

ALVIN INDEPENDENT SCHOOL DISTRICT  
**FORWARD**   
 2020

**HEALTH PLAN**

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## General Overview

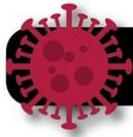
Alvin ISD will follow all safety measures outlined by health authorities for the 2020-2021 academic year. Feedback from our community has been essential through the development of this plan. Alvin ISD continues to commit to the following:

1. The **health and safety** of our students, staff, families, and community is our top priority.
2. Every decision made will take into consideration the latest guidance and direction from local, state, and federal authorities on **operational considerations** during the school day.
3. Alvin ISD will provide the **highest quality instruction** to all students for both virtual and face to face instruction. *(This is not addressed in this plan)*
4. Alvin ISD will support the well-being of **each student** and **every program**.

The Superintendent of Schools, the Deputy Superintendent of Operations, Associate Superintendent of Federal Programs, Chief Operations Officer, and Chief of School Safety will work together to monitor information and data from health authorities, data from internal district operations, and state and local officials in order to determine actions at school facilities in response to the community spread of COVID-19. This group will determine which COVID-19 action level is in effect for the District. The Communications department will notify all campus facilities of any change.

The designated point of contact for COVID related information for Alvin ISD is Rory Gesch, Deputy Superintendent of Operations, [rgesch@alvinisd.net](mailto:rgesch@alvinisd.net). The campus COVID primary point of contact is the designated Campus Administrator on the Campus Emergency Response Team (ERT).

The FORWARD 2020 Health Plan “AISD Health Plan” is designed to align with board policy and COVID protocols from the Texas Education Agency, Brazoria County Health Department, The State of Texas, and Centers for Disease Control. The AISD Health Plan is the district guiding document for procedures or rules related to COVID response. In case of conflicts between the AISD Health Plan and any other guidance shared with district staff, the AISD Health plan will take precedent.



## ALVIN ISD COVID-19 ACTION LEVELS (Updated 12/2020)

LEVEL 1 Minimal Transmission	LEVEL 2 Moderate Transmission	LEVEL 3 Significant Transmission	LEVEL 4 Substantial Transmission
<p>Staff and students screen daily for COVID 19 symptoms prior to arrival</p> <p>Strongly encourage use of face masks for students, staff and visitors</p> <p>Teach and reinforce health hygiene and increased opportunities for hand hygiene</p> <p>Maintain frequent cleaning and disinfecting for commonly touched surfaces</p> <p>Communicate to parents to keep sick students home</p>	<p>Staff and students screen daily for COVID 19 symptoms prior to arrival</p> <p>Mandatory use of face masks for students and staff</p> <p>Teach and reinforce health hygiene and increased opportunities for hand hygiene</p> <p>Intensify cleaning and disinfecting of commonly touched surfaces</p> <p>Consider alternate methods of movement within the school buildings and group activities</p> <p>Consider non-critical gatherings and events could occur as long with mandatory use of face masks and social distancing.</p> <p>Consider ways to meet with parents other than in person.</p> <p>Restrict outside visitors</p>	<p>Staff and students screen daily for COVID 19 symptoms prior to arrival</p> <p>Mandatory use of face masks for students and staff</p> <p>Require all staff and students to wash hands or use hand sanitizer upon entrance to any school facility.</p> <p>Redirect custodial staff hours to intensify cleaning and disinfecting of all commonly touched surfaces throughout the school day</p> <p>Stagger and extend all start and dismissal times</p> <p>Implement multiple social distancing strategies for gatherings, classrooms and movement through the building</p> <p>Consider postponing non-critical gatherings and events</p> <p>Consider closing classrooms/campuses where there are high concentrations of COVID 19 lab confirmed cases</p> <p>Consider limiting number of students on campus</p> <p>Conduct all parent meetings virtually.</p> <p>Restrict outside visitors to essential services only</p>	<p>District facilities will be restricted and all extra-curricular district events cancelled</p> <p>Most education will be conducted via distance learning</p> <p>Maintain close communication with local health officials</p> <p>No outside visitors</p>

## **DISTRICT COMMITMENT 1**

The health and safety of our students, staff, families, and community is our top priority. Every decision made will take into consideration the latest guidance and direction from local, state and federal authorities.

### **General Guidelines**

- There is one licensed nurse assigned to every Alvin ISD school campus.
- All staff members will be required to self-screen for symptoms consistent with COVID 19 each day prior to reporting to work.
- Parents must ensure they do not send a child to school if a child has COVID 19 symptoms or is living in a household with a confirmed or presumed positive case.
- Students and staff will be required to maintain social distancing whenever possible.
- All staff members will be required to wear face masks in all common areas in school buildings and support buildings.
- All students grades 1 and above will be required to wear face masks in all common areas, including classrooms. Prekindergarten and kindergarten age students will be highly encouraged to wear face masks.
- Daily temperature checks of all students upon entrance to a school will not be performed due to the likelihood that this would create congregations of students. However, each campus has been provided multiple no-touch infrared thermometers for screening symptomatic students and staff.

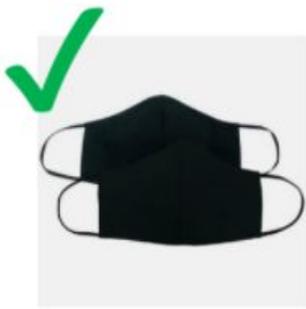
## Training Protocols

### Student Training

- Campus nurses will train all teachers to model and monitor proper hand hygiene, use of face masks, respiratory etiquette, and social distancing guidelines.
- All students will be trained on proper handwashing and sanitizing protocols.
- Each teacher will have scheduled handwashing times throughout the day.
- Students will be encouraged to sanitize their instructional area at appropriate times throughout the school day.

### Employee Health Protocols:

- All Alvin ISD employees will be required to complete self-screening daily prior to reporting to work. This will be managed through a third party vendor, which will send notice to the supervisor of anyone who has not completed the self-screening or who has indicated symptoms consistent with COVID 19. These employees will be excluded from work and will be able to report back to work as follows:
  - 10 days have passed since the initial onset of symptoms **AND**
  - Fever free for 24 hours without use of fever reducing medications **AND**
  - Symptoms have improved **OR**
  - Health care provider has cleared the individual to return to work **OR**
  - Employee received a negative test result using a molecular amplification detection or antigen test **AND** has been 24 hours fever or diarrhea free and symptoms have improved.
- All employees shall know, understand, and practice methods to protect themselves and others from COVID-19 at work.
- All employees must practice appropriate cleaning and disinfection, hand hygiene, and respiratory etiquette.
- All employees shall regularly wash their hands when reporting to work and after using the restroom.
- All employees shall maintain the recommended social distancing from others.
- Staff will be required to wear face masks during moderate to significant transmission levels in all common areas within the building.



- If an employee has symptoms that are consistent with COVID 19 while at work, they will be evaluated by the campus nurse or the department designee.
  - The employee will be isolated and sent home
  - The employee will be able to report back to work as follows:
    - 10 days have passed since the initial onset of symptoms **AND**
    - Fever free for 24 hours without use of fever reducing medications **AND**
    - Symptoms have improved **OR**
    - Health care provider has cleared the individual to return to work **OR**
    - Supervisor has cleared the individual to return to work based on individual symptoms and circumstances
    - Employee received a negative test result using a molecular amplification detection or antigen test **AND** has been 24 hours fever or diarrhea free and symptoms have improved.
- Consistent with school notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, the District will notify all teachers, staff, and families of all students in a school if a lab-confirmed COVID-19 case is identified among students, teachers, or staff who participate in any on-campus activities.
- Any individual who returns after a COVID-19 positive must be cleared through the Human Resources Department prior to the day of return.

### **EMPLOYEE CONTACT TRACING:**

- Contact tracing is a process to obtain voluntary information from positive cases in an effort to reduce disease community spread. Any personally identifiable information collected will be kept confidential by the District.
- Contact Tracing will be conducted by the staff member's supervisor. The supervisor will ask the individual to report who they have been in close contact with within the past 2 days prior to symptom onset or 2 days prior to positive test.
- The supervisor will contact these individuals and inform them of possible exposure and give them directions on self-quarantine.

## Student Health Protocols:

- All students will be required to undergo a self-screening daily prior to coming to school.
- All students must practice appropriate cleaning and disinfection, hand hygiene, and respiratory etiquette.
- All students shall regularly wash their hands at scheduled times throughout the school day.
- All students shall maintain recommended social distancing from others, whenever possible.
- Students in grades 1st through 12th grade shall wear face masks during moderate to significant transmission levels, including in the classroom.
- Student in prekindergarten and kindergarten will be highly encouraged to wear face masks
- Students' individual needs will be addressed on a case-by-case basis.
- If a student has symptoms that are consistent with COVID 19 while at school, they will be evaluated by the campus nurse or the department designee.
  - The student will be isolated
  - The student will be required to wear a face mask
  - The parent will be required to pick up the child within one hour
  - The student will be able to report back to school as follows:
    - 10 days have passed since the initial onset of symptoms **AND**
    - Fever free for 24 hours without use of fever reducing medications **AND**
    - Symptoms have improved **OR**
    - Health care provider has cleared the individual to return to school
    - Student received a negative test result using a molecular amplification detection or antigen test **AND** has been 24 hours fever or diarrhea free and symptoms have improved.
- If a student presents with COVID 19 symptoms while at school, students will be removed from the student's classroom and taken to an alternate location on campus (e.g., go on a walk outside, move to a different classroom, etc.) while the classroom is cleaned and sanitized.
- If a student is awaiting COVID test results, he or she should not report to school until test results have been obtained.
- Consistent with school notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, the District will notify all teachers, staff, and families of all students in a school if a lab-confirmed COVID-19 case is identified among students, teachers, or staff who participate in any on-campus activities.

## STUDENT COVID TRACING:

- Contact tracing is a process to obtain voluntary information from positive cases in an effort to reduce disease spread. Participation is voluntary and only done with parental permission. Any personally identifiable information collected will be kept confidential by the District.

- Student Contact Tracing will be conducted by the school nurse or a member of the campus emergency response team. It will involve asking which staff and students that the student has been in close contact with within the past 2 days prior to symptom onset or 2 days prior to positive test. This is in order to contact these individuals and inform them of possible exposure, initiate self quarantine, and also to determine cleaning and containment procedures for district facilities.

### **COVID-19 Symptoms:**

In evaluating whether an individual has symptoms consistent with COVID-19, the District will consider the following questions:

Has the individual recently begun experiencing any of the following in a way that is not normal for them?

- Any of the following symptoms indicate a possible COVID-19 infection:
  - Temperature of 100.0 degrees Fahrenheit or higher
  - New uncontrolled cough that causes difficulty breathing (or, for students with a chronic allergic/asthmatic cough, a change in their cough from baseline);
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Muscle or body aches
  - Headache
  - New onset loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea

### **Close Contact**

This document refers to “close contact” with an individual who is lab-confirmed or probable to have COVID-19 occurring between 48 hours prior to the case’s onset and the date criteria for release from isolation are met.

Close contact is defined as:

- being directly exposed to infectious secretions (e.g., being coughed on)

**OR**

- Being within 6 feet for a largely uninterrupted or sustained extended contact period throughout the course of a day for cumulatively 15 minutes or more; however, additional

factors like case/contact masking (i.e., both the infectious individual and the potential close contact have been consistently and properly masked), ventilation, presence of dividers, and case symptomatology may affect this determination.

Either defines close contact if it occurred during the infectious period of the case, defined as two days prior to symptom onset to 10 days after symptom onset. In the case of asymptomatic individuals who are lab-confirmed with COVID-19, the infectious period is defined as two days prior to the confirming lab test and continuing for 10 days following the confirmation lab test.

## **Close Contact Exposure**

### ***Employees***

Employees must report to their supervisor if they have had close contact with an individual who is lab-confirmed with COVID-19. Educators have been classified as [Critical Infrastructure](#) by the Department of Homeland Security as of August 18, 2020. Under this definition education employees who are asymptomatic can continue to report to work after exposure to a COVID positive individual.

Employee who is exposed must:

- Report exposure to supervisor/HR
- Pre-Screen Daily:
  - Have temperature taken daily.
- Regular Monitoring: Employees should continually monitor themselves. If they begin to show symptoms they must report to their supervisor immediately and leave the workplace.
- Wear a Mask: The employee should wear a face mask at all times while in the workplace for 10 days after last exposure.
- Social Distance: The employee should maintain 6 feet and practice social distancing as work duties permit in the workplace.
- Disinfect and Clean work spaces: Clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment routinely.

### ***Students***

Students will receive remote instruction if they have had close contact with an individual who is lab-confirmed with COVID-19 until the 10 day incubation period has passed or until the student has obtained a negative test result using a molecular amplification detection or antigen test and 7 days have passed. Parents must report to their campus nurse or Principal if their child has had close contact with an individual who is lab-confirmed with COVID-19.

## **DISTRICT COMMITMENT 2**

Every decision made will take into consideration the latest guidance and direction from local, state, and federal authorities on operational considerations during the school day.

### **School Operations**

#### **Arrival/Dismissal/Transitioning**

##### **Arrival**

- Multiple entry points will be established
- Students will report straight to classrooms
- All areas of the building (gym, cafeteria, larger classrooms, common areas, etc.) will be utilized to limit the size of student groupings, as necessary

##### **Dismissal**

- Multiple exit points will be established.
- Campuses will implement staggered release procedures.
- Students will be released straight from their classrooms

##### **Transitioning**

- The transitioning of students will be limited during the school day.
- Students in grades PK-2 will be self-contained with one teacher.
- Students in grades 3-5 will have a maximum of two content teachers. Teachers will rotate into the classrooms to limit student transitioning.
- Classroom doors will be left open to reduce high touch areas as appropriate.
- Traffic patterns will be established throughout the campus that separate individuals to the greatest extent possible.
- Staff and signage will be posted to reinforce social distancing expectations.

## **Meal Service**

All child nutrition staff will use PPE while performing job responsibilities and will be trained to practice health and hygiene regulations. To ensure the safety of students and staff, personal orders of prepared food deliveries from restaurants to campus should not be admitted nor accepted. Visitors will not be allowed during breakfast/lunch times. Cafeterias will be disinfected regularly. Students will use hand sanitizer or wash hands before entering the cafeteria serving area.

## **Breakfast**

- Students will eat breakfast in classrooms whenever possible.
- When that is not possible, only students eating school breakfast will be allowed in the cafeteria in the morning.
- Students will be seated with appropriate social distancing.
- Cafeteria and serving areas will be cleaned and sanitized as students transition to class.

## **Lunch**

- Students will utilize the cafeteria for lunch on a limited basis.
- Students may eat in various locations throughout the building to maximize social distancing.
- When/If reporting to the cafeteria for lunch, students will be released on a staggered schedule.
- Lunches will be "Grab and Go."
- Cafeteria, serving, and eating areas will be cleaned and sanitized between each group.
- Increased cafeteria serving hours and periods will reduce the student volume per lunch period.

## **Transportation**

As a response to COVID, Alvin ISD encourages all families, with the ability to do so, to transport children to and from school. Bus transportation will be offered; however, the standard number of transported students compromises the ability to socially distance. For this reason, students utilizing bus transportation will be required to utilize face masks.

- At the bus stop, bus riders should social distance themselves 6 feet from each other while waiting to board the bus.
- Bus seating will be assigned.
- All students will use hand sanitizer upon boarding the bus.
- All bus drivers and monitors will wear facemasks.
- Buses will be unloaded from front to back when arriving at the school.
- Each bus will be sanitized between routes.
- Transportation staff will be trained in proper sanitation procedures.
- Buses will be thoroughly disinfected on a scheduled rotation.

- All Alvin ISD vehicles will be equipped with sanitation and cleaning supplies.

### **Campus Organization/Procedures**

It is our promise to maintain a warm and inviting learning environment in our classrooms while simultaneously following health guidelines.

- All Alvin ISD campuses will operate on a schedule to limit student transitioning during the instructional day.
- When permitted, student gatherings will be held outdoors.
- Water fountains will not be accessible. Students should bring water to school.
- Outdoor play and learning will be encouraged.

### **Health and Hygiene Practices**

In the Classroom Setting:

- Students will be seated with as much separation as feasible without disrupting the educational experience.
  - Partitions or face shields will be provided and used in some instructional settings, primarily at times of small group instruction.
- Visual reminders of distancing requirements will be used in all classrooms.
- Shared materials will be limited and cleaned between uses.
- Instructional staff shall maintain up to date seating charts for all classrooms.

General Procedures:

- Hand sanitizer stations will be at the entrances of each facility.
- Campuses will have structured times for student handwashing.
- Students and staff will be instructed in proper handwashing techniques.
- Students and staff will be trained in proper health hygiene and disease transmission prevention measures.
- Signage for proper hygiene practices will be posted throughout the buildings, in the restrooms, and at the entrances.
  - [Hand Washing for Restroom](#)
  - [Building Signage - English](#)
  - [Building Signage - Spanish](#)
- Building systems will be adjusted to allow as much fresh air circulation as possible.
- All campus HVAC systems are equipped with virus destroying ultraviolet sterilization of the air in duct systems.

### **Campus Cleaning Plan:**

Campuses will be continuously cleaned throughout the instructional day by reassigning an appropriate number of evening custodial staff to daytime operations. Focused cleaning areas will include frequently touched surfaces, objects of student transition, and high volume common

areas. District staff have been trained in the use of approved professional cleaning and disinfecting products using methods developed for safe use in the student environment. Each school day will end with after hour deep cleaning and sanitizing of the instructional areas, restrooms, and common areas for quality assurance.

- Campuses will be cleaned throughout the instructional day.
- Custodial staffing will be realigned to allow for ongoing cleaning of touch surfaces during the instructional day.
- Classrooms will be equipped for cleaning between changing student groups.
- Each classroom will be supplied with sanitation supplies for each classroom and common area to maximize cleanliness from space to space.
  - Cleaner is a food-safe Hydrogen Peroxide based product.
- Cleaning products will be stored appropriately when not in use.
- Cleaning and disinfecting will occur each day after school hours.
- Each classroom and restroom will be cleaned/disinfected at the end of each day.
- Custodians will wear masks and gloves during work hours.
- Staff will have access to supplies to clean/disinfect working surfaces and shared objects after each use and during breaks in instruction.
- Alcohol-based hand sanitizing stations will be located throughout the building in common areas.

#### **Extra-Curricular/Non-Academic Activities:**

- Hand sanitizer will be available in gym areas, and equipment will be sanitized on a regular basis.
- Athletics and extracurricular activities will be conducted in alignment with UIL guidelines.
- Locker room use will be determined by TEA/UIL. If locker rooms can be accessed, all locker room space will be utilized to follow social distancing guidelines.
- Bus travel will follow transportation guidelines provided by Alvin ISD and TEA.
- Non-UIL activities will follow the same COVID-19 related guidelines as UIL activities.
- No indoor Pep-Rallies will occur during the Fall Semester. Outdoor Pep-Rallies or gatherings must be in compliance with state social distancing guidelines.
- Handwashing or hand sanitation stations shall be available for any activity.
- Use of face masks should be implemented as feasible.
- Spectator attendance at games and contests may be limited based on TEA and UIL guidelines.
- Event procedures will be in place to minimize face-to-face interactions.
- Separate entrances and exits may be utilized, and event doors may be propped open to minimize physical contact with handles.
- Spectator seats may be marked and/or configured in a way to enforce social distancing.

- Concessions and/or concession sales may be limited to encourage social distancing and to follow health and safety guidelines.

### **Visitors/Deliveries/Miscellaneous**

- To limit exposure, informal campus visits will be restricted. (including during meal time).
  - Essential meetings will be done by appointment or through a virtual format.
  - In the event an individual visits a campus, they must pass a screener with temperature monitoring to access a school campus.
  - Individuals who proceed beyond the reception area will follow specific guidelines for visitors.
  - Visitors and staff will adhere to safety protocols, including physical distancing for meetings.
  - Cleaning/disinfecting will occur after each meeting.
- All visitors entering the building must sanitize hands upon entry.
- Until further notice, the use of field trips to enhance the educational experience will be postponed.
- Until further notice, there will be no large student assemblies.

### **Physical Education**

Whenever possible, physical education classes will be held outside to allow for maximum social distancing between students.

- Visual markers will be on the gym floor and bleachers as reminders of social distancing rules.
- Locker room and class size will be determining factors when it comes to dressing out for secondary physical education classes.
- Students will be placed in smaller, appropriate groups for instruction and activities for appropriate social distancing.
- Students will need to provide their own water bottles.
- Restroom use will be the practice of “one in and one out.”
- Equipment will be disinfected throughout the day.
- Any activities bringing students into close physical contact will be avoided. Activities requiring multiple students to touch or handle the same equipment will be avoided.
- Sanitizing areas and access to handwashing will be provided.
- Outdoor play and learning will be encouraged.
  - Elementary students will have designated times for recess and other physical activities.
  - Students will sanitize their hands when entering and leaving outside play areas.
- Individuals who are engaged in high-intensity activities, like running, may not be able to wear a cloth face mask if it causes difficulty breathing. If unable to wear a cloth face mask, consider conducting the activity in a location with greater ventilation and air

Updated 12/17/2020 (LB)

exchange (for instance, outdoors versus indoors) and where it is possible to maintain physical distance from others. Teachers can allow students to remove face masks during physical activity (i.e., recess or P.E.) with the implementation of social distancing and recommended prevention guidance.



### **Social/Emotional Needs**

Along with the implementation of several health and safety protocols to address student and employee needs, Alvin ISD will also address the social and emotional needs of students and staff.

Plans include:

- Provision of professional learning opportunities on social/emotional learning (SEL) and trauma-informed classrooms.
- Provision of in-class instructional opportunities on social/emotional learning, following specific SEL competencies (Self-Awareness, Self-Management, Social Awareness, Relationship Skills, Responsible Decision-Making).
- Adjust curriculum to support digital and social milestones.
- Develop/implement mental health supports for students and employees.

Support Coping and Resilience

- Employees and students are encouraged to take breaks from watching, reading, or listening to news stories about COVID-19, including social media if they are feeling overwhelmed or distressed.
- Employees and students need to be eating healthy, exercising, getting sleep, and finding time to unwind.
- Employees and students are encouraged to talk with people they trust about their concerns and how they are feeling.
- National distress hotline: 1-800-985-5990, or text TalkWithUsto 66746

### **Educating Students and Staff about COVID-19**

Be aware that the stigma surrounding COVID-19 can occur. Stigma is associated with a lack of knowledge about how COVID-19 spreads, a need to blame someone, fears about disease and death, and gossip that spreads rumors and myths. It can adversely affect mental health and may prevent people from reporting illness and taking appropriate precautions. Both students

and staff should be well educated about the virus so that fear, anger, and confusion are not misdirected at people.

- Maintain privacy and confidentiality for anyone who reports symptoms, seeks care in the clinic, tests positive, or is identified during contact tracing
- Be transparent: quickly communicate risk, or lack thereof, from contact with people and environments.
- Speak out against and correct any negative language or behavior (including on social media) that stereotypes, identifies and singles out, or blames any person or group for spreading the virus
- Make sure that images used in communications and publications reflect the diversity of your community and do not reinforce stereotypes.

## **UIL/Athletic Guidance**

### **Athletics COVID Protocols**

The health and safety of our student-athletes is our number one priority and the following guidelines are based on what is currently known about COVID-19. Alvin ISD Athletics will continue to work closely with the UIL, and modifications to this plan will be updated as additional information becomes available.

### **Key Principles**

All students will be issued a face mask to be used during all practices and games.

- The only time a face mask is not being used is while eating or drinking.
- When doing an active repetition, they may remove their mask (Alvin ISD highly encourages that they continue to wear the mask)
- Staff will wear a face mask when working with student-athletes
- All face masks should cover the mouth and nose completely.
- All parents and visitors 10 years of age or older must wear a face mask upon entry to an area where UIL activities are being conducted, or practices are being held.

Exceptions to wearing a face mask include:

- Any person with a medical condition or disability that prevents wearing a face mask;
- While a person is consuming food or drink;
- While the person is in a swimming pool, lake, or similar body of water
- Any other reason or circumstance indicated under Executive Order GA-29.

Updated 12/17/2020 (LB)

Face-to-face interaction and person-to-person contact will be limited according to social distancing standards.

Infection-spreading mitigating measures will be emphasized before, during, and after team activities when practical, including handwashing and hand sanitizing.

Routine and enhanced cleaning and sanitation measures will be implemented for all equipment and common areas.

Facility entry and exit points will be coordinated at each campus to minimize personal interaction and facilitate social distancing.

### **Disinfecting and Sanitizing**

- Athletic facilities will be disinfected and sanitized per industry guidelines, before, during, and after all activities. Emphasis will be given to ensuring disinfecting high touch surfaces and surfaces that are used by multiple student-athletes between users.
- Weight room equipment will be sanitized after each use and before a different athlete uses it. Spray bottles with sanitizer and paper towels will be at each station so that athletes can spray and wipe all surfaces after use.
- Sports equipment, including all balls will be sanitized after use in sport specific skills sessions.
- Staff must play an active role in maintaining cleanliness of high traffic areas.

### **Student Athlete Requirements**

Before students arrive at school parents are to screen their kids for any symptoms associated with COVID-19.

- Upon arrival at an athletic facility, each student athlete will have their temperature checked by school district personnel and be properly screened. If a student athlete has a temperature of 100 degrees or above, they will be sent home.
- Any student-athlete who appears to have symptoms or who becomes sick during the day will be immediately isolated from the others and will need to return home.
- Restroom use will be limited to “one in and one out” model. All student-athletes are encouraged to open the doors with paper towels with dry hands.
- Water will not be provided for student athletes. Student-athletes will be required to bring their own individually labeled water bottles. They are prohibited from sharing water bottles.

## **AISD Staff Requirements**

- Staff will check in each day to be screened and have the trainers check their temperature. If a staff member has a temperature of 100 degrees or above, they will be sent home.
- Staff will wash and sanitize their hands before, during, and after workouts.
- Staff will bring their own labeled water bottle.
- Staff will wear a mask when working inside the building.
- Staff must report if they are experiencing COVID-19 symptoms, tested positive, or been in close contact with a person with a COVID-19 confirmed case.

## **Entry Procedures**

- All student-athletes are required to enter indoor facilities via the entrance predetermined for your campus. Parking will be predetermined for each group to minimize interactions when student athletes are arriving and departing. Screening checkpoint will be managed by Alvin ISD coaches. This is THE ONLY permissible entry for employees/student-athletes. All other entry points will be inaccessible.
- Student-athletes are required to do the following:
  - Six feet social distancing indicators will be set up along the sidewalk. The denotations will assist in keeping student-athletes at a safe distance from each other as they are waiting to get screened prior to entering the indoor facility. Signage will also be posted on the front door, so student-athletes have the ability to fill out the screening questionnaire if they forgot to complete it ahead of time.
- Visitors will be allowed to access the areas where UIL activities are being conducted, however, they must be screened and wear a face mask. A coach from the visiting school will be required to sign that their student athletes have been properly screened.
- Alvin ISD is permitted to prevent any individual who fails the screening criteria from being admitted into school facilities or UIL activities until they meet all criteria.

## **General Workout/Practice Procedures**

### **Indoor Regulations**

- Social distancing standards must always be maintained.
- Capacity is 40% of building.
- Staff/Students must wear a mask.
- Staff/Students must sanitize their hands before, during, and after practice.

### **Outdoor Regulations**

- Groups must social distance during workouts whenever possible.
- Social distancing standards must always be maintained.
- Staff/Students must wear a face mask.

- Athletic facilities will have a maximum of 50% capacity.

### **Entrance and Exit Procedure**

- All staff members and student-athletes will enter and exit athletic areas at designated locations as directed during orientation.
- All staff members and student-athletes will sanitize their hands upon entering and exiting.
- All students and coaches must wear a face mask.

### **Strength and Conditioning Workout Procedures**

- Both athletes and staff will wash and sanitize their hands before, during, and after workouts.
- All participants will wear a face mask when inside the building.
- There will be no high fives, back slaps, or any other physical encouragement.
- Social distancing standards when not actively exercising will be maintained at 6 feet.
- Social distancing standards when actively exercising will be maintained at 10 feet.
- All equipment will be disinfected and wiped after every use.

### **Sport Practice Procedures**

- Athletes' workout and skills groups will be coordinated by Strength and Conditioning staff and head coaches in order to minimize exposure.
- Sport specific skills may include specific sports equipment that will be sanitized after each group
- Any equipment should be regularly cleaned and disinfected during sessions.
- Equipment should not be shared between groups when possible.

### **Parent/Guardian Communication Plan**

- Electronic communication with parents/guardians will be provided as needed.
- All student-athletes will be advised on procedures on day one of the athletic period/practice.

### **Preparing Staff and Athletes**

- All AISD staff members will meet with Campus Coordinators, to learn COVID-19 procedures and protocols.
- Student-athletes will be required to participate in a brief orientation on day one of athletics or practice outlining the safety procedures for each campus and all safety expectations.

- All staff and athletes will receive a face mask to use during practices and games.

### **Preparing Facilities**

- Social Distancing, Rest Room, Handwashing, and Check-In signs will be made and hung throughout the facilities.
- All areas will be properly disinfected before they are used by student athletes.

### **Water Bottles and Food**

- Students may not share water bottles.
- Students should bring their own water bottles for the day.
- Students should clearly label bottles to prevent confusion or sharing of water bottles.
- Students may not share food or beverages.
- Training staff will provide water refills as needed per UIL guidelines.

### **Cleaning Student Equipment**

- Proper disinfecting requires “Dwell” time, or time allowed for the disinfectant to be on a surface. The longer it stays on the surface, the more it disinfects.
- The manufacturer of the district’s cleaning product recommends a minute dwell time, although it has a 1 second contact time for Coronavirus.
- Best practice is to spray the surface 6-8 inches away and allow dwell time.

### **Travel**

- Alvin ISD will follow TEA guidelines issued for transportation.
- Students/Staff athletes will travel to events on an Alvin ISD school bus.
- Students/Staff must wear a face mask while on a school bus.
- Students/Staff must sanitize their hands before entering and exiting the bus.
- Students are approved to ride home with their parents if they turn in the student release form before leaving for the competition. Students will ***only*** be released to their ***parents***. Forms can be picked up from the campus athletic secretary or coach.

### **Locker Room Use**

- Locker rooms will be cleaned and sanitized before and after they are used.
- When possible doors and windows will be open to help with airflow.
- When possible schools will use air purifiers to improve air quality.
- Students/Staff must wear a mask while in the locker room.

- Staff will be assigned to monitor locker room areas to ensure that students are wearing face masks and maintaining social distancing when possible.
- Students will only be allowed in the locker room before and after athletic period or practices.

## **Games and Practice Protocol**

### **Athletic Facilities**

- Alvin ISD will make hand sanitizer, soap, and water, or similar disinfectant readily available in these areas.
- Congregation areas will be regularly cleaned and disinfected including frequently touched surfaces.
- Students/Staff must wear a face mask while in locker rooms, meeting rooms, training rooms, and any other areas where students may congregate other than showers.
- Staff will wear a mask and gloves when disinfecting equipment or doing laundry.

### **Practice**

- All surfaces in practice areas should be thoroughly disinfected throughout and at the end of the day.
- Any equipment should be regularly disinfected before, during, and after practice sessions.
- When Alvin ISD provides food or drinks students are not allowed to share these items.

### **Teams and Participants**

- When hosting opposing schools Alvin ISD will designate a clean and disinfected area for the team to unload and load buses separate from fans, spectators, and other non-essential individuals for the team.
- Teams visiting Alvin ISD will be required to acknowledge that all student athletes are properly screened before entering Alvin ISD athletic facilities.
- Visiting teams' locker rooms will be cleaned and sanitized before their arrival. Visiting teams are responsible for cleaning and disinfecting equipment once it is unloaded.
- Before each game, Alvin ISD will follow a screening protocol for all staff, volunteers, sports officials, and any other individuals involved in working the event.
- Alvin ISD will not provide water for visiting teams. Each school will need to provide its own water. During football season Alvin ISD will provide 75 sealed Gatorade/Powerade for each varsity game.

- Alvin ISD will clean and disinfect auxiliary areas that athletes or staff may use during a game or event. AISD will provide access to these areas that limit potential contact between participants and non-participants.
- Alvin ISD will provide officials an area to enter and exit separate from fans when possible. Officials will be provided a dressing area and meeting area, if applicable, that has been cleaned and disinfected.
- Pregame meetings between teams and or sports officials should be planned to allow appropriate distancing between individuals.
- Pregame and postgame gestures of sportsmanship should be conducted between teams and sports officials in ways planned to help reduce the risk of spread of COVID-19. There will be no pre or post game handshakes.

### **Student Groups (Marching Band, Cheerleaders, Drill Teams, and Other District Approved Groups)**

- These groups will remain separate from the game or contest participants at all times.
- Student groups are required to wear a face mask as described in Executive Order GA-29.
- Alvin ISD will limit the number of students and staff given access to the playing area and ensure the protocols for entering and exiting playing areas are in place.
- Fans and spectators should be located to provide at least 10 feet of distance from bands playing wind instruments from the stands.
- These students should maintain appropriate distancing from game or contest participants at all times, including when on the sidelines.

### **Spectators, Audience, Fans, and Media**

- Alvin ISD will limit all athletic facilities to 40% capacity and require appropriate social distancing. Everyone entering Alvin ISD facilities will be required to have a face mask as described in Executive Order GA-29.
- Alvin ISD will post visible signs stating that any individual who is confirmed to have, suspected to have, are experiencing symptoms of, or have been in close contact with an individual who has been confirmed to have COVID-19 should not enter the facility.
- Alvin ISD will provide a remote ticketing option to help manage capacity limitations.
- Groups should maintain at least 6 feet of distance from other groups at all times, including the process of admission and seating. A group is defined as no more than 10 people including the members of the household and those persons who traveled together to the facility.

- Alvin ISD will not allow seating in consecutive rows and will request that spectators allow 6 feet between each group for social distancing.
- Pathways for spectator ingress and egress will be clearly marked and unobstructed.
- Alvin ISD will provide hand sanitizing stations at the entrance and inside the facilities.
- Press Box seating will include social distancing of at least six feet between individuals when possible.
- Schools should limit access to working media providing coverage of the event to ensure screening protocols are followed.
- All interviews should be conducted while wearing face masks and maintaining at least six feet of distance between the interviewer and individuals being interviewed.
- Passes will not be accepted at Alvin ISD events.
- Scouts will not be allowed access to the press box due to COVID-19 protocol.

### **Concession Stands and Food Service**

- Staff, contractors, and volunteers involved in food service are required to wear face masks as described in Executive Order GA-29.
- Alvin ISD facilities will avoid leaving condiments, silverware, flatware, glassware, or other traditional table top items on unoccupied tables or at the counter. Sites will only provide condiments or flatware upon request, and in a single use, individually wrapped items.
- Alvin ISD will regularly clean and disinfect the food service counters and area.
- Alvin ISD staff and volunteers involved in food service will limit contact with food and patrons as much as possible.
- Before each game, Alvin ISD will follow the screening protocols for all food service staff and volunteers.

## **Appendix A - Strategies to Support Students' Wearing Cloth Face Masks in Schools**

### **All Students**

- Encourage parents, caregivers, and guardians to practice wearing cloth face masks with students at home. If parents, caregivers, and guardians model appropriate use of face masks and help students get used to wearing them, students may be more comfortable using them.
- Introduce students with sensory concerns/tactile sensitivities to face masks with a variety of materials, prints, and textures, and allow them to choose which face mask is most comfortable.
- Use behavioral techniques such as positive reinforcement to increase the likelihood that students will comply with face-mask guidance and other prevention practices.
- Encourage parents, caregivers, and guardians to include students in the selection of their cloth face mask and/or the material that is used to make it. This might increase a child's acceptance of wearing the cloth face mask.
- Display age-appropriate posters and materials with visual cues that show the proper way to wear a face-mask in classrooms and hallways. Consider incorporating images of popular influencers promoting or modeling the use of cloth face masks.
- Include reminders about face masks in daily announcements, school newspapers, and other All communication should be in an appropriate format, literacy level, and language. Consider including how to properly use, take off, and wash cloth face masks in back-to-school communications educational materials.

### **Elementary School Settings**

- Ensure that teachers and school staff are available to help students put on and adjust face masks as needed and that teachers and staff wash or sanitize their hands with hand sanitizer that includes at least 60% alcohol before and after doing so.
- Play games or engage in other fun activities that teach students how to wear a face mask.
- Consider using some art materials or other creative outlets to help students understand why face masks help reduce the spread of COVID-19.
- Share social stories about face masks with students, so they know what to expect at school. A social story is similar to a simple picture book that teaches students what to expect in social settings.
- Use behavioral techniques, such as positive reinforcement, to increase the likelihood that students will comply with face-mask guidance.

### **Junior High School Settings**

- Show short videos or incorporate short lessons (less than 10 minutes) that teach students how to wear a face mask. Consider including videos with celebrities, musicians, athletes, or other influencers popular among this age group.
- Follow videos with verbal instructions that demonstrate the correct ways to wear a face mask.
- Engage the class in discussions about why face masks help reduce the spread of COVID-19.
- Incorporate a lesson into the science curriculum on how respiratory droplets spread infectious disease.
- Create a school competition for the best health communication strategy to highlight the importance of wearing a cloth face mask to middle school students.

### **High School Settings**

- Show videos or incorporate lessons that teach students how to wear a face mask, including the correct and incorrect ways to wear a face mask. Consider including videos with celebrities, musicians, athletes, or other influencers popular among this age group.
- Ask students to write a short paper on the science behind the use of cloth face masks as a form of source control.
- Create a school competition for the best health communication strategy to highlight the importance of wearing cloth face masks to high school students.

### **Students with Special Healthcare Needs**

- Ask parents, caregivers, and guardians to practice wearing face masks at home before the student returns to school.
- Share social stories about face masks with students, so they know what to expect at school. A social story is similar to a simple picture book that teaches students about what to expect in social settings.
- Introduce students with sensory concerns or tactile sensitivities to face masks with a variety of materials, prints, and textures, and allow them to choose which face mask is most comfortable.
- Use behavioral techniques such as positive reinforcement to increase the likelihood that students will comply with face-mask guidance and other prevention practices.

## Appendix B - Employee Use of Face Masks

### General

- All employees shall wear a face mask over the nose and mouth when inside a commercial entity or other building or space open to the public, or when in an outdoor public space, wherever it is not possible to maintain six feet of social distancing from another person not in the same household.
- For the purposes of this document, masks include non-medical and medical grade disposable face masks and cloth face masks (over the nose and mouth).
- Schools are required to comply with the governor's executive order regarding the wearing of masks.
- In addition to the executive order, school systems may require the use of masks for adults or students for whom it is developmentally appropriate (Children ages 6-9).
- When it is impractical for students to wear masks for certain activities, schools must require students, teachers, staff, and visitors maintain six feet of social distance. In addition, all will be required to wear masks when entering and exiting facilities and practice areas and when not actively engaging in those activities.
- Schools may, for example, allow students who are actively exercising to remove masks. Steps should be taken to maintain social distance, as feasible, from other students, teachers, and staff who are not wearing masks.
- However, schools must require students, teachers, and staff to wear masks as they arrange themselves in positions that will allow them to maintain safe distancing.
- Staff do not have to wear masks while they are consuming food or drink but shall remain socially distanced during all meals.
- Staff do not have to wear masks while:
  - exercising outdoors or engaging in physical activity outdoors, **and**
  - maintaining a safe distance from other people
- Exceptions may be granted to an individual employee by the Campus Administration or nurse based on the following criteria:
  - any person with a medical condition or disability that prevents wearing a face mask per their health care provider (individual must meet with campus administration and provide documentation/evidence of reason for exception)
  - If exception is approved, a face shield will be required.

### Indoor Activities

- Staff shall wear face masks while inside a building.
  - Individuals working alone in a classroom or office space do not have to wear a mask or face mask.
- Use of a facemask in combination with a face shield are mitigating factors in small group instruction. It is recommended that students use face shields in addition to face masks in small group or collaborative work.

Updated 12/17/2020 (LB)

- For activities that may require the student to see a teacher's or staff member's mouth, the use of clear masks should be considered. These are being provided by the deaf education cooperative for all of our teachers who have students with hearing impairments in the classroom. They have also been provided to all speech language pathologists.
- An individual with a face shield may briefly pull down their mask to expose their mouth for instructional purposes.
- An instructor or speaker can use a face shield without a mask while presenting if 6 feet or more separation is maintained from other individuals.
- Face masks should be worn when an individual is moving about the hallways.

## **Appendix C - Communications Plan**

Consistent with school notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, Alvin ISD will notify all teachers, staff, and families of all students in a school if a lab-confirmed COVID-19 case is identified among students, teachers, or staff who participate in any on-campus activities.

Additionally, the District will update a Dashboard on the District's main website that outlines current active cases by facility.

### **External Communication**

All external communication related to COVID-19 shall be approved by Rory Gesch, Deputy Superintendent of Operations prior to release. If Mr. Gesch is unavailable, Ms. Renae Rives, Director of Communications will approve.

Prior to public announcement the Brazoria County PIO, Sharon Trower will be notified by email. [SharonT@brazoria-county.com](mailto:SharonT@brazoria-county.com) Or cell number 979-308-7020

### [SAMPLE LETTER NOTIFICATION OF COVID ON CAMPUS](#)

[Sample Notification of Screening for visitors](#)

[Sample Notification for Screening of Employees](#)