



# ALVIN INDEPENDENT SCHOOL DISTRICT

---

*Mickie Dietrich*  
Director of Purchasing

January 8, 2019

TO: PATRICK MILLER

FROM: MICKIE DIETRICH

SUBJ: Request for Award of Proposal #1901 M & O CATALOG DISCOUNT PROPOSAL

This proposal was established to qualify approved vendors under the State Purchasing Guidelines CH Legal and Education Code 44.031(a) whereby school districts are required to utilize a competitive bidding method that provides the best value for the district when making purchases valued at \$50,000 or more in **the aggregate** for a 12-month period. To satisfy this State Law, Alvin ISD extended this proposal.

The proposal was extended based on prior year's usage, staff requests and vendor requests. Over **21** vendors were extended packets by our bidding software and email. Additional information on the proposal was extended through the legal notice in our county newspaper, emails to budget managers as well as the District website to solicit participation in our bidding process. The District received **19** qualified responses.

This proposal was extended with **97** identified commodity sub-categories for vendors to provide discount pricing. The sub-categories were extended with commodity coding to provide for future yearly aggregate financial trackability. The following categories were included on 1901 M & O CATALOG DISCOUNT PROPOSAL:

## **SECTION 1: EQUIPMENT, PARTS & SUPPLIES:**

ALARM SECURITY & SURVEILLANCE SYSTEM (**SECURITYSYS**)  
ALL OTHER EQUIPMENT PARTS NOT OTHERWISE CLASSIFIED (**MNTMISCSUPP**)  
ATHLETIC EQUIPMENT/SUPPLIES NOT LISTED ELSEWHERE (**ATHEQUIPSUP**)  
ATHLETIC PADDING/WINDSCREENS (**MNTWNDSCREEN**)  
AUDIO VISUAL EQUIPMENT PARTS AND SUPPLIES (**AVEQSUP**)  
BLEACHERS PARTS, SUPPLIES, INSTALLATIONS (**MNTBLEACHER**)  
BUILDING SYSTEMS MAINTENANCE PARTS (**MNTBLDGSYS**)  
BUILDING, FABRICATED, PRE-FABRICATED, RENTAL OR LEASE (**BLDGRENTAL**)  
CAFETERIA & KITCHEN EQUIPMENT AND MISCELLANEOUS PARTS (**NUTREQUIP**)  
CHILLERS, HEAT EXCHANGERS AND RECEIVERS (**MNTCHILLERS**)  
CRANE /HOISTS /LIFTS EQUIPMENT RENTAL (**MNTCRANRENT**)  
DIRT /TOP SOIL /FILL DIRT (**MNTDIRTSOIL**)  
DOORS BUILDING/ EXTERIOR/INTERIOR, PARTS SUPPLIES (**BLDGDOORS**)  
DOORS OVERHEAD PARTS & SUPPLIES (**MNTOVRHDOOR**)  
FENCING EQUIPMENT AND SUPPLIES (**MNTFENEQUPS**)  
FENCING SERVICES AND SUPPLIES (**MNTFENCE**)  
FIRE PROTECTION EQUIPMENT/SUPPLIES (**MNTFIREQUIP**)  
FIRST AID/SAFETY EQUIPMENT/SUPPLIES (**MNTFIRSTAID**)  
GARBAGE/TRASH REMOVAL, DISPOSAL (**TRASH**)  
GENERAL BUILDING SUPPLIES NOT OTHERWISE CLASSIFIED (**BLDGBLDGSUP**)  
GENERATORS, PORTABLE AND STATIONARY, INCLUDING PARTS (**MNTGENEREP**)  
GLASS & MIRROR PARTS & SUPPLIES (**MNTGLASS**)

GOLF CARTS, ALL TERRAIN VEHICLES (MNTATVCART)  
HARDWARE / RELATED ITEMS, CASTERS, HINGES, GLIDES (MNTHARDWARE)  
HVAC, FILTERS (MNTHVACFILTERS)  
HVAC, PARTS AND SUPPLIES (MNTHVACEQUIP)  
ICE MACHINES (ICE\_MACH\_PURCH)  
INDUSTRIAL COMMERCIAL AND PROFESSIONAL EQUIPMENT AND SUPPLIES (MNTINDUSTEQUIP)  
INDUSTRIAL EQUIPMENT RENTAL OR LEASE (MNTINDUSTRENT)  
INTERCOM SYSTEMS, OFFICE (TECINTERCOM)  
JANITORIAL EQUIPMENT PARTS AND REPAIR (MNTEQUIPREP)  
LANDSCAPING SHRUBS AND FLOWERS (GRNSHRUBS)  
LAWN CHEMICALS /FERTILIZERS /INSECTICIDES /PESTICIDES (GRNFERTCHEM)  
LAWN EQUIPMENT/PARTS/SUPPLIES (GRNEQUIPART)  
LOCKERS PARTS, SUPPLIES, INSTALLATIONS (LOCKERSPART)  
LOCKSMITH PARTS AND TOOLS (MNTLOCKPART)  
LUMBER, PLYWOOD, PARTICLEBOARD, ALL KINDS (MNTLUMBER)  
MAINTENANCE - ELECTRICAL SUPPLIES/PARTS (MNTELEEQUIP)  
MAINTENANCE SMALL POWERED AND NON-POWERED (MNTTOOLS)  
MAINTENANCE MACHINERY EQUIP &SUPPLIES NOT OTHERWISE CLASSIFIED (MNTMACHINER)  
MATERIAL HANDING EQUIPMENT MAINTENANCE (MNTPALLFORK)  
MULCH /SOIL CONDITIONERS /COMPOST (MNTDIRTSOIL)  
OTHER TESTING EQUIPMENT NOT OTHERWISE CLASSIFIED (MNTMNTREPEQ)  
OVERHEAD DOOR PARTS & SUPPLIES, (MNTOVHRDPTS)  
PARK AND PLAYGROUND EQUIPMENT (PLAYGROUND)  
PAVING/RESURFACING, ALLEY AND PARKING LOT (MNTPRKNGLOT)  
REFRIGERATION EQUIPMENT & ACCESSORIES, TUBING, FITINGS (MNTREFRIDG)  
SIGNAGE & GRAPHICS INTERIOR/EXTERIOR (BLDGSIGNAG)  
SWIMMING POOLS, EQUIPMENT, AND SUPPLIES (MNTPOOLEQP)  
WELDING SUPPLIES (MNTWELDSUPP)  
WINDOW COVERINGS AND ACCESSORIES (MNTWINDOW)

## **SECTION 2: INSTALLATION & REPAIR SERVICES:**

AIR DUCT CLEANING SERVICES (MNTAIRDUCT)  
ASBESTOS ABATEMENT, MAINTENANCE (MNTABATEMENT)  
BLDG PROG - CONSTRUCTION - CANOPIES/CARPORTS (BLDGSHADE)  
BLEACHERS PARTS, SUPPLIES, INSTALLATIONS (MNTBLEACHER)  
BORING, DRILLING, TESTING AND SOUNDINGS (BLDGBORDRILL)  
CABLE CONSTRUCTION (MNTCABLE)  
CAFETERIA/KITCHEN EQUIPMENT MAINTENANCE, REPAIR & MONITORING (NUTREQUIPMTC)  
CARPENTRY SERVICES (MNTCARPENT)  
CONCRETE SERVICES (MNTCONCRETE)  
DEMOLITION SERVICES (BLDGCEMOLIT)  
DOOR INSTALLATION, MAINTENANCE AND REPAIR (SERVDOORINT)  
ELECTRICAL SERVICES (MNTELECTRIC)  
ELEVATOR MAINTENANCE SERVICES (MNTELEVMT)  
FENCING SERVICES AND SUPPLIES (MNTFENCE)  
FIRE AND/OR WATER DAMAGE RESTORATION SERVICES (MNTRESTOR)  
FLOORING SERVICES (MNTFLOORING)  
GARBAGE/TRASH REMOVAL, DISPOSAL AND/OR TREATMENT (TRASH)  
GLASS AND GLAZING SERVICES (MNTGLAZING)  
GLASS REPLACEMENT, MAINTENANCE AND REPAIR (MNTGLASS)  
HEATING, AIR CONDITIONING & VENTILATION MAINT & REPAIR (MNTHVACMNTR)  
ICE MACHINE MAINTENANCE & REPAIR (ICE\_MACH\_SVC-RPS)  
INDUSTRIAL EQUIPMENT RENTAL OR LEASE (MNTINDUSTRENT)

INSULATION INSTALLATION, MAINTENANCE (MNTINSULATE)  
INSULATION SERVICES (MNTINSULSERV)  
JANITORIAL EQUIPMENT PARTS AND REPAIR (MNTEQUIPREP)  
LANDSCAPING CONSULTING/SERVICES (MNTCONSLAND)  
LOCKERS PARTS, SUPPLIES, INSTALLATIONS (LOCKERSPART)  
LOCKSMITH SERVICES (MNTLOCKSERV)  
MAINTENANCE AND REPAIR FIRE PROTECTION SERVICES (MNTFIREPROT)  
MAINTENANCE AND REPAIR SERVICES, BUILDING (NOT OTHERWISE CLASSIFIED (MNTMNTREPAR)  
MASONRY SERVICES (MNTMASONRY)  
MOVING SERVICES AND CONSULTING (SERVMOVING)  
OTHER MAINTENANCE AND CONSTRUCTION SERVICES NOT OTHERWISE CLASSIFIED (MNTOTHER)  
OVERHEAD DOOR INSTALLATION, MAINTENANCE AND (MNTOVRHDINS)  
PAINTING AND WALLPAPERING SERVICES (MNTPANTWALL)  
PAVEMENT REPAIR/PARKING LOT REPAIR & STRIPING SERVICES (MNTPRKNGLOT)  
PEST CONTROL (INCLUDING TERMITE INSPECTION AND CONTROL (MNTPESTCTRL)  
PLUMBING SERVICES (MNTPLUMBING)  
POLE INSTALLATION AND RELOCATION SERVICE (TELEPHONE, UTILITY LIGHT) (MNTPOLEINST)  
ROOFING AND SIDING SERVICES (MNTROOFSIDE)  
SEPTIC TANK MAINTENANCE AND REPAIR SERVICES (MNTSPEPTIC)  
SLUDGE REMOVAL, BUILDING (TO INCLUDE GREASE TRAP) (WASTEREMOVA)  
TREE AND SHRUB REMOVAL SERVICES (MNTTREEREMO)  
UTILITY MANAGEMENT (UTILITYMGMT)  
WATER AND WASTEWATER TREATMENT SERVICES (MNTWASTWATR)  
WELDING MAINTENANCE AND REPAIR SERVICES (MNTWELDREPAIR)

A non-exclusive award is requested to allow each participating vendor to supply discounts off catalog pricing and company price quote requests to meet our campuses and departments classroom needs at the lowest practical price and best value with the flexibility to purchase from a list of approved qualified vendors meeting the terms and conditions established for this contract.

This proposal is requested for award under a one-year contract with a two (2) year renewal extension as long as both parties agree to the terms of the contract for use on an as needed basis and funds are available for these commodities. Renewal of this contract is not anticipated until January, 2022. Additional proposals of this nature will be extended for vendor participation; however, this will not disqualify any vendors awarded under this contract, but will allow for additional vendor participation in the future under these commodities.

Attached please find the database information that details the approved qualified vendor information, commodity sub-category discounts off catalogs and other pertinent information extracted from their qualified electronic proposals. Request approval for award to all vendors meeting specifications outlined under the #1901 M&O Catalog Discount Proposal as a non-exclusive award.