



ALVIN INDEPENDENT SCHOOL DISTRICT

Mickie Dietrich
Director of Purchasing
Adeanna Marquez
Contracts-Buyer

March 8, 2022

TO: RORY S. GESCH

FROM: MICKIE DIETRICH

SUBJ: Request for Award of Proposal #2203 CHILD-NUT EQUIPMENT PROPOSAL

This proposal was established to qualify approved vendors under the State Purchasing Guidelines CH Legal and Education Code 44.031(a) whereby school districts are required to utilize a competitive bidding method that provides the best value for the district when making purchases valued at \$50,000 or more in **the aggregate** for a 12-month period. To satisfy this state law, Alvin ISD extended this proposal.

The proposal was extended based on prior year's usage, staff requests and vendor requests. Additional information on the proposal was extended through the legal notice in our county newspaper, emails to budget managers as well as the District website to solicit participation in our bidding process. Additionally, 8 vendors were extended packets through mail, fax and email, The District received 5 qualified responses. This proposal provided pricing for over 126-line items. Below is the legend for the awarded line items:

\$0.00	Items bold, italicized and highlighted are proposed for award meeting the terms and conditions outlined in the proposal.
NB	Line items 107A, 107B, 107D were a No Bid by all vendors, these line items, should we require to purchase them will be considered a micro purchase under ARM regulations.
\$2,820.86	Item # 108- low bid from Sam Tell requested a 50% deposit on all purchases. Under ARM regulations this is not allowed propose award to Pasco
\$39,394.65	Item # 121- Under the terms of the bid proposal, delivery and installation were to be included in the pricing. Sam Tell, Ace Mart, and TriMark did not meet the terms and conditions outlined, propose award to Pasco
\$0.00	Under terms and conditions of the proposal, delivery was to be included in the price, TriMark did not meet the terms and conditions outlined, propose award to next lowest vendor
\$0.00	Under terms and conditions of the proposal, delivery was to be included in the price, Ace Mart did not meet the terms and conditions outlined, propose award to next lowest vendor

This proposal is requested for award under a one-year contract with 2 additional one (1) year term renewal extension as long as both parties agree to the terms of the contract for use on an as needed basis and funds are available for these commodities. Renewal of this contract is not anticipated until March, 2025. Additional proposals of this nature will be extended for vendor participation; however, this will not disqualify any vendors awarded under this contract.

Attached please find the database information that details the approved qualified vendor information. Request approval for award to all vendors meeting specifications outlined under the #2203 Child Nut-Equipment Proposal as an exclusive award.