



# ALVIN INDEPENDENT SCHOOL DISTRICT

**Mickie Dietrich**  
Director of Purchasing  
**Jennifer Ortiz**  
Contract Specialist

December 13, 2019

TO: Patrick Miller

FROM: Mickie Dietrich, Jennifer Ortiz

RE: January 2020 Contract Submissions

- Contractor Consultant Proposal (CCP)– #2001CS RFP

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Policies and procedures have been established to provide for any and all Service Contract Proposals to be extended monthly for board award due to the total aggregates in any given category being over the \$50,000 threshold pursuant of 44.031 (a) and 44.031(f). These are December's submissions for award by the board at the January board meeting.

All proposals and agreements were extended meeting the specified commodity code qualifications identified per contracts. The proposals and agreements were made available on the Alvin ISD Website, as well as, staff were informed of the proposal process and encouraged to contact vendors.

We are requesting all proposals to be awarded as NON-EXCLUSIVE contracts as one by which multiple vendors may be designated as suppliers for the items covered under the terms of the contract for the duration of said contract.

### **Contracted Consultant Proposal (CCP)– #2001CS RFP**

Under the guidance 44.031(a) (2), these contracts will be for a one (1) year term beginning the date the RFP is awarded by the board, with the option to renew for an additional two (2) years should all parties be in agreement for a NON-EXCLUSIVE AWARD.

Contracted Service Providers will be used on an as needed basis throughout the District. The services and commodity codes included in the CCP are listed below:

COMMODITY CODE	SUB-CATEGORY DESCRIPTION
FAEQPSRV	Fine Arts – Misc Fine Arts General Supplies/Equipment Repair Services
FACOSTUMES	Costumes and Accessories to include Alterations
NEWSWRITE	Newspapers Publications Advertising, Provide Athletic Reviews; Media Release
STAFCONVO	General Staff Development - Convocations
CONSULTADMIN	Consulting Service - Administrative, Board Training, Facilitate Community Advisory Council, Bond Planning
CONSULTOTHR	Consulting Services – Not Otherwise Classified
CONSULCHEER	Consulting and Training for Student Cheer and Team Building

CONSULTINSR	Insurance Consulting
CONSULTRAFF	Traffic Consulting - Design Service
TECSERVICES	Data Processing, Computer Programming and Software Services
TECTRNSERV	Computer Educational Training Services
SERVASSEMBL	Assemblies – Student Programs; Theatre Groups; Authors Visits; Motivational Speaking; Student Training with Multi Groups in one setting
STAFMOTIVAT	Staff Development – Motivational Team Building / Leadership
STAFTRAININST	Staff Development - Instructional Based Training/ ChildCare Training
INSTTRAIN	Instructional Training for Testing PSAT/SAT/ACT
INSTTRNSGGP	Classroom Instructional Training within a Single Group, Video Conference, Kickstart, Communities in Schools
MNTGENEREP	Generator Maintenance Repairs and Services
SERVCALIBRATE	Equipment Maintenance & Repair to Include Calibration
FINAUDIT	Accounting Services - Auditing, A/P Auditing
SPEDVACCIN	Vaccination Program Services
SERVRECMGMT	Records Management to Include Shredding
BLDGINSPCR	Inspection & Certification Services as per TDLR and TAS Standards; Conduct On Site Inspections
FAMUSPROD	Music Production Services Video Streaming/Taping; Writing of Music; Percussion Tech
FAACCOMPAMI	Accompanist Services
FATHEATSRV	Theatrical Services - Video Taping, Audio Technicians and Recording - Video Tape Meetings, Provide Streaming and Archives
SERVTRANSLA	Translation Services
PHOTOGROUP	Photography Services
SERVDISCJOC	Disc Jockeys/Emcees - Music, Uplighting, Monogram, Lasers, Video, DJ Services, Party/Prom set-up, Presentations/Entertainment/Educational
FACLINICIAN	Professional Services - Not Otherwise Classified including Clinicians, Private Music Lessons, Clinic Choir; Consult with Directors
FAPIANOTUN	Piano Tuning
WASTBIOHAZ	Science Waste Disposal; Bio-Hazard Service; Purification Services; Stericycle
SERVMISC	Misc Services Not Otherwise Classified
FACHOREOGR	Choreography Band/Drill/Color Guard, Music Marching Band Visual Design
UILJUDGES	UIL Judges
SERVJUDGES	Professional Service Judges – Auditions, Art Shows, Cheerleading, Sight Reading, Science Projects

Under the CCP process, we are requesting award for Eight (8) qualified responding vendors for services outlined under the following commodity codes:

COMPANY NAME	CATEGORY	COMMODITY CODE	SUB-CATEGORY DESCRIPTION
Henry Dang	Fine Arts	FACLINICIAN	Clinician
Chante Ellis	Fine Arts	FATHEATSRV	Voice Over Artist
Gulf Coast Trees	Maintenance	SERVMISC	Tree Transplanting
KAMICO Instructional Media Inc	Staff Training and Consulting	STAFTRAIN; INSTTRNSGGP; INSTTRAIN	Staff Training

Leaderally LLC	Staff Training and Consulting	STAFMOTIVAT; STAFTRAININST	Staff Training
Lakeisha McGowen	Fine Arts	FACHOREOGR; SERVJUDGE	Choreographer / Dance Clinician; Judge
Mark Nguyen	Fine Arts	FATHEATSRV	Video and Audio Recording of Music Concerts
John Michael Stovall	Judging	SERVJUDGES	Rodeo Art Judge

**IN SUMMARY:**

**Contractor Consultant Proposals – #20012CS RFP – we have received Eight (8) qualified responses.**

*Contract Expiration Date: January 31, 2023*

*Award is requested for the list of vendors meeting specifications outlined under the current Service Contract proposals and for the January 2020 contract submissions.*