



ALVIN INDEPENDENT SCHOOL DISTRICT

Mickie Dietrich, Director of Purchasing
Paula Ursery, Bid Coordinator

May 11, 2016

TO: SUSAN WILSON
FROM: MICKIE DIETRICH, PAULA URSERY
SUBJ: Request for Award of Proposal
#T1605 Automotive & Bus Fuel

This proposal was established to qualify approved vendors under the State Purchasing Guidelines CH Legal and Education Code 44.031(a) whereby school districts are required to utilize a competitive bidding method that provides the best value for the district when making purchases valued at \$50,000 or more in **the aggregate** for a 12-month period. To satisfy this State Law, Alvin ISD extended this proposal.

This proposal was extended as a one-year exclusive bid based on prior year's usage, staff requests and vendor requests. Over 21 vendors were extended packets by mail, fax, email and Ion Wave with 8 qualified responses under automotive and bus fuel. Additional information on the proposals were extended through the legal notice in our county newspaper, emails to budget managers as well as the District website to solicit participation in our bidding process. The proposal was monitored through our Ion Wave Bidding Program for participation and final award.

As State Law requires aggregate purchases (an accumulation of yearly purchases) to be grouped into categories or commodities, the following were identified from annual reports. The amounts listed below were reported from approved vendors under proposal #T1505 and were based off last year's expenditures.

<u>Commodity Category</u>	<u>Gallons Purchased</u>	<u>Last Year's Expenditure</u>
Propane/HD, A-405-03	461,268	\$419,378.00
Gasoline, A-405-15	81,224	\$164,013.00
Fuel Oil, Diesel, A-405-09	123,643	\$263,020.00

Listed below are the vendors' responses and award recommendations allowing for primary and secondary vendor awards.

Line #	Description	QTY	UOM	AmeriGas Wholesale <u>Unit</u>	Ferrellgas, LP ^a <u>Unit</u>	Northwest Propane Gas Co. ^b <u>Unit</u>	Pinnacle Propane <u>Unit</u>
1	AUTOMOTIVE/BUS FUELS - PROPANE	1	Gallon	0.14	0.1325	0.135	0.225
Line #	Description	QTY	UOM	Petroleum Traders Corporation <u>Unit</u>	Reladyne <u>Unit</u>	SC Fuels ^a <u>Unit</u>	Sun Coast Resources, Inc. ^b <u>Unit</u>
2	AUTOMOTIVE/BUS FUELS - GASOLINE	1	Gallon	0.0187	0.0171	0.0076	0.0149
Line #	Description	QTY	UOM	Petroleum Traders Corporation <u>Unit</u>	Reladyne <u>Unit</u>	SC Fuels ^a <u>Unit</u>	Sun Coast Resources, Inc. ^b <u>Unit</u>
3	AUTOMOTIVE/BUS FUELS - FUEL OIL, DIESEL	1	Gallon	0.0241	0.0171	0.0118	0.0153
^a Primary Vendor Award							
^b Secondary Vendor Award							