

# Alvin Junior High Chapter National Junior Honor Society

## Bylaws

### Name and Purpose

The name of this organization shall be the Alvin Junior High Chapter of National Junior Honor Society (NJHS)

The purpose of this organization shall be to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, to develop character, and to encourage good citizenship in the students of secondary schools.

### Membership Criteria

- GPA of 5.7 using all classes (weighted GPA will be used for PAP and AP courses) to be eligible to apply
- Grades - once inducted, members must have an overall average of 85%
- Attendance - follow compulsory attendance rule (if student qualifies for NJHS, must also meet attendance rules for meetings, events, etc...)
- Discipline - no ADAPT, OSS, or excessive ISS (as determined by campus principal).
- Must turn in all necessary paperwork such as application
- Must have attended the school at least one semester (unless transferring in from another chapter)
- A faculty council consisting of six members (adviser plus five additional faculty members) must vote on eligible candidates.
  - The **adviser is a NON-VOTING** member of the committee

### Dues

- Amount- 20.00(one time fee)
- Collected by the adviser prior to induction
- Use- Covers the cost of the induction ceremony items such as decorations, refreshments, certificates, etc.

### Attendance Policy

- All members must attend 70% of meetings during the year.
- In the event, that students are not able to attend, they must contact the adviser prior to the meeting for approval.

### Discipline and dismissal

- Students must stay at or above the selection standard, as stated in the NJHS constitution
- Students must be given an improvement period, either on or off probation, if an issue or incident occurs
- “Flagrant violation” can result in immediate removal
- The selection committee will also serve as the hearing and dismissal committee

Officers:

Students must be nominated by another member in order to run for office.

In order to run for an office with the exception of President, members have to have served in the organization for at least one year prior to nomination.

In order to run for the office of president, the student must be an 8th grade member and have served in the organization at least one year prior to nomination for president.

Candidates with the highest member vote are awarded the election for that office.

### Positions and Duties

#### President-

- Appointing and delegating- take great care in the appointments you make and in delegating tasks.
- Attend and encourage all others to attend the NJHS functions.
- Evaluating- on-going analysis of club meetings and operations
- Create meeting agendas
- Take feedback from your advisors, members and board to develop ways to improve meetings, projects, and attendance.
- Goal setting for results- goals must be clear and attainable.

#### Vice- President

- Preside over weekly club meetings in the absence of the president.
- Attend all club meetings.
- Make sure that attendance is taken at every meeting.
- Assist the president in every way.
- Watch over the committee system and assist committee chairs.
- Attend all meetings of the project committee as a counselor and ex-officio member.

#### Secretary

- Responsible for the club's records, it is imperative that the secretary be prompt, organized, and efficient. This means that the club's records must be kept up to date and orderly.

#### Treasurer

- Help to coordinate the collection of member dues.
  - Help prepare the club's budget
  - • Maintain accurate financial records throughout the year to be reviewed at any time by members, other officers, or administration.

#### Historian

- Keep a record of the club's accomplishments and activities for the year.
- Collect items such as pictures and news clippings about the club and its members.
- Organize a scrapbook to tell the club's story for the year.
- Make the scrapbook meaningful to members and future members.
- Make the book compact but complete by including items only if they involve the club directly or members of the club.

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