



# ALVIN INDEPENDENT SCHOOL DISTRICT

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**Mickie Dietrich**  
*Director of Purchasing*  
**Ava Beddingfield**  
*Purchasing Coordinator*

August 26, 2019

TO: Pat Miller  
 FROM: Mickie Dietrich, Ava Beddingfield  
 RE: Request for Proposal #1909 BUS – Charter Bus Service & Travel Agent Tours, Events & Assistance

Bid Proposal #1909 for Charter Bus Services & Travel Agent Tours, Events & Assistance under commodity code, (**CHARTERTRIP**), was recently extended. A total of 7 vendors were invited to respond. A total of 8 vendors responded to the RFP, 8 of those vendors met the criteria of the proposal which included a combination of having a Satisfactory or Good Safety rating determined by the SMS (Safety Measurement System) of the Federal Motor Carrier Safety Administration, OOS (Out of Service) rates and meeting the terms and conditions outlined in our bidding process.

This bid proposal was extended through legal advertisement and on our district website for any additional participation from outside vendors. This proposal requires a non-exclusive award as many of these charter bus service companies are utilized by area districts and may be completely booked or unable to service our account upon our requested travel needs. We encourage campuses and departments to shop the approved vendors and receive quotes to determine the best value to the district based on availability, cost and service-ability.

Purchasing will also require final itineraries from campuses and departments utilizing the Travel Agents category to check their charter bus service SMS ratings through Federal Motor Carrier Safety Administration (FMCSA) prior to their trip to ensure a Satisfactory or Good rating.

Purchasing is recommending award of the following providers be approved for Charter Bus Services & Travel Agent Tours & Events under the #1909 BUS bid proposal:

VENDOR NAME	TYPE OF SERVICE	TYPES OF TRAVEL	TOTAL DOLLAR EXPENSES 2017-2018
AMERICAN CLASSIC TOURS	TRAVEL AGENT & ASSISTANCE	INTERSTATE, INTRASTATE, INTERNATIONAL	2,366.55
CHAMPION TOURS & EVENTS	TRAVEL AGENT & ASSISTANCE	INTERSTATE TRAVEL	2,829.00
CORPORATE SERVICES INTERN *	CHARTER BUSE SERVICE	INTERSTATE & INTRASTATE TRAVEL	
DIRECTOR'S CHOICE	TRAVEL AGENT & ASSISTANCE	INTERSTATE & INTRASTATE TRAVEL	19,468.23
GREEN LIGHT TOURS	TRAVEL AGENT & ASSISTANCE	INTERSTATE & INTRASTATE TRAVEL	29,913.66
SAM'S LIMO *	CHARTER BUS SERVICE	INTRASTATE TRAVEL	
SIERRA STAGE COACHES	CHARTER BUS SERVICE	INTERSTATE & INTRASTATE TRAVEL	82,978.50
TOUR-RIFIC OF TEXAS	CHARTER BUS SERVICE	INTERSTATE & INTRASTATE TRAVEL	180,210.00

**\*Indicates new vendor to bid process**

The term of this contract is three years, as long as both entities agree to the terms of the contract and their safety ratings continue to be Satisfactory or Good with SMS through FMCSA. Expiration of this contract will be September, 2022 .