



## ALVIN INDEPENDENT SCHOOL DISTRICT

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**Mickie Dietrich**  
Director of Purchasing  
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Contract Specialist

September 21, 2018

TO: Patrick Miller

FROM: Mickie Dietrich, Jennifer Ortiz

RE: October 2018 Contract Submissions

- *Contractor Consultant Proposal (CCP)– #1810CS RFP*
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Policies and procedures have been established to provide for any and all Service Contract Proposals to be extended monthly for board award due to the total aggregates in any given category being over the \$50,000 threshold pursuant of 44.031 (a) and 44.031(f). These are September submissions for award by the board at the October board meeting.

All proposals and agreements were extended by fax, email and mailed to various vendors meeting the specified commodity code qualifications identified per contracts. The proposals and agreements were also made available on the Alvin ISD Website as well as staff were informed of the proposal process and encouraged to contact vendors.

We are requesting all proposals to be awarded as NON-EXCLUSIVE contracts as one by which multiple vendors may be designated as suppliers for the items covered under the terms of the contract for the duration of said contract.

### **Contracted Consultant Proposal (CCP)– #1810CS RFP**

Under the guidance 44.031(a) (2), these contracts will be for a one (1) year term beginning the date the RFP is awarded by the board, with the option to renew for an additional two (2) years should all parties be in agreement for a NON-EXCLUSIVE AWARD.

Contracted Service Providers will be used on an as needed basis throughout the District. The services and commodity codes included in the CCP are listed below:

COMMODITY CODE	SUB-CATEGORY DESCRIPTION
FAEQUPSRV	Fine Arts – Misc Fine Arts General Supplies/Equipment Repair Services
FACOSTUMES	Costumes and Accessories to include Alterations
MNTPANTWALL	Painting, Maintenance and Repair Services including Caulking
NEWSWRITE	Newspapers Publications Advertising, Provide Athletic Reviews; Media Release
STAFCONVO	General Staff Development - Convocations

CONSULTADMIN	Consulting Service - Administrative, Board Training, Facilitate Community Advisory Council, Bond Planning
CONSULTOTHR	Consulting Services – Not Otherwise Classified
CONSULCHEER	Consulting and Training for Student Cheer and Team Building
CONSULTINSR	Insurance Consulting
SERVSECAUDIT	Safety - Risk Management - Security (Security Audits) Safety Consulting
CONSULTRAFF	Traffic Consulting - Design Service
TECSERVICES	Data Processing, Computer Programming and Software Services
TECTRNSERV	Computer Educational Training Services
SERVASSEMBL	Assemblies – Student Programs; Theatre Groups; Authors Visits; Motivational Speaking; Student Training with Multi Groups in one setting
STAFMOTIVAT	Staff Development – Motivational Team Building / Leadership
STAFTRAININST	Staff Development - Instructional Based Training/ ChildCare Training/
INSTTRAIN	Instructional Training for Testing /PSAT/SAT/ACT
INSTTRNSGGP	Classroom Instructional Training within a Single group, Video Conference, Kickstart, Communities in Schools
BLDGFACDESGN	Facility Design Services and Consulting - Food Service; Create Student engaging atmosphere; Color schemes; Create better flow for students
MNTGENEREP	Generator Maintenance Repairs and Services
SERVCALIBRATE	Equipment Maintenance & repair to include Calibration
FINAUDIT	Accounting Services - Auditing, A/P Auditing
SPEDVACCIN	Vaccination Program Services
SERVRECMGMT	Records Management to Include Shredding
BLDGINSPCER	Inspection & Certification Services as per TDLR and TAS standards; Conduct On Site Inspections
FAMUSPROD	Music Production Services Video Streaming/Taping; Writing of Music; Percussion Tech
FAACCOMPAMI	Accompanist Services
SERVPERSONHR	Personnel Service to Include PEIMS/ HR Consultings/ Principal Services
FATHEATSRV	Theatrical Services - Video Taping, Audio Technicians and Recording - Video Tape Meetings, Provide Streaming and Archives
SERVTRANSLA	Translation Services
PHOTOGROUP	Photography Services
SERVDISCJOC	Disc Jockeys/Emcees - Music, uplighting, monogram, lasers, video, DJ services, party/prom set-up, Presentations/Entertainment/Educational
FACLINICIAN	Professional Services - Not Otherwise Classified including Clinicians, Private Music Lessons, Clinic Choir; Consult with Directors

FAPIANOTUN	Piano Tuning
WASTBIOHAZ	Science Waste Disposal; Bio-Hazard Service; Purification Services; Stericycle
SERVMISC	Misc Services Not Otherwise Classified
FACHOREOGR	Choreography Band/Drill/Color Guard, Music Marching Band Visual Design

Under the CCP process, we are requesting award for thirty-one (31) qualified responding vendors for services outlined under the following commodity codes:

COMPANY NAME	CATEGORY	COMMODITY CODE	SUB-CATEGORY DESCRIPTION
Academic Testing Counseling (ATC) – George Gibson	Instructional Training	CONSULTOTHR; INSTTRAIN	Instructional Training for SAT PSAT Testig
Accelerate Learning	Instructional Training	STAFTRAININST	Staff Training
Curri Rhodessa Bell	Fine Arts	FACHOREOGR	Choreography
Justine Blackwell – Sign Gypsies	Motivational	SERVMISC	Mobile Celebration Sign Rentals
Scott Byers	Fine Arts	FACLINICIAN	Clinician
Cambridge Educational Services	Instructional Training	INSTTRAIN	Instructional Training
Blaine Cordova	Fine Arts	FACLINICIAN	Clinician
Helen Dickensheets	Fine Arts	FACOSTUMES	Costumes; Alterations
Jennifer Dennison	Fine Arts	FACLINICIAN	Clinician
James Drew	Fine Arts	FACLINICIAN	Clinician
Flippen Group	Instructional Training	STAFTRAININST; STAFMOTIVAT; INSTTRNSGGP	Instructional Training
FTR Race Management	Professional Race Timing	SERVMISC	Professional Race Timing
Aurel Diane Garza-Tucker	Fine Arts	FACLINICIAN	Clinician
Bailey Gray	Fine Arts	FACLINICIAN	Clinician
The Hanover Research Council LLC	Consulting	SERVMISC	Consulting Other
Hazard, Young, Attea & Associates	Professional Development	STAFMOTIVAT; STAFTRAININST	Professional Development
Seth Heideman	Fine Arts	FACLINICIAN	Clinician
Imagine Learning	Instructional Training	INSTTRNSGGP	Instructional Training
Edward Jimenez	Fine Arts	FACLINICIAN	Clinician
Jordan Johnson	Fine Arts	FACLINICIAN	Clinician
Lance Lester	Fine Arts	FACLINICIAN	Clinician
Allana McClellan	Fine Arts	FACLINICIAN	Clinician
NCS Pearson	Professional Development	CONSULTOTH	Professional Development
Mary Katherine Schober	Fine Arts	FAACCOMPAMI	Accompanist
Alexander Schwarz	Fine Arts	FACLINICIAN	Clinician

Charles Stahl	Fine Arts	FACLINICIAN	Clinician
Student Empowerment Centers	Instructional Training	INSTTRAIN	Instructional Training
Deborah Tidwell	Fine Arts	FACLINICIAN	Clinician
Michael Warny	Fine Arts	FACLINICIAN	Clinician
WellNow Health	DOT Physicals Testing	SERVMISC	DOT Physicals and Testing
The Writing Academy LLC	Staff Development	STAFTRAININST; INST	Instructional Training

**IN SUMMARY:**

**Contractor Consultant Proposals – #1810CS RFP – we have received thirty-one (31) qualified responses.**

*Contract Expiration Date: October, 2021.*

*\*We anticipate a single-line item expenditure over \$75,000 to Imagine Learning for the upcoming school year and request approval of the expenditure per CH (L).*

*Award is requested for the list of vendors meeting specifications outlined under the current Service Contract proposals and for the September, 2018 contract submissions.*