



ALVIN INDEPENDENT SCHOOL DISTRICT

Mickie Dietrich

Director of Purchasing

Jennifer Ortiz

Contract Specialist

February 22, 2016

TO: Susan Wilson, Pat Miller

FROM: Mickie Dietrich, Jennifer Ortiz

RE: February 2016 Contract Submissions

- *Federal Programs Contract Service Proposal (FPCSP) – #1602FPCSP*
 - *Contracted Service Proposal (CCP)– #1602CS RFP – Contracted Services Proposal*
-

Beginning this school year, new policies and procedures have been established to provide for any and all Service Contract Proposals to be extended monthly for board award due to the total aggregates in any given category being over the \$50,000 threshold pursuant of 44.031 (a) and 44.031(f). This is the November submissions for award by the board at the December board meeting.

We have established two types of contracts for extension:

- Federal Programs Contract Service Proposal (FPCSP) under the EDGAR Federally Funded Guidelines with a one (1) year term contract
- Contractor/Consultant Proposals (CCP) with a three (3) year term contract, should all parties agree to these terms

All proposals and agreements were extended by fax, email and mailed to various vendors meeting the specified commodity code qualifications identified per contracts. The proposals and agreements were also made available on the Alvin ISD Website as well as staff were informed of the proposal process and encouraged to contact vendors.

We are requesting all proposals to be awarded as NON-EXCLUSIVE contracts as one by which multiple vendors may be designated as suppliers for the items covered under the terms of the contract for the duration of said contract.

Federal Programs Contract Service Proposal (FPCSP) – #1602FPCSP

Two (2) qualified responses received.

Under the guidance of the Education Department General Administrative Regulations (EDGAR) and 44.031(a) (2), we are requesting a one year term contract award.

Service Providers will be used on an as needed basis throughout the District. The services and commodity codes included in the FPCSP are listed below:

COMMODITY CODE	SUB-CATEGORY DESCRIPTION
A-924-74	Staff Development/Training Services
A-948-86	Speech Language Pathology Therapy/Evaluation Services
A-948-67	Occupational Therapy Services
A-948-70	Physical Therapy Services
A-948-56	Music Therapy Services
A-948-76	Licensed Specialist in School Psychology
A-948-35	Diagnostician
A-948-77	Orientation and Mobility Services
A-948-68	Vision Services
A-948-64	Skilled Nursing Services
A-961-67	Sign Language Interpreting
A-948-78	In-Home/Parent Training Services
A-961-46	Interpreting Services
A-948-79	Bilingual Assessment/Diagnosis or Evaluations

Under the FPCSP, we are requesting award to the following qualified vendors for services outlined under the following commodity codes:

COMPANY NAME	COMMODITY CODE	SUB-CATEGORY DESCRIPTION
Epic Pediatric Therapy LP	A-948-86; A-948-67; A-948-70	Speech, OT, PT
Staffing Options and Solutions, Inc. (SOS)	A-948-86; A-948-67; A948-70; A-948-76	Speech, OT, PT, School Psychologist

Contracted Service Proposal (CCP)– #1602CS RFP – Curriculum And Instructional Proposal

Seventeen (17) qualified responses received.

Under the guidance 44.031(a) (2), these contracts will be for a one (1) year term beginning the date the RFP is awarded by the board, with the option to renew for an additional two (2) years should all parties be in agreement for a NON-EXCLUSIVE AWARD.

Contracted Service Providers will be used on an as needed basis throughout the District. The services and commodity codes included in the CCP are listed below:

COMMODITY CODE	SUB-CATEGORY DESCRIPTION
A-050-00	Fine Arts – Misc. Fine Arts General Supplies/Equipment
A-052-55	Murals (Painting of Murals)
A-805-84	Athletic Trainer & Training
A-855-15	Costumes and Accessories to include Alterations
A-910-54	Painting, Maintenance and Repair Services including Caulking
A-915-71	Newspapers Publications Advertising, Provide Athletic Reviews; Media Release
A-918-00	General Staff Development – Convocations
A-918-06	Consulting Service – Administrative, Board Training, Facilitate Community Advisory Council, Bond Planning
A-918-19	Building Structures & Components Consulting Including Door Hardware Specifications and Inspections
A-918-32	Consulting Services – Not Otherwise Classified
A-918-33	Consulting and Training for Student Cheer and Team Building
A-918-69	Insurance Consulting
A-918-93	Safety – Risk Management - Security (Security Audits) Safety Consulting
A-918-94	Traffic Consulting – Design Service
A-920-00	Data Processing, Computer Programming and Software Services
A-924-00	Computer Educational Training Services
A-924-10	Assemblies – Student Programs; Theatre Groups; Authors Visits; Motivational Speaking; Student Training with Multi Groups in one setting
A-924-15	Staff Development – Motivational Team Building / Leadership
A-924-16	Staff Development – Instructional Based Training/ Child Care Training/
A-924-20	Instructional Training for Testing /PSAT/SAT/ACT
A-924-41	Classroom Instructional Training within a Single group, Video Conference, Kickstart, Communities in Schools
A-925-37	Facility Design Services and Consulting – Food Service; Create student engaging atmosphere; Color schemes; Create better flow for students
A-946-10	Accounting Services – Auditing, A/P Auditing
A-948-92	Vaccination Program Services
A-961-45	Inspection & Certification Services as per TDLR and TAS standards; Conduct On Site Inspections
A-961-57	Music Production Services Accompanist; Video Streaming/Taping; Writing of Music; Percussion Tech
A-961-62	Personnel Service to Include PEIMS/ HR Consulting/ Principal Services
A-961-73	Theatrical Services – Video Taping, Audio Technicians and Recording - Video Tape Board Meetings, Provide Streaming and Archives

A-962-02	Photography Services
A-962-05	Disc Jockeys and Emcees
A-962-58	Professional Services – Not Otherwise Classified including Clinicians, Private Music Lessons, Clinic Choir; Consult with Directors; Catalog & Organize & Pack Music, supplies and choir items so that class can be ready for fall
A-962-63	Piano Tuning
A-962-66	Misc. Services Not Otherwise Classified – Science Waste Disposal; Bio-Hazard Service; Purification Services; Stericycle
A-962-98	Choreography Band/Drill/Color Guard, Music Marching Band Visual Design
A-962-99	Professional Services Judges – Auditions, Art Shows, Cheerleading, UIL, Sight Reading, Science Projects

Under the CCP, we are requesting award to the following qualified vendors for services outlined under the following commodity codes:

COMPANY NAME	CATEGORY	COMMODITY CODE	SUB-CATEGORY DESCRIPTION
Alamo Music Center	Fine Arts	A-050-00	Instruments Repair
Bill Bachman	Fine Arts	A-962-58	Clinician/Performer
David Lambert	Fine Arts	A-962-99	Judge
Green Planet	Misc Services	A-962-66	Waste Disposal
JB's Music School	Fine Arts	A-962-58	Clinician
Jennette Hafernik	Fine Arts	A-962-58	Clinician
Main Street Theater	Assemblies	A-924-10	Production
Melanie Davis	Fine Arts	A-962-58	Clinician
Melissa Smith	Fine Arts	A-962-58	Clinician
Mentoring Minds, LP	Staff/ Instructional Training	A-924-15; A-924-16	Staff Development; Instructional Training
Michelle Willey	Fine Arts	A-962-58	Clinician
Rico Demarcus Hamilton	Fine Arts	A-962-58	Clinician
Sean Stultz	Fine Arts	A-962-98	Clinician
Stericycle, Inc	Misc Services	A-962-66	Waste Disposal
Sylvan Learning	Staff/Instructional Training	A-918-32; A-924-00; A-924-20; A-924-41	Instructional Training
Texas Snakes & More	Assemblies	A-924-10	Assemblies
Triumph Cabling	Data Cabling	A-962-66	Cabling

IN SUMMARY:

Federal Programs Contracted Service Proposals – #1602FPCSP – we have received two (2) qualified responses.

Contract Expiration Date: June 30, 2016 or upon close of grant funding for the 2015-16 school year.

Contracted Service Proposals – #1602CS RFP – we have received seventeen (17) qualified responses.

Contract Expiration Date: February, 2019.

Award is requested for the list of vendors meeting specifications outlined under the current Service Contract proposals and for the February, 2016 contract submissions.