



ALVIN INDEPENDENT SCHOOL DISTRICT

Mickie Dietrich
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Jennifer Ortiz
Contract Specialist

December 13, 2018

TO: Patrick Miller

FROM: Mickie Dietrich, Jennifer Ortiz

RE: January 2019 Contract Submissions for the 2018 – 2019 School Year
• *Contractor Consultant Proposal (CCP)– #1901CS RFP*

Policies and procedures have been established to provide for any and all Service Contract Proposals to be extended monthly for board award due to the total aggregates in any given category being over the \$50,000 threshold pursuant of 44.031 (a) and 44.031(f). These are December submissions for award by the board at the January board meeting.

All proposals and agreements were extended meeting the specified commodity code qualifications identified per contracts. The proposals and agreements were made available on the Alvin ISD Website as well as staff were informed of the proposal process and encouraged to contact vendors.

We are requesting all proposals to be awarded as NON-EXCLUSIVE contracts as one by which multiple vendors may be designated as suppliers for the items covered under the terms of the contract for the duration of said contract.

Contracted Consultant Proposal (CCP)– #1901CS RFP

Under the guidance 44.031(a) (2), these contracts will be for a one (1) year term beginning the date the RFP is awarded by the board, with the option to renew for an additional two (2) years should all parties be in agreement for a NON-EXCLUSIVE AWARD.

Contracted Service Providers will be used on an as needed basis throughout the District. The services and commodity codes included in the CCP are listed below:

COMMODITY CODE	SUB-CATEGORY DESCRIPTION
FAEQUPSRV	Fine Arts – Misc Fine Arts General Supplies/Equipment Repair Services
FACOSTUMES	Costumes and Accessories to include Alterations
MNTPANTWALL	Painting, Maintenance and Repair Services including Caulking
NEWSWRITE	Newspapers Publications Advertising, Provide Athletic Reviews; Media Release

STAFCONVO	General Staff Development - Convocations
CONSULTADMIN	Consulting Service - Administrative, Board Training, Facilitate Community Advisory Council, Bond Planning
CONSULTOTHR	Consulting Services – Not Otherwise Classified
CONSULCHEER	Consulting and Training for Student Cheer and Team Building
CONSULTINSR	Insurance Consulting
SERVSECAUDIT	Safety - Risk Management - Security (Security Audits) Safety Consulting
CONSULTRAFF	Traffic Consulting - Design Service
TECSERVICES	Data Processing, Computer Programming and Software Services
TECTRNSERV	Computer Educational Training Services
SERVASSEMBL	Assemblies – Student Programs; Theatre Groups; Authors Visits; Motivational Speaking; Student Training with Multi Groups in one setting
STAFMOTIVAT	Staff Development – Motivational Team Building / Leadership
STAFTRAININST	Staff Development - Instructional Based Training/ Childcare Training/
INSTTRAIN	Instructional Training for Testing /PSAT/SAT/ACT
INSTTRNSGGP	Classroom Instructional Training within a Single group, Video Conference, Kickstart, Communities in Schools
BLDGFACDESGN	Facility Design Services and Consulting - Food Service; Create Student engaging atmosphere; Color schemes; Create better flow for students
MNTGENEREP	Generator Maintenance Repairs and Services
SERVCALIBRATE	Equipment Maintenance & repair to include Calibration
FINAUDIT	Accounting Services - Auditing, A/P Auditing
SPEDVACCIN	Vaccination Program Services
SERVRECMGMT	Records Management to Include Shredding
BLDGINSPCER	Inspection & Certification Services as per TDLR and TAS standards; Conduct On Site Inspections
FAMUSPROD	Music Production Services Video Streaming/Taping; Writing of Music; Percussion Tech
FAACCOMPAMI	Accompanist Services
SERVPERSONHR	Personnel Service to Include PEIMS/ HR Consulting/ Principal Services
FATHEATSRV	Theatrical Services - Video Taping, Audio Technicians and Recording - Video Tape Meetings, Provide Streaming and Archives
SERVTRANSLA	Translation Services
PHOTOGROUP	Photography Services
SERVDISCJOC	Disc Jockeys/Emcees - Music, up lighting, monogram, lasers, video, DJ services, party/prom set-up, Presentations/Entertainment/Educational
FACLINICIAN	Professional Services - Not Otherwise Classified including Clinicians, Private Music Lessons, Clinic Choir; Consult with

	Directors
FAPIANOTUN	Piano Tuning
WASTBIOHAZ	Science Waste Disposal; Bio-Hazard Service; Purification Services; Stericycle
SERVMISC	Misc Services Not Otherwise Classified
FACHOREOGR	Choreography Band/Drill/Color Guard, Music Marching Band Visual Design

Under the CCP process, we are requesting award for five (5) qualified responding vendors for services outlined under the following commodity codes:

COMPANY NAME	CATEGORY	COMMODITY CODE	SUB-CATEGORY DESCRIPTION
All for Kidz	Student Programs	SERVASSEMBL	Assemblies and Student Programs
Challenge & Support Solutions	Professional Development	STAFTRAININST	Staff Training and Development
Corinne Crowley	Fine Arts	FACLINICIAN	Clinician
SafePlans LLC	Consulting	SERVSECAUDIT	Security Audits
Willdan Financial Services	Consulting	CONSULTOTHR	Consulting

IN SUMMARY:

Contractor Consultant Proposals – #19012CS RFP – we have received five (5) qualified responses.

Contract Expiration Date: January 31, 2021

Award is requested for the list of vendors meeting specifications outlined under the current Service Contract proposals and for the January, 2019 contract submissions.