ALVIN INDEPENDENT SCHOOL DISTRICT

Issue Date: March 22, 2019

Request for Proposals (RFP)
TRANSPORTATION EQUIPMENT, SUPPLIES, PARTS & SERVICES
- CAT PROPOSAL
#1905TRANSPORTATION EQUIPMENT, SUPPLIES, PARTS & SERVICES - CAT

Alvin Independent School District will be accepting sealed REQUESTS FOR PROPOSALS for TRANSPORTATION EQUIPMENT, SUPPLIES, PARTS & SERVICES – CAT PROPOSAL. Packets may be submitted up to but no later than THURSDAY, APRIL 18, 2019 @ 2:00 P.M. for consideration. Submission should include one original with all necessary backup requested.

Submission Location: Alvin Independent School District
Purchasing, Bldg. D
Attn: Ava Beddingfield
2200 Stapp Maxwell
Alvin, Texas 77511

Telephone, electronic or fax proposals are not considered legal documents; therefore, original signed documentation must be submitted to Purchasing for consideration.

Scope of Work:

Under the guidelines of the Texas School Law, any item(s) or services purchased with regards to a total aggregate in any given category over $50,000 will be competitively bid. Alvin ISD is seeking Request for Proposal for our #1905TRANSPORTATION EQUIPMENT, SUPPLIES, PARTS & SERVICES PROPOSAL under a one (1) year beginning the date the RFP is awarded by the board, with the option to renew for an additional two (2) year term if all parties are in agreement for a NON-EXCLUSIVE AWARD. A Non-Exclusive contract is one by which multiple vendors may be designated as vendors for the services covered under the terms of the contract for the duration of said contract.

The Commodity Codes included in this Proposal are outlined below but by no means are all the services required.

SECTION 1: AUTOMOTIVE & BUS BODY PARTS

- Automotive & Trailer Bodies (TRANAUTRPAR)
- Light Truck & Auto Bodies (TRANTRKMAIN)
- Motorcycle, Bicycles, Motor Scooters (TRANMTRCYCB)
- Pickup Truck Bodies (TRANPKUPBODY)
- Powerlift Tailgate, Automotive (TRANPWRLIFT)
- Refrigerated Bodies, Automotive (TRANREFRID)
- Replacement Cushions, Seats & Seat Covers, Bus & Automotive (TRANSEAT)
- School Buses, Complete, Conventional(TRANBUS)
- School Bus Bodies (TRANBUSBOD)
- Tool Compartment Boxes (For Trucks)(TRANTRKTBXS)
- Trailer Bodies & Parts (TRANTRAILE)
- Class 1 Trucks (6,000 LB GVWR)(TRANTRUCK1)
- Class 2 Trucks (6,001 – 10,000) (TRANTRUCK2)
- Truck Bed Liners (TRANBEDLNRS)
SECTION 2: AUTOMOTIVE EQUIPMENT & TOOLS

- Air Powered Shop Tools, Regulators & Parts (TRANAIRTOOL)
- AM/FM Transmitter, Broadcast (TRANAMFMTRA)
- Battery Chargers & Testers, Automotive (TRANBATCHRG)
- Brake Bench Stands (TRANBRAKBENCH)
- Cleaning & Washing Equipment, Steam, Cold & Hot Water Pressure & Jet Types, Portable & Stationary (TRANEQPWASH)
- Diagnostic Instrument System for Vehicle Emission Testing (TRANDIAGNOS)
- Flush & Fill Equipment & Tools (For Automatic Transmissions, Cooling Systems, Power Steering) (TRANFLUSH)
- Jacks, Safety Stand, Portable Cranes & Parts (For Automobile, Trailers, Trucks & Transmissions) (TRANJACKSTD)
- Lifts & Hoists, Floor Type, Electric, Hydraulic or Pneumatic (TRANLIFTHOI)
- Lubrication Equipment, Guns, Hoses, Fittings, Lubricators, Oil Pumps, Etc. (Including Oil Filters) (TRANLUBEEQP)
- Parts Washing Equipment Including Air Agitated & Pump Agitated (TRANPARTWAS)
- Reclamation Equipment, Automotive (Including Refrigerant Recovery) (TRANRECLAIM)
- Transportation Small Powered & Non-Powered Hand Tools (Drills, Wrenches, Files, Etc.) (TRANTOOLS)

SECTION 3: AUTOMOTIVE LUBRICANTS

- Miscellaneous Automotive Greases & Lubricants (TRANGREASE)
- Oil, Automotive Engine (TRANOILENG)
- Oil, Automotive Transmission (TRANOILTRAN)
- Oil, Lubricating, Differential & Gear Lubricants (TRANOILLUBE)
- Synthetic Petroleum Products (TRANSYNPETR)

SECTION 4: PARTS

- Air Conditioners & Parts, Transportation (TRANACPARTS)
- Antennas & Accessories (TRANANTENN)
- Automotive Fans (TRANFANS)
- Automobile, Police & Security Equipment (TRANPOLEQUP)
- Automotive Equipment & Accessories (TRANAUTOEQ)
- Automotive & Trailer Equipment (TRANAUTREQU)
- Batteries for Electric Vehicles (Including Recycled Types) (TRANBATTVEH)
- Bolts, Automotive (TRANAUTBOLT)
- Brakes, Repairs & Replacement (Not Electric Controller) (TRANBRAKE)
- Brushes & Cleaning Compounds, Automotive Cleaning (TRANBRUSCMP)
- Cooling System, Radiators, Complete & Cores, Thermostats, Water pumps, Etc. (TRANCOOLSYS)
- Electrical, Alternator/Generator, Battery, Ignition System, Lights, Etc. (TRANELECSRV)
- Electrical Accessories, Alternators, Ammeters, Distributors, Generators, Regulators, Starters. Etc. (TRANALTERN)
- Electrical Chassis – Gauges (TRANGUAGES)
- Electrical Parts (Not Ignition) (Not Otherwise Classified) Transportation (TRANOTHRELE)
- Emergency Kits for Vehicles Including First Aid Kits, Tools, Etc. (TRANEMERKIT)
- Engine Controls (Electronic) Sensors, Computer, Etc. (TRANSENSORS)
SECTION 5: SERVICES

- Alarm Services, Transportation Parts (TRANALARMSRV)
- Alignment & Wheel Balancing (Including Front End Repair) (TRANALIGNNB)
- Automobile Vehicle Maintenance & Repair (Not Otherwise Classified) Outside Service (TRANMAINREP)
- Automobile Body & Frame Work (Including Undercoating) (TRANBODYFRA)
- Automotive Machine Shop Services Outside Services (TRANMACHING)
- Automotive Welding Services, Outside Services (TRANWELDING)
- Buses, School & Mass Transit, Maintenance & Repair (TRANBUSMAINT)
- Exhaust System Maint. & Repair (TRANEXHAUST)
- Flush, fill Transmissions (TRANFLUSH)
- Glass Replacement & Repair Services, Windshield & Window (Including Window Tinting (TRANGLASS)
- Miscellaneous Traffic Control (TRANTRAFMAR)
- Parts Washing Services, Outside Services (TRANPARTWAS)
- Rebuilt Engines (Engines, Belts, Heads, Intake, Rebuilding, Etc.) Outside Services (TRANREBUILTENG)
- Security/Safety Consulting Hazardous Waste (Spill Prevention Plan Every 5 Years (TRANSafeSEC)
LOCATE the item/items that your company provides and enter the percent discount offered. Only respond to the line items that pertain to your company.

In accordance with Texas Education Code Section 2254.003 Selection of Provider; Fees – Alvin ISD shall evaluate respondents and award as follows:

- On the basis of demonstrated competence and Proposal to perform the services,
- Fair and reasonable price and
- Contracted fees under the contract may not exceed any maximum provided by law.

In addition, all Contracted service contract providers shall be required to comply with Texas Education Code Section 22.083, Access to Criminal History Records of Employees by Local and Regional Education. This requires that all contractors who come in contact with students shall be fingerprinted and the person's national criminal history record information researched to determine the individual's criminal history. The cost for such background check and fingerprinting shall be the responsibility of the contractor. Additional information in regards to the process of the Fast Pass can be found on the AISD website under Contractor/Consultant Proposal.

New Proposal Procedures:

This Proposal has been extended through our Alvin ISD website. The proposal is located at www.alvinisd.net. Go to Departments and click, go to PURCHASING, click on Legal Ads – Current Proposals and finally, find the 1905TRANSPORTATION–CAT RFP. All purchases will be made under the guidelines of the Districts Standardized Terms and Conditions. The Standardized Terms and Conditions detail the proposal award process, purchase order processing, invoicing, and payment procedures of the district. Due to the Length of the Terms and Conditions, they have not been included in the proposal packets but may be accessed from the Website. We encourage you read and print this documentation as it will be utilized as guidance for all purchasing policies and procedures upon award of any term contract.

Contact Information:

For further information or questions in regards to the bidding process, contact Purchasing at (281) 824-0567.
AGREEMENT PACKET CHECKLIST:

The following is a checklist of Documents that should be submitted with your Proposal. Failure of submission may disqualify your approval as an approved vendor.

<table>
<thead>
<tr>
<th>Document Name</th>
<th>Party Responsible for Completing</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Acknowledgement Receipt</td>
<td>Contractor</td>
</tr>
<tr>
<td>2. Vendor Information page</td>
<td>Contractor</td>
</tr>
<tr>
<td>3. State of Texas Bid Requirement Page</td>
<td>Contractor</td>
</tr>
<tr>
<td>4. Consultant/Contractors Certification Form</td>
<td>Contractor (applicable if coming onto a Campus)</td>
</tr>
<tr>
<td>5. Debarment Form/ Certification Regarding Terrorist</td>
<td>Contractor</td>
</tr>
<tr>
<td>6. Form W-9</td>
<td>Contractor</td>
</tr>
<tr>
<td>7. Hold Harmless Agreement</td>
<td>If applicable, visit Alvin ISD Purchasing website for form.</td>
</tr>
<tr>
<td>8. HB 1295 Form</td>
<td>Contractor – See additional instructions for clarity</td>
</tr>
<tr>
<td>9. Proposal &amp; Questionnaire</td>
<td>Contractor</td>
</tr>
<tr>
<td>10. Conflict of Interest Questionnaire</td>
<td>If applicable, visit Alvin ISD Purchasing website for form.</td>
</tr>
<tr>
<td>11. Conflict of Interest Questionnaire (Form CIQ)</td>
<td>If applicable, visit Alvin ISD Purchasing website for form.</td>
</tr>
<tr>
<td>12. Federal Purchasing &amp; Other Requirements Forms</td>
<td>Contractor</td>
</tr>
<tr>
<td>13. Certification Regarding Lobbying Form</td>
<td>If applicable, visit Alvin ISD Purchasing website for form.</td>
</tr>
<tr>
<td>14. Release of Information</td>
<td>Contractor</td>
</tr>
<tr>
<td>15. Proof of Insurance - Certificate of Insurance</td>
<td>Contractor (applicable if being present on a campus)</td>
</tr>
</tbody>
</table>

Incomplete documents will result in bid disqualification. If you have any questions, please contact Purchasing at 281-824-0567
ACKNOWLEDGE RECEIPT OF
Request for Proposal (RFP)
TRANSPORTATION EQUIPMENT, SUPPLIES, PARTS & SERVICES – CAT PROPOSAL
#1905TRANSPORTATION EQUIPMENT, SUPPLIES, PARTS & SERVICES – CAT RFP

Your RFP may be submitted up to but no later than 2:00 P.M., THURSDAY, APRIL 18, 2019, for consideration. Submission should include one original with all necessary backup requested and a copy.

The undersigned agrees to fully comply in strict accordance with the specifications and provisions attached thereto for the amounts shown, for one (1) year beginning the date the RFP is awarded by the board, with the option to renew for an additional two (2) year term if all parties are in agreement. The undersigned also agrees to furnish all goods/services in accordance with the District Standardized Terms and Conditions found on our district website at www.alvinisd.net/departments/purchasing/legalads-currentproposals.

Date of Bid Proposal Submission: ___________________________________

_________________________ ____________________________________________
Company Name

_________________________ ____________________________________________
Signature of Representative Authorized to Sign Proposal     Signer’s Name (Please Print)

_________________________ ____________________________________________
Title

_________________________ ____________________________________________
Address

_________________________ ____________________________________________
City  State   Zip

_________________________ ____________________________________________
Phone Number     Fax Number

_________________________ ____________________________________________
E Mail Address

VENDORS MUST RESPOND to the following questions in order for their proposal to be considered.

The State of Texas does not employ a resident preference; however, it does employ a reciprocity rule. Offerors whose principal place of business is located in a state which gives preference to residents are subject to the same restrictions when submitting an offer with an entity of the State of Texas. The offeror, operates as (   ) a corporation incorporated under the laws of the State of ________________,(   ) an individual, (   ) a partnership, (   ) a non-profit organization, (   ) a joint venture, or (   ) a corporation, registered for business in ________________ (Country).

IS THE PRINCIPAL PLACE OF BUSINESS FOR "WHOM YOU REPRESENT" OR THE "PARENT COMPANY" OF "WHOM YOU REPRESENT" A RESIDENT OF TEXAS?

_____YES     _____NO

Address of principal place of business or parent company whom you represent (if different from above address information provided):

________________________________________

________________________________________

________________________________________

________________________________________
VENDOR INFORMATION:

This proposal will be awarded at the next board meeting. After which time, Purchase Orders will be distributed to the various vendors. To ensure prompt processing of orders, please indicate your mailing address to remit Purchase Orders:

Company Name ____________________________ Contact Person ____________________________

Mailing Address

City ____________________________ State ____________________________ Zip ____________________________

Phone Number ____________________________ FAX Number ____________________________ Email Address ____________________________

Upon receipt of orders, please indicate address to remit Payment (if different from above address):

Company Name ____________________________ Contact Person ____________________________

Mailing Address

City ____________________________ State ____________________________ Zip ____________________________

Phone Number ____________________________ FAX Number ____________________________ Email Address ____________________________

ELECTRONIC FUND TRANSFER:

Currently, our District is investigating ways to improve our payment processes to vendors. One way is through EFT (Electronic Fund Transfers). Therefore, does your company have the capabilities to receive EFT for payments? YES_________________ NO_________________

If Yes, please indicate the following information and our Business Office will be in contact with your company in the near future.

Contact person name at your company that will assist in setting up the EFT ____________________________

Phone Number ____________________________ E-Mail Address ____________________________

Reference Page:

All vendors will submit a list of at least two (2) education-related projects that would be representative of your firm’s work related to this project. References will include contact name and telephone number. Proposals submitted without three references may be disqualified from consideration.

Total Number of school district clients in the past three years: ____________________________

A. District ____________________________

Contact Name ____________________________ Phone Number ____________________________

E-Mail Address ____________________________

Project Description/ Services Provided ____________________________

B. District ____________________________

Contact Name ____________________________ Phone Number ____________________________

E-Mail Address ____________________________

Project Description/ Services Provided ____________________________
Vendors shall not discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin. Bidder certifies that the company complies with Executive order 11246, entitled “Equal Employment Opportunity”, as amended by Executive Order 11375 and as supplemented in Department of Labor Regulations.

**VENDOR NON-COLLUSIVE BIDDING**

By submission of this bid or proposal, the Bidder certifies that:

a) This proposal has been independently arrived at without collusion with any other Bidder or with any Competitor.

b) This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids, or proposals for this project, to any other Bidder, Competitor or potential Competitor.

c) No attempt has been or will be made to induce my other person, partnership or corporation to submit or not to submit a bid or proposal.

d) The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the Statements contained in this certification, and under the penalties being applicable to the Bidder as well as to the person signing in its behalf.

**CONFLICT OF INTEREST QUESTIONNAIRE (FORM CIQ) – Form is available on our website**

Vendors are required to report business relationships at the time they begin contract negotiations or are solicited for bids or proposals. A vendor must disclose any business relationship with a district officer that might cause a conflict of interest. Vendors have 7 business days to file the Ethics commission’s [Conflict of Interest Questionnaire (form CIQ)] or face the possibility of a Class C Misdemeanor.

- [ ] Vendor has no known Conflict of Interests with the District
- [ ] Vendor has a known Conflict of Interest and will be attaching a copy of the CIQ

**FELONY CONVICTION NOTIFICATION**

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History of Contractor states:

a) A person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.

b) A school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.

c) This section does not apply to a publicly-held corporation.

**** Please check off one box and sign the form in the appropriate space(s):****

- [ ] My firm is a publicly-held corporation; therefore, this reporting requirement is not applicable.
- [ ] My firm is neither owned nor operated by anyone who has been convicted of a felony.
- [ ] My firm is owned and operated by the following individual(s) who has/have been convicted of a felony: Name of Felon(s):__________________________ Details of Conviction(s):________________________________________

**INSURANCE REQUIREMENTS – REQUIRED FOR WORK PERFORMED ON DISTRICT PROPERTY**

The vendor shall carry Statutory Workmen’s Compensation Insurance, Comprehensive General Liability Insurance covering premises operation and Contractor’s Liability in the amount of $100,000/$300,000 for bodily injury and $100,000 each accident property damage and Automobile Liability covering all owned, non-owned, and hired vehicles in the amount of $100,000/$300,000 bodily injury and $100,000 each accident property damage. Certificates of Insurance shall be delivered to the Purchasing Department before work is commenced.

Upon award of bid, the vendor shall supply purchasing proof of insurance, in the manner prescribed by the Texas Worker’s Compensation Commission, informing all persons providing services on the project that they are required to be covered, and station how a person may verify coverage and report lack of coverage.

The undersigned agrees to fully comply in strict accordance with the above requirements, terms and specifications

---

Acknowledgment by Signature

Printed Name

Date
ALVIN INDEPENDENT SCHOOL DISTRICT

Consultant/Contractors Certification Form

Introduction:

Texas Education Code Chapter 22 and Senate Bill 9 require service contractors to obtain criminal history record information regarding covered employees and to certify to the District that they have done so. Contractors must comply with Texas Education Code, Section 22.0834, regarding the Criminal History Record Information Review of Certain Contract Employees. Before work on this contract begins, Contractors shall obtain criminal history record information through the criminal history clearinghouse as provided by Section 411.0845, Government Code relating to an employee or applicant who has or will have continuing duties related to the contracted services; and the employee or applicant has or will have direct contact with students. The contractor must obtain criminal history record information before or immediately after employing or securing the services of the employee or applicant that has or will have direct contact with students. The contractor further agrees that he shall assume all expenses associated with the criminal background check and shall immediately remove any employee or agent who was convicted of a felony, or misdemeanor involving moral turpitude, as defined by the Texas law, from District property or the location where students are present.

Please visit a Guide for School Contractors Section for additional information regarding Senate Bill 9.

Definitions:

Covered employees: All employees of a contractor who have or will have work duties that have been or will be performed on District property on a repeated basis related to the service to be performed at the District and have or will have direct contact with students (verbal or physical interaction with one or more students that is necessary for the performance of the contracted services). The District will be the final arbiter of what constitutes direct contact with students.

On behalf of ____________________________ ______________________________ (Individual Consultant or Contractor’s Name of Company), I certify that the [check one]:

A.) Individual Contractor or Contractor’s employees are covered employees and have been processed through the FACT Clearinghouse as HAVING CONTACT with students.

AND

The following will be considered as proof of processing and will be used to assist in the FACT Clearinghouse inquiry:

- A copy of the FAST PASS receipt if available. – FAST PASS TCN # ________________
  (Receipt only validates fingerprinting process was completed)

- Individual has been fingerprinted and FAST PASS was processed at a school district.
  Teaching Certificate #_____________________ School District _____________________________

- Contractor has setup a FACT Clearinghouse Record for employees.
  ORI # ___________________________ and Contractor ID # ________________

AND

*MANDATORY DATA FOR INQUIRY: *Date of Birth________________________

*Driver’s License # ___________________________ or * State ID ___________________________

*TxDPS SID # _____________________________ (FACT Clearinghouse State assigned ID number)

-Or-

B.) Individual Consultant or Contractor’s employees are not covered employees as defined above and DO NOT HAVE CONTACT with students.
If A is selected, I further certify that:

(1) Consultant/Contractor has obtained all required criminal history record information through the Texas Department of Public Safety, regarding its covered employees. None of the covered employees have a disqualifying conviction. Contractor has taken reasonable steps to ensure that its employees who are not covered employees do not have continuing duties related to the contract services or direct contact with students.

(2) If contractor receives information that a covered employee has a disqualifying conviction, Contractor will immediately remove the covered employee from the contract duties and notify the District in writing within 3 business days.

(3) Upon request, Contractor will make available for the District’s inspection the criminal history record information of any covered employee. If the District objects to the assignment of a covered employee on the basis of the covered employee’s criminal history record information, Contractor agrees to discontinue using that covered employee to provide services at the District.

Noncompliance by Contractor with this certification may be grounds for contract termination, and may be a violation of State Law as described in Senate Bill 9 and/or TEC 22.

By submission of this form, I am indicating that I am complying with Senate Bill 9 and Texas Education Code Section 22.0834 Criminal History Record Information Review of Certain Contract Employees.

Date: ________________________________

Company Name (If Contractor / Company):______________________________________________________________

Address:________________________________________________________________________________________

City:__________________________________ State:_____________ Zip:______________________

Contact Person: ___________________________________________________________________________________

Phone:__________________________________  Fax:______________________________________

E-mail Address:____________________________________________________________________________________

Authorized Signature:______________________________________________________________________________

Return Completed and Signed Contractor Certification Form with Backup and RFP to
Alvin ISD Purchasing Department * 2200 Stapp Maxwell * Alvin, Texas 77511
Phone 281-824-0567 * Fax 281-585-4567
Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510. Participants’ responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722–4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

1.) By signing and submitting this form, the prospective lower tier participant (vendor submitting proposal) is providing the certification set out below in accordance with these instructions. 2.) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant (vendor submitting proposal) knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment. 3.) The prospective lower tier participant (vendor submitting proposal) shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant (vendor submitting proposal) learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances. 4.) The terms “covered transaction”, “debarred”, “suspended”, “ineligible,” lower tier covered transaction”, “participant”, "person", “primary covered transaction”, “principal”, "proposal", and “voluntarily excluded” as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations. https://www.federalregister.gov/articles/2010/07/19/2010-17429/nongovernment-debarment-and-suspension 5.) The prospective lower tier participant (vendor submitting proposal) agrees by submitting this form that, should the proposed covered transaction (contract) be entered into, it shall not knowingly enter into any lower tier covered transaction (contract) with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction (contract), unless authorized by the department or agency with which this transaction originated. 6.) The prospective lower tier participant (vendor submitting proposal) further agrees by submitting this form that it will include this clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions,” without modification, in all lower tier covered transactions (contract) and in all solicitations for lower tier covered transactions (contract). 7.) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction (contract) that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-Procurement List. 8.) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings. 9.) Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction (contract) with a person who is suspended, debarred, ineligible, or voluntarily excluded from participating in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ABOVE**

1) The prospective lower tier participant (vendor submitting proposal) certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. 2) Where the prospective lower tier participant (vendor submitting proposal) is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Certification Regarding Terrorist Organizations & Boycotting of Israel
Govt. Code 808 (HB89) & Govt. Code 2252 (SB252)

Vendor hereby certifies that it is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State. Vendor further certifies and verifies that neither Vendor, nor any affiliate, subsidiary, or parent company of Vendor, if any (the “Vendor Companies”), boycotts Israel, and Vendor agrees that Vendor and Vendor Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term “boycott” shall mean and include terminating business activities or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory.

The undersigned agrees to fully comply in strict accordance with the above requirements, terms and specifications.

<table>
<thead>
<tr>
<th>Name and Title of Authorized Representative</th>
<th>Organization Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorized Signature</td>
<td>Date (mm/dd/yyyy)</td>
</tr>
</tbody>
</table>

COMPLETE, DATE, SIGN - RETURN
ALVIN ISD
Request for Proposal (RFP)

Hold Harmless Agreement

The Proposer shall defend, indemnify, and hold harmless, Alvin ISD and all its trustees, officers, agents, and employees, from and against all suits, actions, or claims of any character brought forth or on account of any injuries or damages (including death) received or sustained by any person or property on account of, arising out of, or in connection with, any negligent act or omission of contractor or any agent, employee, subcontractor or supplier of contractor in the execution or performance under this contract as designated as #1905TRANSPORTATION EQUIPMENT, SUPPLIES, PARTS & SERVICES – CAT PROPOSAL.

The proposer shall also defend, indemnify and hold harmless, Alvin ISD and all of its trustees, officers, agents and employees, from and against claims by any subcontractor, supplier, laborer, material-man or mechanic for payment for work materials provided on behalf of the Contractor in the performance of the Contract and all such claimants shall look solely to Contractor and not Alvin ISD for satisfaction of such claims.

This Hold Harmless Agreement shall be binding upon the undersigned, and its successors, legal representatives, heirs and assigns.

DATED THIS ___________ DAY OF ____________________, 20___.

Contractor:

_____________________________________________
Company Name

_____________________________________________
Name of Representative (Print)

_____________________________________________
Signature of Representative

COMPLETE, DATE, SIGN - RETURN
House Bill 1295

As of January 1, 2016, a new state policy was implemented that affects all proposals which are awarded by our Board of Trustees. HB1295 basically states the following…

House Bill 1295 amended the Texas Government Code by adding Section 2252.908, the Disclosure of Interested Parties. Under this Section 2252.908, (Alvin ISD) is prohibited from entering into a contract resulting from an RFP with a business entity unless the business entity submits a Disclosure of Interested Parties (Form 1295) to the District at the time business entity submits the signed contract. The Texas Ethics Commission has adopted rules requiring the business entity to file Form 1295 electronically with the Texas Ethics Commission.

Changes to the law requiring certain businesses to file a Form 1295 are in effect for contracts entered into or amended on or after January 1, 2018. The changes exempt certain businesses from filing a Form 1295 for certain types of contracts and replace the need for a completed Form 1295 to be notarized. Instead, the person filing a 1295 needs to complete an "unsworn declaration."

**Detailed Instructions for Compliance with HB1295**

**VENDOR’S Responsibility for Compliance:**

1) Go to the Ethics Commission Website using the following link to register and complete FORM 1295 - Certificate of Interest Parties Electronic Filing Application:
   https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

   Proposers must complete the filing application **Form 1295 electronically** with the Texas Ethics Commission using their online filing application.

   **As a “business entity,” all vendors must electronically complete, print, sign and submit Form 1295 with their proposals or contracts even if there are no conflicting interested parties within the district unless:**

   Form 1295 is not required for the following contracts if entered into or amended on or after January 1, 2018:
   - (1) a sponsored research contract of an institution of higher education;
   - (2) an interagency contract of a state agency or an institution of higher education;
   - (3) a contract related to health and human services if:
     - (a) the value of the contract cannot be determined at the time the contract is executed; and
     - (b) any qualified vendor is eligible for the contract;
   - (4) a contract with a publicly traded business entity, including a wholly owned subsidiary of the business entity;*
   - (5) a contract with an electric utility, as that term is defined by Section 31.002, Utilities Code;*
   - (6) a contract with a gas utility, as that term is defined by Section 121.001, Utilities Code.*

2) Proposers must print a copy of the completed form, which will include a certification of filing containing a unique certification number

3) Fill out the bottom (number 6 on the form) titled “Unsworn Declaration” and sign at the bottom. This Form 1295 must be signed by an authorized agent of the business entity.

4) Send a copy of the form via email to Ava Beddingfield, abeddingfield@alvinisd.net or by fax number to our Purchasing Department is 281-585-4567.

   **ADDITIONAL NOTATION:** The Form 1295 must be completed for every contract entered into with Alvin ISD that will be awarded by the board.

**Alvin ISD Responsibility for Compliance:**

1) Once received, Alvin ISD must acknowledge the receipt of the filed Form 1295 by notifying the Texas Ethics Commission of the receipt of the filed Form 1295 no later than the 30th day after the date the contract is approved at our board meeting.

2) After Alvin ISD acknowledges the Form 1295, the Texas Ethics Commission will post the completed Form 1295 to its website within seven business days.
3) The completed Form 1295 with the certification of filing will be filed with your completed proposal or contract that was provided to the district for board award.

4) Upon award of the proposal, and review of all required signed documents, Purchasing will process vendor numbers to staff for issuance of purchase order.

**ADDITIONAL NOTATION:** Failure to comply with HB 1295 will result in your vendor packet being suspended from processing and no business can be conducted with your company until compliance has been provided by your company to Alvin ISD.

**Additional Information to Help Clarify HB1295:**

- Should you have questions, concerns or require additional information, please contact the Texas Ethics Commission at 512-463-5800; their office hours are from 8:00 am to 5:00 pm Monday through Friday.

- For questions submitting Form 1295 to Alvin ISD:
  - Contact Ava Beddingfield at 281-245-2941, or by email at abeddingfield@alvinisd.net.
  - You may fax your signed copy to 281-585-4567.

**Alvin ISD is not required at this time to keep the original documentation; therefore, it can be scanned electronically and received by email or by fax to the Purchasing Department or submitted with proposal documentation.**

**HB1295 affects all Government Entities (including public school districts) entering into contracts whereby their Board of Trustees awards the contracts. Therefore, should you enter into any other contracts with other school districts, universities, colleges, or government municipalities be prepared to complete this form for their contracts as well.**

**Definitions Utilized for Completing Form 1295 include:**

- **Interested Party** means a person:
  - Who has a **controlling interest** in a business entity with whom AISD contracts; or
  - Who actively participates in **facilitating the contract or negotiating the terms of the contract** with Alvin ISD, including a broker, intermediary, adviser, or attorney for the business entity.

- **Business Entity** means an entity:
  - Who is recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation.
  - **This includes Non-Profit and For-Profit Organizations as a Business Entity.**

- **Intermediary** for purposes of this rule, means a person:
  - Who actively participates in the facilitation of the contract or negotiating the contract, including a broker, adviser, attorney, or representative of or agent for the business entity who:
    - Receives compensation from the business entity for the person’s participation
    - Communicates directly with Alvin ISD on behalf of the business entity regarding the contract
    - **AND is not an employee of the business entity.**

- **Controlling Interest** means a person:
  - Whereby has ownership interest or participating interest in the business entity by virtue of units, percentage, shares, stock, or otherwise that exceeds 10 percent
  - Is a member on the board of directors or other governing body of a business entity of which the board or other governing body is composed of not more than 10 members
  - Who serves as an officer of a business entity that has four or fewer officers or service as one of the four officers most highly compensated by a business entity that has more than four officers
The following laws are specifically addressed and required in federal procurement, the following Federal Regulations are fully explained in the pages following this signature page and within the Terms and Conditions posted on the Purchasing page of our website in order to ensure that all respondents will be aware and in compliance with these and other regulations:

Federal Rule A: Federal Acquisition Threshold
Federal Rule B: Termination for Cause
Federal Rule C: Equal Employment Opportunity (Listed on State Bid Requirements form)
Federal Rule D: Davis-Bacon Act
Federal Rule E: Contract Work Hours and Safety Standards Act
Federal Rule F: Rights to Inventions Made Under a Contract
Federal Rule G: Clean Air Act and the Federal Water Pollution Control Act
Federal Rule H: Debarment and Suspension & Terrorist Organizations & Boycotting of Israel (In required forms packet)
Federal Rule I: Byrd Anti-Lobbying Amendment (Submit form only if lobbying activity is present) – Forms can be found on our Website if applicable.

Federal Rule J: Solid Waste Disposal Act

Additional Requirements:
Felony Conviction Notification (Listed on State Bid Requirements form)
Record Retention Requirements
Certification of compliance with the Energy Policy and Conservation Act
Certification of Compliance with Buy American Provisions
Texas Public Information Act - TPIA

I am aware and in compliance of the laws and regulations stated above in regards to Local, State and Federal Procurement guidelines:

____________________________________________________
Company Name

__________________
Authorized Signature

__________________
Date

Title
FEDERAL RULE (A): Contracts for more than the simplified acquisition threshold currently set at $150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C.1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate. Pursuant to Federal Rule (A) above, when federal funds are expended by AISD, AISD reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

FEDERAL RULE (B): Termination for cause and for convenience by the grantee or sub-grantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of $10,000) Pursuant to Federal Rule (B) above, when federal funds are expended by AISD, AISD reserves the right to immediately terminate any agreement in excess of $10,000 resulting from this procurement process in the event of a breach or default of the agreement by Vendor, in the event Vendor fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. AISD also reserves the right to terminate the contract immediately, with written notice to vendor, for convenience, if AISD believes, in its sole discretion that it is in the best interest of AISD to do so. The vendor will be compensated for work performed and accepted and goods accepted by AISD as of the termination date if the contract is terminated for convenience of AISD. Any award under this procurement process is not exclusive and AISD reserves the right to purchase goods and services from other vendors when it is in the best interest of AISD.


FEDERAL RULE (D): Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation.

RETURN OF THIS PAGE IS NOT REQUIRED
COMPLIANCE WITH ALL LOCAL, STATE, AND FEDERAL REGULATIONS (CONTINUED)

FEDERAL RULE (D): (continued)
The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or sub-recipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. Pursuant to Federal Rule (D) above, when federal funds are expended by AISD, during the term of an award for all contracts and sub-grants for construction or repair, the vendor will be in compliance with all applicable Davis-Bacon Act provisions.

FEDERAL RULE (E): Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. Pursuant to Federal Rule (E) above, when federal funds are expended by AISD, the vendor certifies that during the term of an award for all contracts by AISD resulting from this procurement process, the vendor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act.

FEDERAL RULE (F): Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or sub-recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or sub-recipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Pursuant to Federal Rule (F) above, when federal funds are expended by AISD, the vendor certifies that during the term of an award for all contracts by AISD resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in Federal Rule (F) above.

FEDERAL RULE (G): Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended. Contracts and sub-grants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-
COMPLIANCE WITH ALL LOCAL, STATE, AND FEDERAL REGULATIONS (CONTINUED)

FEDERAL RULE (G): (continued)

1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Pursuant to Federal Rule (G) above, when federal funds are expended by AISD the vendor certifies that during the term of an award for all contracts by AISD resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in Federal Rule (G) above.

FEDERAL RULE (H): Debarment and Suspension (Executive Orders 12549 and 12689)-A contract award (sec 2 CFR 180.220) must not be made to parties listed on the government wide wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Pursuant to Federal Rule (H) above, when federal funds are expended by AISD, the vendor certifies that during the term of an award for all contracts by AISD resulting from this procurement process, the vendor certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

FEDERAL RULE (H) Part 2: Certification Regarding Terrorist Organizations & Boycotting of Israel
Govt. Code 808 (HB89) & Govt. Code 2252 (SB252)- Vendor hereby certifies that it is not a company identified on the Texas Comptroller’s list of companies known to have contracts with, or provide services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State. Vendor further certifies and verifies that neither Vendor, nor any affiliate, subsidiary, or parent company of Vendor, if any (the “Vendor Companies”), boycotts Israel, and Vendor agrees that Vendor and Vendor Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term “boycott” shall mean and include terminating business activities or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory.

FEDERAL RULE (I): Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)-Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C.1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Pursuant to Federal Rule (I) above, when federal funds are expended by AISD, the vendor certifies that during the term and after the awarded term of an award for all contracts by AISD resulting from this procurement process, the vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:

(1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection

RETURN OF THIS PAGE IS NOT REQUIRED
COMPLIANCE WITH ALL LOCAL, STATE, AND FEDERAL REGULATIONS (CONTINUED)

Federal Rule (I): (continued)

with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

Federal Rule (J) A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines. (78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014) Pursuant to Federal Rule (J) above, when federal funds are expended by AISD the vendor certifies that during the term of an award for all contracts by AISD resulting from this procurement process, the vendor must comply with all applicable requirements as referenced in Federal Rule (J) above.

OTHER REQUIREMENTS

Felony Conviction Notification - State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History of Contractor states:

a) A person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.

b) A school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.

c) This section does not apply to a publicly-held corporation.

Record Retention Requirements: When federal funds are expended by AISD for any contracts paid for with Federal contract resulting from this procurement process, the vendor certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. The vendor further certifies that vendor will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or sub-grantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

Certification of Compliance with the Energy Policy and Conservation Act: When federal funds are expended by AISD for any contract resulting from this procurement process, the vendor certifies that the vendor will be in compliance with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94 163, 89 Stat. 871).

Certification of Compliance with Buy American Provisions: Applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must still follow the applicable procurement rules calling for free and open competition.

➤ Return of this page is not required
OTHER REQUIREMENTS (CONTINUED)

ACCESS TO RECORDS:
Texas Public Information Act (TPIA) – The Contractor shall acknowledge that the Alvin Independent School District is subject to the Texas Public Information Act. As such, upon receipt of a request under the TPIA, Alvin Independent School District is required to comply with the requirements of the TPIA. For purposes of the TPIA, “public information” is defined as information that is written, produced, collected, assembled, or maintained under a law or ordinance or in connection with the transaction of official business:

- by AISP; or
- for AISP and AISP
- owns the information; or
- has a right of access to the information; or
- spends or contributes public money for the purpose of writing, producing, collecting, assembling, or maintaining the information; or
- by an individual officer or employee of Alvin Independent School District in the officer's or employee's official capacity and the information pertains to the official business of the Alvin Independent School District.

The Contractor is expected to fully cooperate with the Alvin Independent School District in responding to public information requests. This includes, but is not limited to, providing the Alvin Independent School District with requested documentation. In the event that the request involves documentation that Contractor has clearly marked as confidential and/or proprietary, Alvin Independent School District will provide Contractor with the required notices under the TPIA. The Contractor shall acknowledge that it has the responsibility to brief the Attorney General’s Office on why the documents identified as confidential and/or proprietary fall within an exception to public disclosure.
Certification Regarding Lobbying Form

Applicable to Grants, Sub-grants, Cooperative Agreements, and Contracts Exceeding $100,000.00 in Federal Funds Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000.00 and not more than $100,000.00 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the award of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension continuation, renewal, amendment, or modification of a Federal contract, grant, loan or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influence or attempting to influence an officer or employee of any agency, a Member of Congress, an officer of employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form –LLL, “disclosure Form to Report Lobbying,” in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000.00 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

__________________________________________
Name of Organization

__________________________________________
Address of Organization

__________________________________________
Name / Title of Submitting Official

__________________________________________
Signature Date

COMPLETE, DATE, SIGN - RETURN
Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See next page for public burden disclosure)

<table>
<thead>
<tr>
<th>1. Type of Federal Action:</th>
<th>a. contract</th>
<th>b. grant</th>
<th>c. cooperative agreement</th>
<th>d. loan</th>
<th>e. loan guarantee</th>
<th>f. loan insurance</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>2. Status of Federal Action:</th>
<th>a. bid/offer application</th>
<th>b. initial award</th>
<th>c. post award</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>3. Report Type</th>
<th>a. initial filing</th>
<th>b. material change</th>
</tr>
</thead>
<tbody>
<tr>
<td>For Material Change Only:</td>
<td>Year</td>
<td>Quarter</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4. Name and Address of Reporting Entity:</th>
<th>Prime</th>
<th>Subawardee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tier if known:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5. If Reporting in No. 4 Subawardee, Enter Name and Address of Prime:
Address of Prime:
Congressional District, if known:

6. Federal Department/Agency:

7. Federal Program Name/Description:
CFDA Number, if applicable: _____________

8. Federal Action Number, if known:

9. Award Amount, if known:

10. a. Name and Address of Lobbying Entity:
(If individual, last name, first name, MI):

b. Individuals Performing Services:
(including address if different from No. 10a (last name, first name, MI):

11. Amount of Payment (check all that apply):
$__________ actual planned

12. Form of Payment (check all that apply):
a. cash | b. in-kind, specify:
| nature | value |

13. Type of Payment (check all that apply):
a. retainer | b. one-time fee | c. commission |
d. contingent fee | e. deferred | f. other, specify:

14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or Member(s) contacted for Payment Indicated in Item 11:

(Attach Continuation Sheets SF-LLL-A if necessary)

15. Continuation Sheet(s) SF-LLL-A if necessary: Yes [ ] no [ ]

16. Information required through this form is authorized by article 31 U.S.C. section 1352. This disclosure of lobbying activities is a materna representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1353. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000.00 and not more than $100,000.00 for each such failure.

Signature__________________________ Print Name__________________________
Title__________________________ Telephone Number:__________________________
Date__________________________

Federal Use Only: Authorized for Local Reproduction Standard Form LLL
At various times throughout the year, we will receive formal requests to provide your information to third parties. The requested files include records we received from you or from your company which may include, all purchase orders, quotes, check info, vendor info, contact info, line item descriptions, quantities and pricing. Generally, the Public Information Act (the "Act") requires the release of requested information, but there are exceptions.

- I do not authorize release of my information to third party requestors.
- I authorize release of my information to third party requestors.

***Please note – if you marked that you “do not wish” to have information released when an open record request has the information is requested, you will receive a notice from Alvin ISD, so that you may send your rebuttal to the Office of the Attorney General.

This notice will be placed in our records with your proposal and will remain in effect thru the term of your proposal contract.

______________________________________________________________________________________
Firm Name

______________________________________________________________________________________
Authorized Signature

PLEASE COMPLETE AND RETURN WITH PACKET
THIS PROPOSAL

COVERS 5 SECTIONS

PLEASE LOCATE THE SECTION PERTAINING TO YOUR COMPANY, COMPLETE, SIGN AND RETURN THOSE SECTIONS ONLY
USE THE FOLLOWING TO INDICATE THE DISCOUNT RATE YOU WILL ALLOW FROM YOUR CURRENT CATALOG. Attach a separate page for any variation listed as an exception on the bid form. Failure to list all exceptions is cause for disqualification of a bid. Vendor may select any or all of the categories listed.

<table>
<thead>
<tr>
<th>Categories Bidding</th>
<th>Alvin ISD Percent Discount</th>
<th>Catalog Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Automotive &amp; Trailer Bodies (TRANAUTRPAR)</td>
<td>__________________________</td>
<td></td>
</tr>
<tr>
<td>Light Truck &amp; Auto Bodies; (TRANTRKBOD)</td>
<td>__________________________</td>
<td></td>
</tr>
<tr>
<td>Motorcycle, Bicycles, Motor Scooters(TRANMTRCYCB)</td>
<td>__________________________</td>
<td></td>
</tr>
<tr>
<td>Pickup Truck Bodies; (TRANPKUPBODY)</td>
<td>__________________________</td>
<td></td>
</tr>
<tr>
<td>Powerlift Tailgate, Automotive; (TRANPWRLIFT)</td>
<td>__________________________</td>
<td></td>
</tr>
<tr>
<td>Refrigerated Bodies, Automotive; (TRANREFRID)</td>
<td>__________________________</td>
<td></td>
</tr>
<tr>
<td>Replacement Cushions, Seats &amp; Seat Covers, Bus &amp; Automotive; (TRANSEAT)</td>
<td>__________________________</td>
<td></td>
</tr>
<tr>
<td>School Buses, Complete, Conventional (TRANBUS)</td>
<td>__________________________</td>
<td></td>
</tr>
<tr>
<td>School Bus Bodies (TRANBUSBOD)</td>
<td>__________________________</td>
<td></td>
</tr>
<tr>
<td>Tool Compartment Boxes (For Trucks) (TRANTRKTBXS)</td>
<td>__________________________</td>
<td></td>
</tr>
<tr>
<td>Trailer Bodies &amp; Parts (TRANTRAILE)</td>
<td>__________________________</td>
<td></td>
</tr>
<tr>
<td>Class 1 Trucks (6,000 LB GVWR) (TRANTRUCK1)</td>
<td>__________________________</td>
<td></td>
</tr>
<tr>
<td>Class 2 Trucks (6,001 – 10,000) (TRANTRUCK2)</td>
<td>__________________________</td>
<td></td>
</tr>
<tr>
<td>Truck Bed Liners (TRANBEDLNRS)</td>
<td>__________________________</td>
<td></td>
</tr>
<tr>
<td>Trucks (Over One Ton Capacity) (TRANTRK&gt;TON)</td>
<td>__________________________</td>
<td></td>
</tr>
<tr>
<td>Wheelchair Lift &amp; Accessories, Vehicle Mounted</td>
<td>__________________________</td>
<td></td>
</tr>
<tr>
<td>(TRANWHEELC)</td>
<td>__________________________</td>
<td></td>
</tr>
</tbody>
</table>

*NOTE* There are no services included in this proposal.

**FREIGHT - FOB ALVIN ISD:**

______ Your company will honor the FOB Alvin ISD specifications as outlined in the terms and conditions of this bid packet. Shipping/freight/handling charges are included as part of the catalog pricing on products purchased by Alvin ISD, i.e., Alvin ISD will not be billed for additional shipping and handling charges on supplies ordered from your company.

______ Your company will not honor the FOB Alvin ISD specifications as outlined in the terms and conditions of this bid packet. Alvin ISD will be required to pay shipping/freight/handling charges on products purchased

Will your company furnish each campus with the necessary supply of catalogs at no cost to Alvin ISD? As well as new issues at no cost?

**INTERNET CAPABILITIES**

Does your company offer Internet capabilities? Website address: ______________________________

Password (if applicable): ___________________________ Are pictures available of products offered? __________

Will pricing reflect district discounts? ___________ Explain the pricing structure: ______________________________
SECTION 1 - AUTOMOTIVE & BUS BODY PARTS  
(CONTINUED)

FORMAL FAX OR ELECTRONIC PRICE QUOTES

(✓) THE FOLLOWING CATEGORIES BELOW TO INDICATE VENDOR INFORMATION TO BE UTILIZED ON A FORMAL FAX or ELECTRONIC PRICE QUOTE BID PROPOSAL. Any variation must be listed as an exception on the bid form. Failure to list all exceptions is cause for disqualification of a bid. Vendor may select any or all of the categories listed.

- Automotive & Trailer Bodies (TRANAUTRPAR)
- Light Truck & Auto Bodies (TRANTRKOD)
- Motorcycle, Bicycles, Motor Scooters (TRANMTRCYCB)
- Pickup Truck Bodies (TRANPKUPBODY)
- Powerlift Tailgate, Automotive (TRANPWRLIFT)
- Refrigerated Bodies, Automotive (TRANREFRID)
- Replacement Cushions, Seats & Seat Covers, Bus & Automotive (TRANSSEAT)
- School Buses, Complete, Conventional (TRANBUS)
- School Bus Bodies (TRANBUSBOD)
- Tool Compartment Boxes (For Trucks) (TRANTRKTBXS)
- Trailer Bodies & Parts (TRANTRAILE)
- Truck Bed Liners (TRANBEDLNRS)
- Trucks Over One Ton (TRANTRK>TON)
- Class 1 Trucks (6,000 LB GVWR) (TRANTRUCK1)
- Class 2 Trucks (6,001 - 10,000) (TRANTRUCK2)
- Wheelchair Lift & Accessories, Vehicle Mounted (TRANWHEELC)

CONTACT NAME FOR FAX PROPOSALS OR ELECTRONIC QUOTE REQUESTS:

____________________________________________________________

TITLE: _____________________________________________

PHONE NUMBER: ____________________________ FAX NUMBER: ______________________________

E-MAIL ADDRESS:________________________________________________________________________

EXCEPTIONS TO THE ABOVE FAX/E-MAIL SPECIFICATIONS:

SPECIAL NOTATION – ALL FORMAL FAX PROPOSALS OR ELECTRONIC QUOTES REQUESTS MUST INCLUDE SHIPPING/ FREIGHT/ HANDLING CHARGES IN FINAL PRICING.

Having carefully examined the Bid Package, the undersigned hereby agrees to furnish all goods/services in accordance with the General, Special Terms and Conditions outlined hereto at the prices quoted unless noted in writing.

____________________________________________________________

Firm Name

____________________________________________________________

Authorized Signature  Date

COMPLETE BOTH PAGES TO THIS SECTION, DATE, SIGN - RETURN
USE THE FOLLOWING TO INDICATE THE DISCOUNT RATE YOU WILL ALLOW FROM YOUR CURRENT CATALOG. Attach a separate page for any variation listed as an exception on the bid form. Failure to list all exceptions is cause for disqualification of a bid. Vendor may select any or all of the categories listed.

<table>
<thead>
<tr>
<th>Categories Bidding</th>
<th>Alvin ISD Percent Discount</th>
<th>Catalog Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Air Powered Shop Tools, Regulators &amp; Parts (TRANAIRTOOL)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>AM/FM Transmitter, Broadcast (TRANAMFMTRA)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>Battery Chargers &amp; Testers, Automotive (TRANBATCHRG)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>Brake Bench Stands (TRANBRAKBENCH)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>Cleaning &amp; Washing Equipment, Steam, Cold &amp; Hot Water Pressure &amp; Jet Types, Portable &amp; Stationary (TRANEQPWASH)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>Diagnostic Instrument System for Vehicle Emission Testing (TRANDIAGNOS)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>Flush &amp; Fill Equipment &amp; Tools (For Automatic Transmissions, Cooling Systems, Power Steering) (TRANSFLUSH)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>Jacks, Safety Stand, Portable Cranes &amp; Parts (For Automobile, Trailers, Trucks &amp; Transmissions) (TRANJACKSTD)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>Lifts &amp; Hoists, Floor Type, Electric, Hydraulic or Pneumatic (TRANLIFTHOI)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>Lubrication Equipment, Guns, Hoses, Fittings, Lubricators, Oil Pumps, Etc. (Including Oil Filters) (TRANLUBEEQP)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>Parts Washing Equipment Including Air Agitated &amp; Pump Agitated (TRANPARTWAS)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>Reclamation Equipment, Automotive (Including Refrigerant Recovery) (TRANRECLAIM)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>Transportation Small Powered &amp; Non-Powered Hand Tools (Drills, Wrenches, Files, Etc.)(TRANTOOLS)</td>
<td>%</td>
<td></td>
</tr>
</tbody>
</table>

*NOTE* There are no services included in this proposal.

**FREIGHT - FOB ALVIN ISD:**

_____ Your company will honor the FOB Alvin ISD specifications as outlined in the terms and conditions of this bid packet. Shipping/freight/handling charges are included as part of the catalog pricing on products purchased by Alvin ISD, i.e., Alvin ISD will not be billed for additional shipping and handling charges on supplies ordered from your company.

_____ Your company will not honor the FOB Alvin ISD specifications as outlined in the terms and conditions of this bid packet. Alvin ISD will be required to pay shipping/freight/handling charges on products purchased

Will your company furnish each campus with the necessary supply of catalogs at no cost to Alvin ISD? As well as new issues at no cost?
SECTION 2 – AUTOMOTIVE EQUIPMENT & TOOLS
(CONTINUED)

INTERNET CAPABILITIES

Does your company offer Internet capabilities?  Website address: ______________________________________

Password (if applicable):________________________  Are pictures available of products offered? ____________

Will pricing reflect district discounts? ___________ Explain the pricing structure:_________________________

FORMAL FAX OR ELECTRONIC PRICE QUOTES

(✓) THE FOLLOWING CATEGORIES BELOW TO INDICATE VENDOR INFORMATION TO BE UTILIZED ON A FORMAL FAX or ELECTRONIC PRICE QUOTE BID PROPOSAL. Any variation must be listed as an exception on the bid form. Failure to list all exceptions is cause for disqualification of a bid. Vendor may select any or all of the categories listed.

- Air Powered Shop Tools, Regulators & Parts (TRANAIRTOOL)
- AM/FM Transmitter, Broadcast (TRANAMFMTRA)
- Battery Chargers & Testers, Automotive (TRANBATCHRG)
- Brake Bench Stands (TRANBRAKBENCH)
- Cleaning & Washing Equipment, Steam, Cold & Hot Water Pressure & Jet Types, Portable & Stationary (TRANEQPWASH)
- Diagnostic Instrument System for Vehicle Emission Testing (TRANDIAGNOS)
- Flush & Fill Equipment & Tools (For Automatic Transmissions, Cooling Systems, Power Steering)(TRANFLUSH)

*NOTE* There are no services included in this proposal.

CONTACT NAME FOR FAX PROPOSALS OR ELECTRONIC QUOTE REQUESTS:

TITLE: _____________________________________________

PHONE NUMBER: ____________________________ FAX NUMBER: ______________________________

E-MAIL ADDRESS:________________________________________________________________________

EXCEPTIONS TO THE ABOVE FAX/E-MAIL SPECIFICATIONS:

SPECIAL NOTATION – ALL FORMAL FAX PROPOSALS OR ELECTRONIC QUOTES REQUESTS MUST INCLUDE SHIPPING/ FREIGHT/ HANDLING CHARGES IN FINAL PRICING.

Having carefully examined the Bid Package, the undersigned hereby agrees to furnish all goods/services in accordance with the General, Special Terms and Conditions outlined hereto at the prices quoted unless noted in writing.

________________________________________________________
Firm Name

________________________________________________________
Authorized Signature
SECTION 3 – AUTOMOTIVE LUBRICANTS

BID PROPOSAL FORM

**** IF YOU WILL NOT BE PARTICIPATING IN THIS SECTION, IT IS NOT REQUIRED TO BE RETURNED WITH THIS PROPOSAL PACKET ****

USE THE FOLLOWING TO INDICATE THE DISCOUNT RATE YOU WILL ALLOW FROM YOUR CURRENT CATALOG. Attach a separate page for any variation listed as an exception on the bid form. Failure to list all exceptions is cause for disqualification of a bid. Vendor may select any or all of the categories listed.

<table>
<thead>
<tr>
<th>Categories Bidding</th>
<th>Alvin ISD Percent Discount</th>
<th>Catalog Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>● Miscellaneous Automotive Greases &amp; Lubricants (TRANGREASE)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>● Oil, Automotive Engine (TRANOILENG)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>● Oil, Automotive Transmission (TRANOILTRAN)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>● Oil, Lubricating, Differential &amp; Gear Lubricant (TRANOILLUBE)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>● Synthetic Petroleum Products(TRANSYNPETR)</td>
<td>%</td>
<td></td>
</tr>
</tbody>
</table>

*NOTE* There are no services included in this proposal.

FREIGHT - FOB ALVIN ISD:

_____ Your company will honor the FOB Alvin ISD specifications as outlined in the terms and conditions of this bid packet. Shipping/freight/handling charges are included as part of the catalog pricing on products purchased by Alvin ISD, i.e., Alvin ISD will not be billed for additional shipping and handling charges on supplies ordered from your company.

_____ Your company will not honor the FOB Alvin ISD specifications as outlined in the terms and conditions of this bid packet. Alvin ISD will be required to pay shipping/freight/handling charges on products purchased.

Will your company furnish each campus with the necessary supply of catalogs at no cost to Alvin ISD? As well as new issues at no cost?

____________________________________________________________________________________________

INTERNET CAPABILITIES

Does your company offer Internet capabilities? Website address: ________________________________

Password (if applicable):________________________ Are pictures available of products offered? __________

Will pricing reflect district discounts? __________ Explain the pricing structure:________________________
FORMAL FAX OR ELECTRONIC PRICE QUOTES

(✓) THE FOLLOWING CATEGORIES BELOW TO INDICATE VENDOR INFORMATION TO BE UTILIZED ON A FORMAL FAX or ELECTRONIC PRICE QUOTE BID PROPOSAL. Any variation must be listed as an exception on the bid form. Failure to list all exceptions is cause for disqualification of a bid. Vendor may select any or all of the categories listed.

- Miscellaneous Automotive Greases & Lubricants (TRANGREASE)
- Oil, Automotive Engine (TRANOILENG)
- Oil, Automotive Transmission (TRANOILTRAN)
- Oil, Lubricating, Differential & Gear Lubricants (TRANOILUBE)
- Synthetic Petroleum Products (TRANSYPETR)

CONTACT NAME FOR FAX PROPOSALS OR ELECTRONIC QUOTE REQUESTS:

____________________________________________________

TITLE: _____________________________________________

PHONE NUMBER: ____________________________ FAX NUMBER: ______________________________

E-MAIL ADDRESS:______________________________________________________________

EXCEPTIONS TO THE ABOVE FAX/E-MAIL SPECIFICATIONS:

SPECIAL NOTATION – ALL FORMAL FAX PROPOSALS OR ELECTRONIC QUOTES REQUESTS MUST INCLUDE SHIPPING/ FREIGHT/ HANDLING CHARGES IN FINAL PRICING.

Having carefully examined the Bid Package, the undersigned hereby agrees to furnish all goods/services in accordance with the General, Special Terms and Conditions outlined hereto at the prices quoted unless noted in writing.

__________________________________________________________________________

Firm Name

______________________________________________________________________________________

Authorized Signature
### SECTION 4 – PARTS

**BID PROPOSAL FORM**

**** IF YOU WILL NOT BE PARTICIPATING IN THIS SECTION, IT IS NOT REQUIRED TO BE RETURNED WITH THIS PROPOSAL PACKET ****

---

**USE THE FOLLOWING TO INDICATE THE DISCOUNT RATE YOU WILL ALLOW FROM YOUR CURRENT CATALOG.** Attach a separate page for any variation listed as an exception on the bid form. **Failure to list all exceptions is cause for disqualification of a bid.** Vendor may select **any or all** of the categories listed.

<table>
<thead>
<tr>
<th>Categories Bidding</th>
<th>Alvin ISD Percent Discount</th>
<th>Catalog Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>✴️ Air Conditioners &amp; Parts, Transportation (TRANACPARTS)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Antennas &amp; Accessories (TRANANTENN)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Automobile, Police &amp; Security Equipment (TRANPOLEQUP)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Automotive Fans (TRANFANS)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Automotive Equipment &amp; Accessories (TRANAUTOEQ)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Automotive &amp; Trailer Equipment (TRANAUTREQU)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Batteries for Electric Vehicles (Including Recycled Types) (TRANBATTVEH)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Bolts, Automotive (TRANAUTBOLT)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Brakes, Repairs &amp; Replacement (Not Electric Controller) (TRANBRAKE)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Brushes &amp; Cleaning Compounds, Automotive Cleaning (TRANBRUSCMP)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Cooling System, Radiators, Complete &amp; Cores, Thermostats, Water pumps, Etc. (TRANCOOLSYS)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Electrical, Alternator/Generator, Battery, Ignition System, Lights, Etc. (TRANENECSRV)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Electrical Accessories, Alternators, Ammeters, Distributors, Generators, Regulators, Starters, Etc. (TRANALTERNA)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Electrical Chassis – Gauges (TRANGUAGES)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Electrical Parts (Not Ignition)(Not Otherwise Classified) Transportation (TRANOTHRELE)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Emergency Kits for Vehicles Including First Aid Kits, Tools, Etc. (TRANEMERKIT)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Engine Controls (Electronic) Sensors, Computer, Etc. (TRANSensors)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Engine Parts (TRANENGPART)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Engines, Diesel (Automotive) &amp; Replacement Parts (TRANDIESENGINE)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Engines, Gasoline, Complete Short Block &amp; Parts (TRANENGINE)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Filters, Air, Fuel, Oil, Power Steering, Transmission, Water &amp; PCV Valves (TRANFILTERS)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Front End Alignment Parts &amp; Accessories (TRANALIGN)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Fuel System, Carburetors &amp; Kits, Fuel Pumps, Tanks &amp; Caps Etc. (TRANFUELSYS)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Golf Cart Repair Parts (TRANGOLFCART)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Hose &amp; Hose Fittings, Brake, Heater, Radiator, Vacuum, Washer, Wiper, Etc. (TRANHOSES)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✴️ Hydraulics (pump, Hydraulic Motor, Valves, Gauges, Etc.) (TRANHYDRAUL)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>Category</td>
<td>Percentage</td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------------------------------------</td>
<td>------------</td>
<td></td>
</tr>
<tr>
<td>Ignition System, Coils, Condensers, Points, Rotors, Spark Plug Wires</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(TRANIGNITIO)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lights &amp; Lens, Automotive (Not Otherwise Classified)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(TRANLIGHTS)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Miscellaneous Automotive Hoses &amp; Accessories (TRANHOSES)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Miscellaneous Automotive Parts &amp; Accessories (TRANMISC)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Miscellaneous Automotive Truck Belts (TRANBELTS)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transportation Miscellaneous Parts (TRANMISC)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Power &amp; Drive Train Components &amp; Parts (TRANPWRTRN)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recycled Automotive Accessory Items (TRANRECYC)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recycled Automotive Parts (TRANRECYC)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Re-Manufactured Engine, Transmissions, Differentials &amp; Rear Axle Assemblies (TRANREMANF)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Repair Parts, Light Truck, Auto (TRANREPAIR)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Repair Parts, School Bus (TRANBUSPARTS)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Safety Belts &amp; Restraint Systems (TRANSafetybelt)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seals &amp; O-Rings, Transportation (TRANORING)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Signage, Lettering for Destination/Route, Transportation (TRANRTesign)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Springs, Leaves, Suspensions, Etc. (Including Sway Bars) (TRANSpring)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Steering Components &amp; Parts (TRANSTEER)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Suspension, Axles, Springs, Steering, Etc. (TRANSusp)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tires and Tubes (TRANTIRES)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traffic Signs (TRANSIGNS)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transmission, Standard &amp; Automatic (Including Clutch Assemblies &amp; Parts (TRANTRANSM)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Upholstery Maintenance &amp; Repair in House (TRANUPHOLST)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wheel Bearings &amp; Seals (TRANWHEEL)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*NOTE* There are no services included in this proposal.

**FREIGHT - FOB ALVIN ISD:**

_____ Your company will honor the FOB Alvin ISD specifications as outlined in the terms and conditions of this bid packet. Shipping/freight/handling charges are included as part of the catalog pricing on products purchased by Alvin ISD, i.e., Alvin ISD will not be billed for additional shipping and handling charges on supplies ordered from your company.

_____ Your company will not honor the FOB Alvin ISD specifications as outlined in the terms and conditions of this bid packet. Alvin ISD will be required to pay shipping/freight/handling charges on products purchased.

Will your company furnish each campus with the necessary supply of catalogs at no cost to Alvin ISD? As well as new issues at no cost?

__________________________________________________________________________________________________________________________________

**INTERNET CAPABILITIES**

Does your company offer Internet capabilities? Website address: ____________________________

Password (if applicable):________________________ Are pictures available of products offered? _________
FORMAL FAX OR ELECTRONIC PRICE QUOTES

(✓) THE FOLLOWING CATEGORIES BELOW TO INDICATE VENDOR INFORMATION TO BE UTILIZED ON A FORMAL FAX or ELECTRONIC PRICE QUOTE BID PROPOSAL. Any variation must be listed as an exception on the bid form. Failure to list all exceptions is cause for disqualification of a bid. Vendor may select any or all of the categories listed.

- Air Conditioners & Parts, Transportation (TRANACPARTS)
- Antennas & Accessories (TRANANTENN)
- Automobile, Police & Security Equipment (TRANPOLEQUP)
- Automotive Fans (TRANFANS)
- Automotive Equipment & Accessories (TRANAUTOEQ)
- Automotive & Trailer Equipment (TRANAUTREQU)
- Batteries for Electric Vehicles (Including Recycled Types) (TRANBATTVEH)
- Bolts, Automotive (TRANAUTBOLT)
- Brakes, Repairs & Replacement (Not Electric Controller) (TRANBRAKE)
- Brushes & Cleaning Compounds, Automotive Cleaning (TRANBRUSCMP)
- Cooling System, Radiators, Complete & Cores, Thermostats, Water pumps, Etc. (TRANCOOLSYS)
- Electrical, Alternator/Generator, Battery, Ignition System, Lights, Etc. (TRANELECSRV)
- Electrical Accessories, Alternators, Ammeters, Distributors, Generators, Regulators, Starters, Etc. (TRANALTERN)
- Electrical Chassis – Gauges (TRANHAMES)
- Electrical Parts (Not Ignition)(Not Otherwise Classified) Transportation (TRANOTHRELE)
- Emergency Kits for Vehicles Including First Aid Kits, Tools, Etc. (TRANEMERK)
- Engine Controls (Electronic) Sensors, Computer, Etc. (TRANSENSORS)
- Engine Parts (TRANENGPART)
- Engines, Diesel (Automotive) & Replacement Parts (TRANENGINE)
- Engines, Gasoline, Complete Short Block & Parts (TRANENGINE)
- Remanufactured Engines, Transmissions (TRANREMANU)
- Filters, Air, Fuel, Oil, Power Steering, Transmission, Water & PCV Valves (TRANFILTERS)
- Front End Alignment Parts & Accessories (TRANALIGN)
- Fuel System, Carburetors & Kits, Fuel Pumps, Tanks & Caps Etc. (TRANFUELSYS)
- Golf Cart Repair Parts (TRANGOLFCART)
- Hose & Hose Fittings, Brake, Heater, Radiator, Vacuum, Washer, Wiper, Etc. (TRANHOSES)
- Hydraulics (pump, Hydraulic Motor, Valves, Gauges, Etc.) (TRANHYDRAUL)
- Ignition System, Coils, Condensers, Points, Rotors, Spark Plug Wires, Etc. (TRANIGNITIO)
- Lights & Lens, Automotive (Not Otherwise Classified) (TRANLIGHTS)
- Miscellaneous Automotive Hoses & Accessories (TRANHOSES)
- Miscellaneous Automotive Parts & Accessories (TRANMISCPART)
- Miscellaneous Automotive Truck Belts (TRANBELTS)
- Transportation Miscellaneous Parts (TRANMISCPART)
- Power & Drive Train Components & Parts (TRANPWRTRN)
- Recycled Automotive Accessory Items (TRANRECYC)
- Recycled Automotive Parts (TRANRECYC)
- Re-Manufactured Engine, Transmissions, Differentials & Rear Axle Assemblies (TRANREMANF)
- Repair Parts, Light Truck, Auto (TRANREPAIR)
- Repair Parts, School Bus (TRANBUSPARTS)
- Safety Belts & Restraint Systems (TRANSAFETYBELT)
- Seals & O-Rings, Transportation (TRANORING)
- Signage, Lettering for Destination/Route, Transportation (TRANRTESIGN)
- Springs, Leaves, Suspensions, Etc. (Including Sway Bars) (TRANSpring)
- Steering Components & Parts (TRANSTEER)
o Suspension, Axles, Springs, Steering, Etc. (TRANSUSP)
o Tires and Tubes (TRANTIRES)
o Traffic Signs (TRANSIGNS)
o Transmission, Standard & Automatic (Including Clutch Assemblies & Parts (TRANTRANSM)

o Upholstery Maintenance & Repair in House (TRANUPHOLST)
o Wheel Bearings & Seals (TRANWHEEL)

CONTACT NAME FOR FAX PROPOSALS OR ELECTRONIC QUOTE REQUESTS:
__________________________________________________________________________________________

TITLE: _____________________________________________

PHONE NUMBER: ____________________________ FAX NUMBER: ______________________________

E-MAIL ADDRESS: _________________________________________________________________

EXCEPTIONS TO THE ABOVE FAX/E-MAIL SPECIFICATIONS:

SPECIAL NOTATION – ALL FORMAL FAX PROPOSALS OR ELECTRONIC QUOTES REQUESTS MUST INCLUDE SHIPPING/ FREIGHT/ HANDLING CHARGES IN FINAL PRICING.

Having carefully examined the Bid Package, the undersigned hereby agrees to furnish all goods/services in accordance with the General, Special Terms and Conditions outlined hereto at the prices quoted unless noted in writing.

_________________________________________
Firm Name

_________________________________________
Authorized Signature
## SECTION 5 – AUTOMOTIVE SERVICES

**BID PROPOSAL FORM**

**** IF YOU WILL NOT BE PARTICIPATING IN THIS SECTION, IT IS NOT REQUIRED TO BE RETURNED WITH THIS PROPOSAL PACKET ****

USE THE FOLLOWING TO INDICATE THE DISCOUNT RATE YOU WILL ALLOW FROM YOUR CURRENT CATALOG. Attach a separate page for any variation listed as an exception on the bid form. **Failure to list all** exceptions is cause for disqualification of a bid. Vendor may select **any or all** of the categories listed.

<table>
<thead>
<tr>
<th>Categories Bidding</th>
<th>Alvin ISD Percent Discount</th>
<th>Catalog Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>✦ Alarm Services, Transportation Parts (TRANALARMSRV)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Alignment &amp; Wheel Balancing (Including Front End Repair) (TRANALIGNNW)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Automobile Vehicle Maintenance &amp; Repair (Not Otherwise Classified) Outside Services (TRANMAINREP)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Automobile Body &amp; Frame Work (Including Undercoating) (TRANBODYFRA)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Automotive Machine Shop Services Outside Services (TRANMACH)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Automotive Welding Services, Outside Services (TRANWELD)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Buses, School &amp; Mass Transit, Maintenance &amp; Repair (TRANBUSMAINT)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Exhaust System Maint &amp; Repair (TRANEXHAUST)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Flush, fill Transmissions (TRANFLUSH)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Glass Replacement &amp; Repair Services, Windshield &amp; Window (Including Window Tinting (TRANGLASS)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Miscellaneous Traffic Control (TRANTRAFMAR)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Parts Washing Services, Outside Services (TRANPARTWAS)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Rebuilt Engines (Engines, Belts, Heads, Intake, Rebuilding, Etc.) Outside Services (TRANREBUILTENG)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Security/Safety Consulting Hazardous Waste (Spill Prevention Plan Every 5 Years (TRANSAFESEC)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Tank, Mobile, Portable, Stationary, Storage, Etc. Maintenance &amp; Repair (Includes Re-Lining (TRANSTANKS)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Tractor, Truck, Van an Car Rental or Lease (To Include All Applicable Insurance &amp; Fees in Cost of Rental Or Lease (TRANRENTAL)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Transportation, Drug Testing (TRANDRGTEST)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Transportation – Area Student (TRANSTUD)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Transportation Towing (TRANTOW)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Truck Maintenance &amp; Repair, Heavy (TRANMANTREP)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Trucks (Over One Ton Capacity(TRANTRK&gt;TON)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Vehicle Inspection &amp; Testing Services (Emissions, Etc.) (TRANINSPECT)</td>
<td>%</td>
<td></td>
</tr>
<tr>
<td>✦ Vehicle Painting (TRANPAINT)</td>
<td>%</td>
<td></td>
</tr>
</tbody>
</table>
SECTION 5 – AUTOMOTIVE SERVICES
(CONTINUED)

- Vehicle Road Services (Including Mobile Repair)
  Outside Services (TRANMBLREP)
- Vehicle Washing, Waxing, Polishing, Steam Cleaning
  Disinfecting, Etc. (TRANVEHWASH)
- Waste Disposal of Used Oil Filters/Used Anti-Freeze
  (TRANWASTEDISP)

FREIGHT - FOB ALVIN ISD:

______ Your company will honor the FOB Alvin ISD specifications as outlined in the terms and conditions of this bid packet. Shipping/freight/handling charges are included as part of the catalog pricing on products purchased by Alvin ISD, i.e., Alvin ISD will not be billed for additional shipping and handling charges on supplies ordered from your company.

______ Your company will not honor the FOB Alvin ISD specifications as outlined in the terms and conditions of this bid packet. Alvin ISD will be required to pay shipping/freight/handling charges on products purchased.

Will your company furnish each campus with the necessary supply of catalogs at no cost to Alvin ISD? As well as new issues at no cost?

INTERNET CAPABILITIES

Does your company offer Internet capabilities? Website address: ______________________________

Password (if applicable):________________________  Are pictures available of products offered? ____________

Will pricing reflect district discounts? ____________ Explain the pricing structure:________________________

FORMAL FAX OR ELECTRONIC PRICE QUOTES

(✓) THE FOLLOWING CATEGORIES BELOW TO INDICATE VENDOR INFORMATION TO BE UTILIZED ON A FORMAL FAX or ELECTRONIC PRICE QUOTE BID PROPOSAL. Any variation must be listed as an exception on the bid form. Failure to list all exceptions is cause for disqualification of a bid. Vendor may select any or all of the categories listed.

- Alarm Services, Transportation Parts
  (TRANALARMSRV)
- Alignment & Wheel Balancing (Including
  Front End Repair) (TRANALIGNWB)
- Automobile Vehicle Maintenance & Repair
  Services (TRANMAINREP)
- Automobile Body & Frame Work (Including
  Undercoating) (TRANBODYFRA)
- Automotive Machine Shop Services Outside
  Services (TRANMACHINING)
- Automotive Welding Services, Outside
  Services (TRANWELD)
- Buses, School & Mass Transit, Maintenance & Repair (TRANBUSMAINT)
- Exhaust System Maint & Repair
  (TRANEXHAUST)
- Flush, Fill Transmission (TRANFLUSH)
- Glass Replacement & Repair Services, Windshield & Window (Including
  Window Tinting (TRANGLASS)
o Miscellaneous Traffic Control (TRANTRAFMAR)
o Parts Washing Services, Outside Services (TRANPARTWAS)
o Rebuilt Engines (Engines, Belts, Heads, Intake, Rebuilding, Etc.) Outside Services (TRANREBUILTENG)
o Security/Safety Consulting Hazardous Waste (Spill Prevention Plan Every 5 Years (TRANSAFESEC)
o Tank, Mobile, Portable, Stationary, Storage, Etc. Maintenance & Repair (Includes Re-Lining) (TRANTANKS)
o Tractor, Truck, Van an Car Rental or Lease (To Include All Applicable Insurance & Fees in Cost of Rental Or Lease) (TRAN RENTAL)
o Transportation, Drug Testing (TRANDRGTEST)
o Transportation – Area Student (TRANSTUD)
o Transportation Towing (TRANTOW)
o Truck Maintenance & Repair, Heavy (TRANMANTREP)
o Trucks (Over One Ton Capacity (TRANTRK>TON)
o Vehicle Inspection & Testing Services (Emissions, Etc.) (TRANINSPECT)
o Vehicle Painting (TRANPAINT)
o Vehicle Road Services (Including Mobile Repair) Outside Services (TRANMBLREP)
Vehicle Washing, Waxing, Polishing, Steam Cleaning Disinfecting, Etc. (TRANVEWASH)
o Waste Disposal of Used Oil Filters/Used Anti-Freeze (TRANWASTEDISP)

CONTACT NAME FOR FAX PROPOSALS OR ELECTRONIC QUOTE REQUESTS:
____________________________________________________________________________________
TITLE: _____________________________________________
PHONE NUMBER: ____________________________ FAX NUMBER: ______________________________
E-MAIL ADDRESS:________________________________________________________________________

EXCEPTIONS TO THE ABOVE FAX/E-MAIL SPECIFICATIONS:

SPECIAL NOTATION – ALL FORMAL FAX PROPOSALS OR ELECTRONIC QUOTES REQUESTS MUST INCLUDE SHIPPING/ FREIGHT/ HANDLING CHARGES IN FINAL PRICING.

Having carefully examined the Bid Package, the undersigned hereby agrees to furnish all goods/services in accordance with the General, Special Terms and Conditions outlined hereto at the prices quoted unless noted in writing.

__________________________________________
Firm Name

__________________________________________
Authorized Signature