alvinisd.net
School ext: 4377

Room B101
Conference 9:10-9:55

English I

Course Description: Students of this course will continue to expand their communication skills through reading a variety of literature, writing for a variety of purposes, and critically thinking for global applications. Grammar and vocabulary will be integrated into lessons.

Required Personal Materials:

- Composition Notebook (exclusive for this class)
- One binder with pocket dividers for all of your classes (to be kept in your backpack to help you get and stay organized)
- Notebook paper
- Sharpened/Mechanical Pencils
- Highlighter(s) for annotating
- A grade-appropriate book to read
- Mask

Bonus Classroom Items (to be donated to the class if you'd like):

- hand sanitizer
- a box of facial tissue

Grades:

Homework/Daily (70%)

Major Grades (30%)

Late Work:

- 1 day late.....-10 points (The highest grade one could possibly receive is 90 %.)
- 2 days late.....-20 points (The highest grade one could possibly receive is 80 %.)
- 3 days late....-30 points (The highest grade one could possibly receive is 70%.)
- 4 or more days late...No credit given

*If a student does not turn in an assignment, a mandatory tutorial or Mav Lab will be assigned. If the student does not attend this tutorial/Mav Lab and complete the assignment, an office referral will be issued.

Make-Up Work: Attendance is key to success in this class, as well as your other classes. If an absence is absolutely necessary (including athletics/school events), it is your responsibility to gather and complete the work you missed. If you are absent on the due date of a standing assignment (meaning you were here when instructions and due date were given before your absence), the work is due immediately upon your return. If you are absent for a test or quiz, you as the student are responsible for scheduling the make-up test, which will be different than the original test. You will receive the number of days missed to complete work. Most assignments are posted in Google Classroom, which is a valuable resource for you to check when you're absent.

* I follow the Manvel High School student handbook/student code of conduct. Please read it.

Course Expectations:

1. Be respectful (of yourself, your classmates, your teacher(s), and your school).
2. Use class time appropriately.
3. Follow all campus rules and expectations.

Tardies: Any student not in class ready to work when the bell rings will be counted tardy. **“Ready to work” is defined as students in their desks with supplies ready.** Students running or jumping into the room as the bell rings ARE tardy. Students not prepared to work when the bell rings ARE tardy. Three tardies result in an ECO.

*If you have questions/concerns about your behavior, consequence, and/or grade, I will be happy to discuss this with you before/after school and/or class but not during class.

Tutorials: I am available after school on Tuesdays from 3:00-4:00. If you need additional help, I am also available by appointment. Students need a pass for tutorials and should arrive on-time, or they may find I have left the classroom to take care of other business.

* Students enrolled in 9th grade in this course are required to take and score a minimum grade on the STARR End Of Course (EOC) assessment as part of their graduation requirement.

Cell Phones and Other Miscellaneous Items: Cell phones and other similar electronic devices (tablets, iPods, iPads, gaming devices, etc) are NOT allowed in class. They must be turned off and stowed away BEFORE entering class. Apple watches must be turned into Airplane mode before entering class. If we need to use a phone for an educational purpose, I will give students permission to use them for that purpose in that time frame. If I see or hear these items during “no cell time,” or they are not being used for the appropriate purposes during designated cell time, they will be taken up in class and will not be returned to the student. Instead, items will be turned into the appropriate assistant principal. Only parents/guardians may retrieve items; cell phones require a \$15 fee be paid in order to retrieve it from the office.

*Please keep all backpacks, purses, and other bags under your desk through the entirety of class. If these items are being a distraction, they will be stored at the front of the class. I will not be responsible for the security of your bag if this occurs.

How to Stay Connected: I use Remind101 and Google Classroom to communicate with you throughout the year. Please join both of these so that you are receiving all of my reminders and announcements. The remind code is g6c696.

Alvin Independent School District Academic Integrity Guidelines

It is the policy of Alvin Independent School District to facilitate honesty and integrity among the student body. Students must work to be successful in the classroom, each on his/her own merits.

Academic misconduct can be defined to include but not limited to, giving or receiving of unauthorized aid on examinations or in the preparing of notebooks, themes, reports or other assignments, knowingly misrepresenting the source of any academic work; unauthorized changing of grades; unauthorized use of school approvals or forging of signatures, plagiarizing of another's work, or otherwise acting dishonestly in the classroom.

Academic misconduct of any kind is unacceptable and will result in disciplinary consequences. The assignment will receive a zero and the parent will be notified at that time. Repeated offenses may jeopardize the student's ability to successfully complete the course.

Examples of Academic Misconduct

Cheating – giving, using, or attempting to see unauthorized materials, information, notes, study aids, or other devices in any academic exercise, including unauthorized communication of information

Fabrication or Falsification – unauthorized alteration or invention of any information or citation in an academic exercise

Plagiarism – knowingly presenting the work of another as one's own (i.e. without proper acknowledgement of the source). The sole exception to the requirement of acknowledging sources is when the ideas or information are common knowledge. This includes the use of Internet sources.

Facilitating Academic Misconduct – giving or attempting to help another commit an act of academic misconduct

Tampering with Materials, Grades or Records – interfering with, altering or attempting to alter school records, grades or other documents without authorization from an appropriate school official for the purpose of changing, falsifying or removing the original information found in such records

Copyright Laws – All applicable copyright laws will be in effect as related to both computer software and printed materials. (See the Alvin ISD Technology Usage Policy.)

Source: University of Kansas and Bentonville High School

***To earn your third hall pass for the first nine weeks, have the following below turned in or with you in class on Friday:

1. Signed Syllabus
2. Assigned class supplies

I have read and understand the information and policies expressed on Mrs. Lee's syllabus.

(Parent's/guardian's signature)

(Student's signature)

(Parent's/guardian's printed name)

(Student's printed name)