



ALVIN INDEPENDENT SCHOOL DISTRICT

Mickie Dietrich
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Paula Ursery
Bid Coordinator

November 17, 2015

TO: SUSAN WILSON, PAT MILLER

FROM: MICKIE DIETRICH

SUBJ: Request for Award of Proposal #1511 TRANSPORTATION PROPANE DISPENSER REPLACEMENT RFP

This proposal was established to qualify approved vendors under the State Purchasing Guidelines CH Legal and Education Code 44.031(a) whereby school districts are required to utilize a competitive bidding method that provides the best value for the district when making purchases valued at \$50,000 or more in **the aggregate** for a 12 month period. To satisfy this State Law, Alvin ISD extended this proposal to stay within the state purchasing thresholds.

The proposal was extended for the purpose of removing an existing dual hose propane dispenser and the replacement of a new dual hose propane dispenser with liquid meter. Additional work to be included was to provide a pneumatic tank valve control system to emergency shut off valves; add control and isolation solenoids and time delay relays to operate 6 propane hoses; replace existing emergency shut off valve actuators; and replace existing propane pump bypass/regulator valve.

Four vendors were extended packets by mail, fax and email with 2 (two) qualified responses. Additional information on the proposal was extended through the legal notice in our county newspaper, emails to budget managers as well as the District website to solicit participation in our bidding process.

Proposals were received from the following vendors:

Northwest Propane Gas Company	\$57,760.42
Propane Specialty Services LLC	\$37,097.25

Request approval to award Propane Specialty Services LLC meeting specifications outlined under the Proposal #1511 Transportation Propane Dispenser Replacement RFP. Funding for this project was awarded by the board in July.