



ALVIN INDEPENDENT SCHOOL DISTRICT

Mickie Dietrich
Director of Purchasing

September 25, 2019

TO: PAT MILLER

FROM: MICKIE DIETRICH, AVA BEDDINGFIELD

SUBJ: Request for Award of Proposal #1910 CATERING, RESTAURANTS and BUILDING RENTAL - CAT

This proposal was established to qualify approved vendors under the State Purchasing Guidelines CH Legal and Education Code 44.031(a) whereby school districts are required to utilize a competitive bidding method that provides the best value for the district when making purchases valued at \$50,000 or more in the aggregate for a 12-month period. To satisfy this State Law, Alvin ISD extended this proposal.

Bid proposal #1910 CATERING, RESTAURANTS and BUILDING RENTAL - CAT Proposal (RFP) was extended through a newspaper legal advertisement and on the District Purchasing website. This proposal was extended based on prior year's usage, staff and vendor requests. Over 35 vendors were extended packets in person, by mail, fax and email with 12 qualified responses.

This bid proposal was extended as a non-exclusive award, meaning one by which multiple vendors may be designated as suppliers for items covered under the terms of the contract for the duration of said contract. This bid proposal was designed to provide approved vendor catalog resources for campus/department personnel. Formal price quotes will be obtained utilizing this vendor list and other CATERING, RESTAURANT, BUILDING RENTAL qualified vendors before a purchase order may be processed. The lowest price meeting the needs of the campus/department will be awarded the order. The following categories were included on 1910 CATERING-CAT Proposal: CATERING/RESTAURANT, STOREFRONT (**RESTCATER**), BUILDING RENTAL (**RENTVENUE**).

Propose award to all 12 vendors meeting specifications outlined in Proposal #1910 CATERING, RESTAURANTS and BUILDING RENTAL - CAT Proposal (RFP). Attached is the list of vendors that participated in the bidding process and are proposed for award. This listing will be placed on the website as approved vendors for purchases upon Board approval. This proposal requested a one-year term contract award with a two-year renewal extension; therefore, this proposal will not expire until October, 2022.