



ALVIN INDEPENDENT SCHOOL DISTRICT

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November 16, 2018

TO: Patrick Miller

FROM: Mickie Dietrich, Jennifer Ortiz

RE: December 2018 Contract Submissions for the 2018 – 2019 School Year

- *Federal Programs Contract Service Proposal (FPCSP) – #1812FPCSP*
 - *Contractor Consultant Proposal (CCP)– #1812CS RFP*
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Policies and procedures have been established to provide for any and all Service Contract Proposals to be extended monthly for board award due to the total aggregates in any given category being over the \$50,000 threshold pursuant to 44.031 (a) and 44.031(f). These are November submissions for award by the board at the December board meeting.

All proposals and agreements were extended meeting the specified commodity code qualifications identified per contracts. The proposals and agreements were made available on the Alvin ISD Website as well as staff were informed of the proposal process and encouraged to contact vendors.

We are requesting all proposals to be awarded as NON-EXCLUSIVE contracts as one by which multiple vendors may be designated as suppliers for the items covered under the terms of the contract for the duration of said contract.

Federal Programs Contract Service Proposal (FPCSP) – #1812FPCSP

Under the guidance of the Education Department General Administrative Regulations (EDGAR) and 44.031(a) (2), we are requesting a one year term contract award. This is a NON-EXCLUSIVE AWARD, whereby there are no guarantees until Federal Funding is approved.

Service Providers will be used on an as needed basis throughout the District. The services and commodity codes included in the FPCSP are listed below.

COMMODITY CODE	SUB-CATEGORY DESCRIPTION
SPEDSPEECH	Instruct Speech Language Pathology Therapy/Evaluation Services
SPEDOTSERV	Occupational Therapy Services
SPEDPTSERV	Physical Therapy Services
SPEDMUSTHER	Music Therapy Services
SPEDLSSPSER	Licensed Specialist in School Psychology
SPEDDIAGSER	Diagnostician

SPEDOMSERV	Orientation and Mobility Services
SPEDVISSERV	Vision Services
SPEDNURSERV	Skilled Nursing Services
SPEDSIGNSERV	Sign Language Interpreting
SPEDINHOME	In-Home/Parent Training Services
STAFTRAININST	Staff Development/Training Services
SPEDINTERPRET	Interpreting Services
SPEDBILASSM	Bilingual Assessment/Diagnosis or Evaluations
INSTTRNSGGP	Classroom Instructional Training within a Single Group

Under the FPCSP, we are requesting award to Two (2) qualified responses that we have received this month for services outlined under the following commodity codes:

COMPANY NAME	COMMODITY CODE	SUB-CATEGORY DESCRIPTION
AMN Healthcare	SPEDSPEECH; SPEDOTSERV; SPEDPTSERV	Speech Language Pathology; Occupational Therapy; Physical Therapy
Access Therapies	SPEDOTSERV; SPEDPTSERV; SPEDNURSERV	Occupational Therapy; Physical Therapy; Skilled Nursing Services

Contracted Consultant Proposal (CCP)– #1812CS RFP

Under the guidance 44.031(a) (2), these contracts will be for a one (1) year term beginning the date the RFP is awarded by the board, with the option to renew for an additional two (2) years should all parties be in agreement for a NON-EXCLUSIVE AWARD.

Contracted Service Providers will be used on an as needed basis throughout the District. The services and commodity codes included in the CCP are listed below:

COMMODITY CODE	SUB-CATEGORY DESCRIPTION
FAEQUPSRV	Fine Arts – Misc Fine Arts General Supplies/Equipment Repair Services
FACOSTUMES	Costumes and Accessories to include Alterations
MNTPANTWALL	Painting, Maintenance and Repair Services including Caulking
NEWSWRITE	Newspapers Publications Advertising, Provide Athletic Reviews; Media Release
STAFCONVO	General Staff Development - Convocations
CONSULTADMIN	Consulting Service - Administrative, Board Training, Facilitate Community Advisory Council, Bond Planning
CONSULTOTHR	Consulting Services – Not Otherwise Classified
CONSULCHEER	Consulting and Training for Student Cheer and Team Building
CONSULTINSR	Insurance Consulting
SERVSECAUDIT	Safety - Risk Management - Security (Security Audits) Safety

	Consulting
CONSULTRAFF	Traffic Consulting - Design Service
TECSERVICES	Data Processing, Computer Programming and Software Services
TECTRNSERV	Computer Educational Training Services
SERVASSEMBL	Assemblies – Student Programs; Theatre Groups; Authors Visits; Motivational Speaking; Student Training with Multi Groups in one setting
STAFMOTIVAT	Staff Development – Motivational Team Building / Leadership
STAFTRAININST	Staff Development - Instructional Based Training/ ChildCare Training/
INSTTRAIN	Instructional Training for Testing /PSAT/SAT/ACT
INSTTRNSGGP	Classroom Instructional Training within a Single group, Video Conference, Kickstart, Communities in Schools
BLDGFACDESIGN	Facility Design Services and Consulting - Food Service; Create Student engaging atmosphere; Color schemes; Create better flow for students
MNTGENEREP	Generator Maintenance Repairs and Services
SERVCALIBRATE	Equipment Maintenance & repair to include Calibration
FINAUDIT	Accounting Services - Auditing, A/P Auditing
SPEDVACCIN	Vaccination Program Services
SERVRECMGMT	Records Management to Include Shredding
BLDGINSPCER	Inspection & Certification Services as per TDLR and TAS standards; Conduct On Site Inspections
FAMUSPROD	Music Production Services Video Streaming/Taping; Writing of Music; Percussion Tech
FAACCOMPAMI	Accompanist Services
SERVPERSONHR	Personnel Service to Include PEIMS/ HR Consultings/ Principal Services
FATHEATSRV	Theatrical Services - Video Taping, Audio Technicians and Recording - Video Tape Meetings, Provide Streaming and Archives
SERVTRANSLA	Translation Services
PHOTOGROUP	Photography Services
SERVDISCJOC	Disc Jockeys/Emcees - Music, uplighting, monogram, lasers, video, DJ services, party/prom set-up, Presentations/Entertainment/Educational
FACLINICIAN	Professional Services - Not Otherwise Classified including Clinicians, Private Music Lessons, Clinic Choir; Consult with Directors
FAPIANOTUN	Piano Tuning
WASTBIOHAZ	Science Waste Disposal; Bio-Hazard Service; Purification Services; Stericycle
SERVMISC	Misc Services Not Otherwise Classified
FACHOREOGR	Choreography Band/Drill/Color Guard, Music Marching Band Visual Design

Under the CCP process, we are requesting award for Eight (8) qualified responding vendors for services outlined under the following commodity codes:

COMPANY NAME	CATEGORY	COMMODITY CODE	SUB-CATEGORY DESCRIPTION
Madeline Collins	Consulting	SERVMISC	Technology, Web Design, Media
Robert Hubley	Fine Arts	FACLINICIAN	Clinician
KMD Hospitality	Consulting	BLDGFACDESIGN	Facility Design
Jeff Mack	Author	SERVASSEMBL	Author Visit
Records Consultants Inc	Records Management	SERVRECMGMT	Records Management
Sally Schott	Fine Arts	FACLINICIAN	Clinician
Christopher Shelburne	Fine Arts	FACLINICIAN	Clinician
STEM Crafters	Consulting	STAFFCONVO; CONSULTOTHR; TECSERVICES; STAFMOTIVAT	Staff Development

IN SUMMARY:

Federal Programs Contracted Service Proposals – #1812FPCSP – we have received Two (2) qualified responses.

Contract Expiration Date: June 30, 2019 or upon close of grant funding for the 2018-2019 school year.

Contractor Consultant Proposals – #1812CS RFP – we have received Eight (8) qualified responses.

Contract Expiration Date: December 31, 2021

Award is requested for the list of vendors meeting specifications outlined under the current Service Contract proposals and for the December, 2018 contract submissions.