



# ALVIN INDEPENDENT SCHOOL DISTRICT

**Mickie Dietrich**  
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Contract Specialist

January 20, 2021

TO: Patrick Miller

FROM: Mickie Dietrich, Jennifer Ortiz

RE: Contract Submissions

- Contractor Consultant Proposal (CCP)– #2102CS RFP

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Policies and procedures have been established to provide for any and all Service Contract Proposals to be extended monthly for board award due to the total aggregates in any given category being over the \$50,000 threshold pursuant of 44.031 (a) and 44.031(f). These are January's submissions for award by the board at the February board meeting.

All proposals and agreements were extended meeting the specified commodity code qualifications identified per contracts. The proposals and agreements were made available on the Alvin ISD Website, as well as, staff were informed of the proposal process and encouraged to contact vendors.

We are requesting all proposals to be awarded as NON-EXCLUSIVE contracts as one by which multiple vendors may be designated as suppliers for the items covered under the terms of the contract for the duration of said contract.

### **Contracted Consultant Proposal (CCP)– #2102CS RFP**

Under the guidance 44.031(a) (2), these contracts will be for a one (1) year term beginning the date the RFP is awarded by the board, with the option to renew for an additional two (2) years should all parties be in agreement for a NON-EXCLUSIVE AWARD.

Contracted Service Providers will be used on an as needed basis throughout the District. The services and commodity codes included in the CCP are listed below:

COMMODITY CODE	SUB-CATEGORY DESCRIPTION
BLDGINSPCER	Inspection & Certification Services as per TDLR and TAS standards; Conduct On Site Inspections
CONSULTADMIN	Consulting Service - Administrative, Board Training, Facilitate Community Advisory Council, Bond Planning
CONSULTOTHR	Consulting Services – Not Otherwise Classified
CONSULCHEER	Consulting and Training for Student Cheer and Team Building
CONSULTINSR	Insurance Consulting
CONSULTRAFF	Traffic Consulting - Design Service

FAACCOMPAMI	Accompanist Services
FACHOREOGR	Choreography Band/Drill/Color Guard, Music Tuneing Band Visual Design
FACLINICIAN	Professional Services - Not Otherwise Classified including Clinicians, Private Music Lessons, Clinic Choir; Consult with Directors
FACOSTUMES	Costumes and Accessories to include Alterations
FAEQPSRV	Fine Arts – Misc Fine Arts General Supplies/Equipment Repair Services
FAMUSPROD	Music Production Services Video Streaming/Taping; Writing of Music; Percussion Tech
FAPIANOTUN	Piano Tuning
FATHEATSRV	Theatrical Services - Video Taping, Audio Technicians and Recording - Video Tape Meetings, Provide Streaming and Archives
FINAUDIT	Accounting Services - Auditing, A/P Auditing
INSTTRAIN	Instructional Training for Testing /PSAT/SAT/ACT
INSTTRNSGGP	Classroom Instructional Training within a Single group, Video Conference, Kickstart, Communities in Schools
MNTGENEREP	Generator Maintenance Repairs and Services
NEWSWRITE	Newspapers Publications Advertising, Provide Athletic Reviews; Media Release
PHOTOGROUP	Photography Services
SERVASSEMBL	Assemblies – Student Programs; Theatre Groups; Authors Visits; Motivational Speaking; Student Training with Multi Groups in one setting
SERVCALIBRATE	Equipment Maintenance & repair to include Calibration
SERVDISCJOC	Disc Jockeys/Emcees - Music, uplighting, monogram, lasers, video, DJ services, party/prom set-up, Presentations/Entertainment/Educational
SERVJUDGES	Professional Services Judges - Auditions, Art Shows, Cheerleading, Sight Reading, Science Projects
SERVMEDIAMON	Social Media Monitoring and Online Analysis
SERVMISC	Misc Services Not Otherwise Classified
SERVRECMGMT	Records Management to Include Shredding
SERVTRANSLA	Translation Services
SPEDAUTISMED	Educational and Related Services for Students with Autism
SPEDBILASSM	Bilingual Assessment/Diagnosis or Evaluations
SPEDDIAGSER	Diagnostician
SPEDINHOME	In-Home/Parent Training Services
SPEDINTERPRET	Interpreting Services
SPEDLSSPSER	Licensed Specialist in School Psychology
SPEDMUSTHER	Music Therapy Services
SPEDNURSERV	Skilled Nursing Services
SPEDOMSERV	Orientation and Mobility Services
SPEDOTSERV	Occupational Therapy Services
SPEDPTSERV	Physical Therapy Services
SPEDSIGNSERV	Sign Language Interpreting
SPEDSPEECH	Speech Language Pathology Therapy/Evaluation Services
SPEDVISSERV	Vision Services
SPEDVACCIN	Vaccination Program Services
STAFCONVO	General Staff Development - Convocations
STAFMOTIVAT	Staff Development – Motivational Team Building / Leadership
STAFTRAININST	Staff Development - Instructional Based Training

TECSERVICES	Data Processing, Computer Programming and Software Services
TECTRNSERV	Computer Educational Training Services
UILJUDGES	UIL Judges

Under the CCP process, we are requesting award for Seven (7) qualified responding vendors for services outlined under the following commodity codes:

COMPANY NAME	CATEGORY	COMMODITY CODE	SUB-CATEGORY DESCRIPTION
BLUEFIN LLC	Bldg Programs	BLDGINSPCER; CONSULTOTHR	Roof, Pavement surveys and inspections
Stephanie Chavez	Fine Arts	FACHOREOGR	Choreography
GW Implementation Solutions LLC	Professional Training	CONSULTADMIN; CONSULTOTHR; SERVMISC; STAFMOTIVAT; STAFTRAININST	Professional Development
J Yoo Designs LLC	Fine Arts	FAMUSPROD	Marching Band Audio
Katherine Manhart	Fine Arts	FACHOREOGR; FACLINICIAN	Color Guard Clinician
Danny Nguyen	Fine Arts	FACLINICIAN	Bassoon Instructor/Clinician
Rachel Trevino	Fine Arts	FACHOREOGR	Choreography

**IN SUMMARY:**

**Contractor Consultant Proposals – #2102CS RFP – we have received Seven (7) qualified responses.**

*Contract Expiration Date February, 2024 for proposals paid for with general funds. If Federal funds are used, Contract Expiration Date is June, 2021 or upon close of grant funding for the 2020-2021 school year.*

*Award is requested for the list of vendors meeting specifications outlined under the current Service Contract proposals and for the January, 2021 contract submissions.*