



## ALVIN INDEPENDENT SCHOOL DISTRICT

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**Mickie Dietrich**  
Director of Purchasing  
**Jennifer Ortiz**  
Contract Specialist

October 19, 2018

TO: Patrick Miller

FROM: Mickie Dietrich, Jennifer Ortiz

RE: November 2018 Contract Submissions

- *Contractor Consultant Proposal (CCP)– #1811CS RFP*
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Policies and procedures have been established to provide for any and all Service Contract Proposals to be extended monthly for board award due to the total aggregates in any given category being over the \$50,000 threshold pursuant of 44.031 (a) and 44.031(f). These are October submissions for award by the board at the November board meeting.

All proposals and agreements were extended by fax, email and mailed to various vendors meeting the specified commodity code qualifications identified per contracts. The proposals and agreements were also made available on the Alvin ISD Website as well as staff were informed of the proposal process and encouraged to contact vendors.

We are requesting all proposals to be awarded as NON-EXCLUSIVE contracts as one by which multiple vendors may be designated as suppliers for the items covered under the terms of the contract for the duration of said contract.

### **Contracted Consultant Proposal (CCP)– #1811CS RFP**

Under the guidance 44.031(a) (2), these contracts will be for a one (1) year term beginning the date the RFP is awarded by the board, with the option to renew for an additional two (2) years should all parties be in agreement for a NON-EXCLUSIVE AWARD.

Contracted Service Providers will be used on an as needed basis throughout the District. The services and commodity codes included in the CCP are listed below:

COMMODITY CODE	SUB-CATEGORY DESCRIPTION
FAEQUPSRV	Fine Arts – Misc Fine Arts General Supplies/Equipment Repair Services
FACOSTUMES	Costumes and Accessories to include Alterations
MNTPANTWALL	Painting, Maintenance and Repair Services including Caulking
NEWSWRITE	Newspapers Publications Advertising, Provide Athletic Reviews; Media Release
STAFCONVO	General Staff Development - Convocations

CONSULTADMIN	Consulting Service - Administrative, Board Training, Facilitate Community Advisory Council, Bond Planning
CONSULTOTHR	Consulting Services – Not Otherwise Classified
CONSULCHEER	Consulting and Training for Student Cheer and Team Building
CONSULTINSR	Insurance Consulting
SERVSECAUDIT	Safety - Risk Management - Security (Security Audits) Safety Consulting
CONSULTRAFF	Traffic Consulting - Design Service
TECSERVICES	Data Processing, Computer Programming and Software Services
TECTRNSERV	Computer Educational Training Services
SERVASSEMBL	Assemblies – Student Programs; Theatre Groups; Authors Visits; Motivational Speaking; Student Training with Multi Groups in one setting
STAFMOTIVAT	Staff Development – Motivational Team Building / Leadership
STAFTRAININST	Staff Development - Instructional Based Training/ ChildCare Training/
INSTTRAIN	Instructional Training for Testing /PSAT/SAT/ACT
INSTTRNSGGP	Classroom Instructional Training within a Single group, Video Conference, Kickstart, Communities in Schools
BLDGFACDESGN	Facility Design Services and Consulting - Food Service; Create Student engaging atmosphere; Color schemes; Create better flow for students
MNTGENEREP	Generator Maintenance Repairs and Services
SERVCALIBRATE	Equipment Maintenance & repair to include Calibration
FINAUDIT	Accounting Services - Auditing, A/P Auditing
SPEDVACCIN	Vaccination Program Services
SERVRECMGMT	Records Management to Include Shredding
BLDGINSPCER	Inspection & Certification Services as per TDLR and TAS standards; Conduct On Site Inspections
FAMUSPROD	Music Production Services Video Streaming/Taping; Writing of Music; Percussion Tech
FAACCOMPAMI	Accompanist Services
SERVPERSONHR	Personnel Service to Include PEIMS/ HR Consultings/ Principal Services
FATHEATSRV	Theatrical Services - Video Taping, Audio Technicians and Recording - Video Tape Meetings, Provide Streaming and Archives
SERVTRANSLA	Translation Services
PHOTOGROUP	Photography Services
SERVDISCJOC	Disc Jockeys/Emcees - Music, uplighting, monogram, lasers, video, DJ services, party/prom set-up, Presentations/Entertainment/Educational
FACLINICIAN	Professional Services - Not Otherwise Classified including Clinicians, Private Music Lessons, Clinic Choir; Consult with Directors

FAPIANOTUN	Piano Tuning
WASTBIOHAZ	Science Waste Disposal; Bio-Hazard Service; Purification Services; Stericycle
SERVMISC	Misc Services Not Otherwise Classified
FACHOREOGR	Choreography Band/Drill/Color Guard, Music Marching Band Visual Design

Under the CCP process, we are requesting award for eighteen (18) qualified responding vendors for services outlined under the following commodity codes:

COMPANY NAME	CATEGORY	COMMODITY CODE	SUB-CATEGORY DESCRIPTION
Aim for Success	Student Training	SERVASSEMBL	Health Education Program
Kristi Bell	Fine Arts	FACLINICIAN	Clinician
Ngoc Diep Bui dba Lily's Alterations	Fine Arts	FACOSTUMES	Costumes and Alterations
Clinical Lab Science dba Any Lab Test	Health Services	FACLINICIAN	Other Professional Services Not Classified
GEMS / The Education Partners	Motivational	CONSULTOTHR; STAFMOTIVAT; INSTTRNSGGP	Strategic Counseling, Professional Development, School Improvement Services
Shane Gillen	Fine Arts	FACLINICIAN	Clinician
Nathan Hale	Assemblies	SERVASSEMBL	Author Visit
IAQ Energy Solutions Inc	Misc Service	SERVMISC	Service and Install Germicidal Ultraviolet lights in air handlers
James Johnson	Fine Arts	FACLINICIAN	Clinician
Judy Koch – School Improvement Consultant	Consulting Other; Administrative Consulting	CONSULTOTHR	Administrative Consulting
Alfredia Lee; Greater Minds Inc	Consulting; Motivational; Professional Development	STAFCONVO; CONSULTOTHR; STAFMOTIVAT; INSTTRNSGGP	Strategic Counseling, Professional Development, School Improvement Services
Loretta Longoria Russo	Fine Arts	FAACCOMPAMI	Accompanist
Amelia McEwen	Consulting Other; Administrative Consulting	CONSULTOTHR	Administrative Consulting
Pearland Alterations	Fine Arts	FACOSTUMES	Costumes and Alterations
Pentathlon Institute	Staff Training	STAFTRAININST	Training for teachers and coaches on Math Pentathlon games
Pucek Electric LLC	Electrical Contractor	SERVMISC	Electrical Contractor
Solution Tree Inc	Professional Development	STAFCONVO; STAFMOTIVAT; STAFTRAININST; INSTTRNSGGP	Professional Development
Deirdre Williams dba Through Our Eyes LLC	Staff Development	STAFTRAININST	Staff Development

**IN SUMMARY:**

**Contractor Consultant Proposals – #1811CS RFP – we have received eighteen (18) qualified responses.**

*Contract Expiration Date: October, 2021.*

*Award is requested for the list of vendors meeting specifications outlined under the current Service Contract proposals and for the November, 2018 contract submissions.*