



ALVIN INDEPENDENT SCHOOL DISTRICT

Mickie Dietrich
Director of Purchasing
Jennifer Ortiz
Contract Specialist

April 18, 2019

TO: Patrick Miller

FROM: Mickie Dietrich, Jennifer Ortiz

RE: May 2019 Contract Submissions
Contractor Consultant Proposal (CCP) #1905CS RFP

Policies and procedures have been established to provide for any and all Service Contract Proposals to be extended monthly for board award due to the total aggregates in any given category being over the \$50,000 threshold pursuant of 44.031 (a) and 44.031(f). These are April submissions for award by the board at the May board meeting.

All proposals and agreements were extended meeting the specified commodity code qualifications identified per contracts. The proposals and agreements were made available on the Alvin ISD Website as well as staff were informed of the proposal process and encouraged to contact vendors.

We are requesting all proposals to be awarded as NON-EXCLUSIVE contracts as one by which multiple vendors may be designated as suppliers for the items covered under the terms of the contract for the duration of said contract.

Contracted Consultant Proposal (CCP)– #1905CS RFP

Under the guidance 44.031(a) (2), these contracts will be for a one (1) year term beginning the date the RFP is awarded by the board, with the option to renew for an additional two (2) years should all parties be in agreement for a NON-EXCLUSIVE AWARD.

Contracted Service Providers will be used on an as needed basis throughout the District. The services and commodity codes included in the CCP are listed below:

COMMODITY CODE	SUB-CATEGORY DESCRIPTION
FAEQPSRV	Fine Arts – Misc Fine Arts General Supplies/Equipment Repair Services
FACOSTUMES	Costumes and Accessories to include Alterations
MNTPANTWALL	Painting, Maintenance and Repair Services including Caulking
NEWSWRITE	Newspapers Publications Advertising, Provide Athletic Reviews; Media Release
STAFCONVO	General Staff Development - Convocations

CONSULTADMIN	Consulting Service - Administrative, Board Training, Facilitate Community Advisory Council, Bond Planning
CONSULTOTHR	Consulting Services – Not Otherwise Classified
CONSULCHEER	Consulting and Training for Student Cheer and Team Building
CONSULTINSR	Insurance Consulting
SERVSECAUDIT	Safety - Risk Management - Security (Security Audits) Safety Consulting
CONSULTRAFF	Traffic Consulting - Design Service
TECSERVICES	Data Processing, Computer Programming and Software Services
TECTRNSERV	Computer Educational Training Services
SERVASSEMBL	Assemblies – Student Programs; Theatre Groups; Authors Visits; Motivational Speaking; Student Training with Multi Groups in one setting
STAFMOTIVAT	Staff Development – Motivational Team Building / Leadership
STAFTRAININST	Staff Development - Instructional Based Training/ Childcare Training/
INSTTRAIN	Instructional Training for Testing /PSAT/SAT/ACT
INSTTRNSGGP	Classroom Instructional Training within a Single group, Video Conference, Kickstart, Communities in Schools
BLDGFACDESGN	Facility Design Services and Consulting - Food Service; Create Student engaging atmosphere; Color schemes; Create better flow for students
MNTGENEREP	Generator Maintenance Repairs and Services
SERVCALIBRATE	Equipment Maintenance & repair to include Calibration
FINAUDIT	Accounting Services - Auditing, A/P Auditing
SPEDVACCIN	Vaccination Program Services
SERVRECMGMT	Records Management to Include Shredding
BLDGINSPCER	Inspection & Certification Services as per TDLR and TAS standards; Conduct On Site Inspections
FAMUSPROD	Music Production Services Video Streaming/Taping; Writing of Music; Percussion Tech
FAACCOMPAMI	Accompanist Services
SERVPERSONHR	Personnel Service to Include PEIMS/ HR Consulting/ Principal Services
FATHEATSRV	Theatrical Services - Video Taping, Audio Technicians and Recording - Video Tape Meetings, Provide Streaming and Archives
SERVTRANSLA	Translation Services
PHOTOGROUP	Photography Services
SERVDISCJOC	Disc Jockeys/Emcees - Music, up lighting, monogram, lasers, video, DJ services, party/prom set-up, Presentations/Entertainment/Educational
FACLINICIAN	Professional Services - Not Otherwise Classified including Clinicians, Private Music Lessons, Clinic Choir; Consult with Directors

FAPIANOTUN	Piano Tuning
WASTBIOHAZ	Science Waste Disposal; Bio-Hazard Service; Purification Services; Stericycle
SERVMISC	Misc Services Not Otherwise Classified
SERVATHTRAI	Athletic Training Services
FACHOREOGR	Choreography Band/Drill/Color Guard, Music Apriling Band Visual Design

Under the CCP process, we are requesting award for ten (10) qualified responding vendors for services outlined under the following commodity codes:

COMPANY NAME	CATEGORY	COMMODITY CODE	SUB-CATEGORY DESCRIPTION
Lisa Belletto dba On Cloud 9 Event Rentals	Misc Services	SERVMISC	Event Coordinator
Karen Kay Benson	Staff Training	STAFTRAININST; CONSULTOTHR	Staff Training
Casey Holdsclaw	Misc Services	SERVMISC	Welding Services
Houston Methodist Knowsys Educational Services LLC	Student Motivation	SERVATHLTRAI	Athletic Training Services
Joe Robert Naranjo	Staff Training	STAFTRAININST; INSTTRAIN	Staff Training
Justin Shelton	Misc Services	SERVMISC	Dirt Hauling
Amanda Scogins Wheeland	Electronic Design	FACHOREOGR	Electronic Light Design for Marching Band
Jesse Willie	Choreographer	FACHOREOGR	Choreographer
Lyle N York	Fine Arts	FACLINICIAN	Clinician
	Fine Arts	FACLINICIAN	Clinician

IN SUMMARY:

Contractor Consultant Proposals – #1905CS RFP – we have received ten (10) qualified responses.

Contract Expiration Date: May 30, 2022

Award is requested for the list of vendors meeting specifications outlined under the current Service Contract proposals and for the May, 2019 Board meeting.