



## ALVIN INDEPENDENT SCHOOL DISTRICT

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**Mickie Dietrich**  
Director of Purchasing  
**Jennifer Ortiz**  
Contract Specialist

April 23, 2018

TO: Patrick Miller

FROM: Mickie Dietrich, Jennifer Ortiz

RE: May 2018 Contract Submissions for the 2017 – 2018 School Year  
• *Contractor Consultant Proposal (CCP)– #1805CS RFP*

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Policies and procedures have been established to provide for any and all Service Contract Proposals to be extended monthly for board award due to the total aggregates in any given category being over the \$50,000 threshold pursuant of 44.031 (a) and 44.031(f). These are April submissions for award by the board at the May board meeting.

All proposals and agreements were extended by fax, email and mailed to various vendors meeting the specified commodity code qualifications identified per contracts. The proposals and agreements were also made available on the Alvin ISD Website as well as staff were informed of the proposal process and encouraged to contact vendors.

We are requesting all proposals to be awarded as NON-EXCLUSIVE contracts as one by which multiple vendors may be designated as suppliers for the items covered under the terms of the contract for the duration of said contract.

### **Contracted Consultant Proposal (CCP)– #1805CS RFP**

Under the guidance 44.031(a) (2), these contracts will be for a one (1) year term beginning the date the RFP is awarded by the board, with the option to renew for an additional two (2) years should all parties be in agreement for a NON-EXCLUSIVE AWARD.

Contracted Service Providers will be used on an as needed basis throughout the District. The services and commodity codes included in the CCP are listed below:

COMMODITY CODE	SUB-CATEGORY DESCRIPTION
A-050-00	Fine Arts – Misc. Fine Arts General Supplies/Equipment
A-052-55	Murals (Painting of Murals)
A-805-84	Athletic Trainer & Training
A-855-15	Costumes and Accessories to include Alterations
A-910-54	Painting, Maintenance and Repair Services including Caulking
A-915-71	Newspapers Publications Advertising, Provide Athletic Reviews; Media Release

A-918-00	General Staff Development – Convocations
A-918-06	Consulting Service – Administrative, Board Training, Facilitate Community Advisory Council, Bond Planning
A-918-19	Building Structures & Components Consulting Including Door Hardware Specifications and Inspections
A-918-32	Consulting Services – Not Otherwise Classified
A-918-33	Consulting and Training for Student Cheer and Team Building
A-918-69	Insurance Consulting
A-918-93	Safety – Risk Management - Security (Security Audits) Safety Consulting
A-918-94	Traffic Consulting – Design Service
A-920-00	Data Processing, Computer Programming and Software Services
A-924-00	Computer Educational Training Services
A-924-10	Assemblies – Student Programs; Theatre Groups; Authors Visits; Motivational Speaking; Student Training with Multi Groups in one setting
A-924-15	Staff Development – Motivational Team Building / Leadership
A-924-16	Staff Development – Instructional Based Training/ Child Care Training/
A-924-20	Instructional Training for Testing /PSAT/SAT/ACT
A-924-41	Classroom Instructional Training within a Single group, Video Conference, Kickstart, Communities in Schools
A-925-37	Facility Design Services and Consulting – Food Service; Create student engaging atmosphere; Color schemes; Create better flow for students
A-936-39	Generator Maintenance Repair & Service
A-939-00	Equipment Maintenance & Repair to Include Calibration
A-946-10	Accounting Services – Auditing, A/P Auditing
A-948-92	Vaccination Program Services
A-958-82	Records Management To Include Shredding
A-961-45	Inspection & Certification Services as per TDLR and TAS standards; Conduct On Site Inspections
A-961-57	Music Production Services Accompanist; Video Streaming/Taping; Writing of Music; Percussion Tech
A-961-62	Personnel Service to Include PEIMS/ HR Consulting/ Principal Services
A-961-73	Theatrical Services – Video Taping, Audio Technicians and Recording, Lighting - Video Tape Board Meetings, Provide Streaming and Archives
A-961-75	Translation Services
A-962-00	Student Incentives – Rock Walls, Bouncy House, Mechanical Bull; Giant Games etc
A-962-02	Photography Services
A-962-05	Disc Jockeys and Emcees
A-962-58	Professional Services – Not Otherwise Classified including

	Clinicians, Private Music Lessons, Clinic Choir; Consult with Directors; Catalog & Organize & Pack Music, supplies and choir items so that class can be ready for fall
A-962-63	Piano Tuning
A-962-66	Misc. Services Not Otherwise Classified – Science Waste Disposal; Bio-Hazard Service; Purification Services; Stericycle
A-962-98	Choreography Band/Drill/Color Guard, Music Marching Band Visual Design
A-962-99	Professional Services Judges – Auditions, Art Shows, Cheerleading, UIL, Sight Reading, Science Projects

Under the CCP process, we are requesting award for fifteen (15) qualified responding vendors for services outlined under the following commodity codes:

COMPANY NAME	CATEGORY	COMMODITY CODE	SUB-CATEGORY DESCRIPTION
Action Potential Learning	Staff Development	A-918-00; A-918-32; A-924-15; A-924-16; A-924-20; A-924-41	Staff Development
Ryan Brittain	Fine Arts	A-962-58	Clinician
Center for Student Achievement Solutions LLC	Staff Development	A-924-15; A-924-15; A-918-06	General Staff Development
Central Pony Express	Misc Service	A-962-66	Heavy Hauling
Coastal Maintenance	Misc Services	A-962-66	Steep Land Mowing
Davenport-Tribble LLC dba Coastal Power Products	Maint Repair	A-936-39	Generator Repairs
Benito Flores	Disc Jockey and Emcees	A-962-08	Disc Jockeys
Josh Frans	Fine Arts	A-962-58	Clinician
Joseph Hastings	Fine Arts	A-962-98; A-962-99	Choreography; Judge
Hoonuit	Staff Development	A-924-00; A-924-16	Computer Education; Staff Development
Eric Kosman	Fine Arts	A-918-32; A-961-73	Audio Consulting
Liongwill Digital Inc	Staff Development	A-924-15; A-924-16; A-924-41	Educational Sensors & Support
Mark Spilman Consulting Group LLC	Staff Development	A-924-16	Staff Development
Powerfield Services	Maint Repair	A-936-39	Generator Repairs
Specialized Waste Systems	Misc Services	A-962-66	Waste Disposal

**IN SUMMARY:**

**Contractor Consultant Proposals – #1805CS RFP – we have received fifteen (15) qualified responses.**

*Contract Expiration Date: May, 2021.*

*Award is requested for the list of vendors meeting specifications outlined under the current Service Contract proposals and for the April, 2018 contract submissions.*