



ALVIN INDEPENDENT SCHOOL DISTRICT

Mickie Dietrich
Director of Purchasing
Paula Ursery
Bid Coordinator

October 9, 2017

TO: PATRICK MILLER
FROM: MICKIE DIETRICH, PAULA URSERY
SUBJ: Request for Award of Proposal
1709 Moving Van Trailer RFP

This proposal was established to qualify approved vendors under the State Purchasing Guidelines CH Legal and Education Code 44.031(a) whereby school districts are required to utilize a competitive bidding method that provides the best value for the district when making purchases valued at \$50,000 or more in **the aggregate** for a 12-month period.

This proposal was extended to procure a replacement moving van trailer for the Manvel High School Band. Their current trailer was donated by a local vendor in December of 2012 and is now eighteen years old. The replacement is requested due to warped sides which also caused the vinyl graphics to be compromised and unable to be applied.

Over fourteen (**14**) vendors were extended packets by email and Ion Wave with additional information regarding the proposal extended through the legal notice in our county newspaper as well as the District website to solicit participation in our bidding process. The proposal was released and monitored through our Ion Wave online bidding program for participation and final award.

The District received one (**1**) qualified response from Oler Relo Two, Ltd., Houston, Texas in the amount of \$19,500 and recommends award to **Oler Relo Two, Ltd., Houston, Texas.** The award is based on best value to the District.