



## ALVIN INDEPENDENT SCHOOL DISTRICT

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*Mickie Dietrich*  
Director of Purchasing

*Paula Ursery*  
Bid Coordinator

August 13, 2015

TO: SUSAN WILSON

FROM: MICKIE DIETRICH

SUBJ: #1508 Walking Track – Commodity Codes: A-912-26; A-909-30

Pursuant of state purchasing law 44.031, Purchasing has identified the potential of processing expenditures over the \$50,000 aggregate this year for the commodity code A-912-26 Walking Track Installations, Repairs for Tracks, Resurfacing of Tracks. Due to the qualifications of these vendors, they were also extended the opportunity to quote on projects, products and services under the commodity code: A-909-30 General Construction - not otherwise classified.

Six vendor proposal packets were faxed, emailed and mailed to various vendors meeting our commodity qualifications. The proposal packet was also made available on the Alvin ISD Website as well as staff were informed of the proposal and were encouraged to assist in contacting vendors. Three responses were received. A non-exclusive award is requested, allowing each participating vendor to provide **formal quotes** to comply with the purchasing laws on items for which it does not elect to receive line-item proposals at this time. The line item options provided in the analysis were established to provide a basis for cost analysis.

Approval is requested for the following vendors and their respective commodity categories submissions to be utilized for various projects as needs arise. These vendors have met the terms and conditions of the proposal documents.

- ✓ B C L & D Services – approved commodity categories: A-912-26
- ✓ Cornerstone Maintenance, Inc. – approved commodity categories: A-912-26; A-909-30
- ✓ Joe's Hauling and Tractor Service- approved commodity categories: A-912026

Award is requested of the list of vendors meeting specifications outlined in Proposal #1508 Walking Track. This proposal was awarded as a three-year contract; therefore, it will not expire until July, 2018.