Dear Parents/Guardians and Students:

Welcome to the Harby Junior High Choir for the 2017-18 school year!

We are providing this handbook as a guide for the upcoming school year. It will cover the following:

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Please read the handbook carefully. All forms and fees are due Wednesday, August 23. This will count for a quiz grade.

We are looking forward to a fulfilling and memorable school year.

Sincerely,

Joseph Rawley
G.W. Harby Junior High Choir Director
jrawley@alvinisd.net
281-245-2891 (office)

Sarah Gray
G.W. Harby Junior High Choir Director
sgray@alvinisd.net
281-245-2891 (office)
The Purpose of the Ensemble

Performing music in an ensemble results in numerous positive influences on the performer. It teaches the performer the value of hard work and dedication, it encourages him/her to take risks, and it allows the performer to become a part of something bigger than himself/herself. Lasting friendships are made in a safe, collaborative environment. Poise, composure, and focus are learned, to the betterment of the performer and the ensemble. Finally, the rewards of performing wonderful music with friends for an appreciative audience cannot be understated. These skills and the resulting rewards from the utilization of these skills carry over into all aspects of the performer’s life, and stay with the performer for a lifetime.

Program Goals

- To present the students of Harby Junior High with the opportunity to learn, sing, and perform music in our graded and leveled choir program
- To offer a quality musical experience through performance and competition of diverse choral literature
- To promote the cultivation of student relationships through teamwork and camaraderie
- To offer aspiring students opportunities for leadership
- To promote and develop good character in each student, including, but not limited to: self-discipline, creativity, self-esteem, and an enthusiasm for learning
- To develop an aesthetic appreciation for music in students and in the surrounding community
Harby Junior High Choir
Performing Ensembles and Classes

**Amabile (6th grade girls)**

Amabile is a non-auditioned performing choir composed of incoming 6th grade girls. A desire to sing and a will to learn are required for this choir. Joseph Rawley, Director.

**Meistersingers (6th grade boys)**

Meistersingers is a non-auditioned performing choir composed of incoming 6th grade boys. A desire to sing and a will to learn are required for this choir. Sarah Gray, Director.

**Melodia (Non-Varsity Women’s Choir)**

Melodia is a non-auditioned ensemble, open to all 7th and 8th grade female students at Harby Junior High. Focus, dedication, and a desire to sing are required for this choir. This choir will compete at UIL Concert and Sight-Reading, and may compete in April/May festivals. Academic eligibility is required for this choir in the second semester. Joseph Rawley, Director; Sarah Gray, Assistant Director.

**Kantorei (Varsity Women’s Choir)**

Kantorei is an auditioned ensemble, comprised of women who have proven their vocal ability and the desire to succeed. This choir is a competition choir, working towards University Interscholastic League Concert and Sight Reading Competition in March, and towards various festival competitions in April and May. The women in Kantorei are focused, dedicated, and hard-working, with exceptional musicianship, teamwork, and a love of singing and making music. Members of this choir are expected to audition for Region Choir (dates below). Academic eligibility is required for this choir in the second semester. Joseph Rawley, Director; Sarah Gray, Assistant Director.

**Orpheus (Varsity Men’s Choir)**

Orpheus is an auditioned ensemble, comprised of men who have proven their vocal ability and the desire to succeed. This choir is a competition choir, working towards University Interscholastic League Concert and Sight Reading Competition in March, and towards various festival competitions in April and May. The men in Orpheus are focused, dedicated, and hard-working, with exceptional musicianship, teamwork, and a love of singing and making music. Members of this choir are expected to audition for Region Choir (dates below). Academic eligibility is required for this choir in the second semester. Sarah Gray, Director; Joseph Rawley, Assistant Director.
Music Pals

Music Pals is an application required class for general education students. In this class, general education students will work with fundamental skills students in a music environment. Opportunities for performance will be at the discretion of the lead teacher for this class. Compassion, patience, and a love of music and helping others are a requirement to be considered for this class. Sarah Gray, lead teacher.

Sixth Grade Non-Performing Choir

The Sixth Grade Non-Performing Choir is a non-auditioned class for the sixth grade student who wishes to learn about music, but does not wish to perform on the concert stage. The focus of this class will be in vocal technique, sight-reading, and fundamentals of music theory. There will be two in-class performances per year, one per semester. The focus of the non-performing choir will be primarily academic, with regular quizzes and exams covering the material taught during daily lessons. Sarah Gray, lead teacher.

Seventh Grade Non-Performing Choir

The Seventh Grade Non-Performing Choir is a non-auditioned class for the seventh grade student who wishes to learn about music, but does not wish to perform on the concert stage. It is also for those students who are not academically eligible to sing in a competition choir. The focus of this class will be in vocal technique and sight-reading, with an academic focus on modern popular music from blues to modern music in the first semester, and musical theater in the second semester. There will be two in-class performances per year, one per semester. The focus of the non-performing choir will be primarily academic, with regular quizzes and exams covering the material taught during daily lessons. Joseph Rawley, lead teacher.

Eighth Grade Non-Performing Choir

The Eighth Grade Non-Performing Choir is a non-auditioned class for the eighth grade student who wishes to learn about music, but does not wish to perform on the concert stage. It is also for those students who are not academically eligible to sing in a competition choir. The focus of this class will be in vocal technique and sight-reading, with an academic focus on important figures in music history, with an emphasis on vocal music. There will be two in-class performances per year, one per semester. The focus of the non-performing choir will be primarily academic, with regular quizzes and exams covering the material taught during daily lessons. Joseph Rawley, lead teacher.
Required Materials

The materials required for choir are a black one-inch binder and a pencil. We will provide these materials at the beginning of the year. The binder may remain in the classroom in the assigned space in the binder rack. Class materials must be with the student every day, and kept organized for material checks. At certain points in the year, we will also ask students to bring highlighters to rehearsal. This helps us mark music when we begin studying for a new concert.

Performance Attire and T-Shirts

Informal Uniform:
Khaki pants, slacks, or jeans with choir t-shirt. Choir t-shirts are to be worn for informal performances such as pep rallies and the welcome concert. The Choir t-shirt is a necessary purchase, as it serves as our informal uniform. We will wear this t-shirt for Region Auditions and Clinic, and various other outings as a group. Students are also encouraged to wear the choir shirt to school on Fridays. The cost for the shirt is $20.00 this year, and will serve as a fundraiser to start the year.

Note: Please make the director aware if your family cannot pay the choir fee at this time, and arrangements will be made.

Formal Uniform:
The formal uniform consists of a black dress for the women, and black slacks and a black shirt for the men. Kantorei will have an additional component to their uniforms (pearls). These uniforms will be the responsibility of each choir member from the time they receive them until the time they are returned to the director. Only upper class performing choirs will wear formal uniforms. Sixth grade choirs and (if applicable) Music Pals, will wear the informal uniforms to all concerts. All students will receive their assigned uniforms approximately one week prior to concerts or competitions. Uniforms are due back cleaned and/or washed no later than one week after a concert or competition. Alterations are the responsibility of each choir member as needed. If a uniform is missing at the end of the year, the student is responsible for reimbursing the Harby Junior High Choir the cost of that uniform. PLEASE take excellent care of your choir uniform.
# Harby Junior High Choir Calendar

## 2017-18

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>EVENT</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 29, 2017</td>
<td>6:30pm</td>
<td>Welcome Concert</td>
<td>Harby JH Cafeteria</td>
</tr>
<tr>
<td>September 8, 2017</td>
<td>5:00pm</td>
<td>Burgers and choirs</td>
<td>Alvin HS Stadium</td>
</tr>
<tr>
<td>October 5, 2017</td>
<td>7:00pm</td>
<td>Pop Show</td>
<td>Harby JH Cafeteria</td>
</tr>
<tr>
<td>December 7, 2017</td>
<td>7:00pm</td>
<td>Winter Concert</td>
<td>Alvin HS Auditorium</td>
</tr>
<tr>
<td>February 22, 2018</td>
<td>all day</td>
<td>Pre-UIL Competition*</td>
<td>SCHS Auditorium</td>
</tr>
<tr>
<td>February 27, 2018</td>
<td>7:00pm</td>
<td>Pre-UIL Concert (w/AJH and FJH)*</td>
<td>Alvin HS Auditorium</td>
</tr>
<tr>
<td>March 1 and 2, 2018</td>
<td>all day</td>
<td>UIL Concert and Sight Reading*</td>
<td>Dickinson Methodist</td>
</tr>
<tr>
<td>March 6, 2018</td>
<td>6:30pm</td>
<td>Sixth Grade Spring Concert^</td>
<td>Harby JH Cafeteria</td>
</tr>
<tr>
<td>March 24, 2018</td>
<td>all day</td>
<td>Region Choir auditions</td>
<td>Friendswood JH</td>
</tr>
<tr>
<td>April 28, 2018</td>
<td>all day</td>
<td>Region Choir Clinic &amp; Concert</td>
<td>TBA</td>
</tr>
<tr>
<td>May 3, 2018</td>
<td>7pm</td>
<td>Festival Concert</td>
<td>Alvin HS Auditorium</td>
</tr>
<tr>
<td>May 4, 2018</td>
<td>all day</td>
<td>Shadow Creek HS Festival*</td>
<td>SCHS Auditorium</td>
</tr>
<tr>
<td>May 12, 2018</td>
<td>all day</td>
<td>Choir trip to Main Event^</td>
<td>Webster, TX</td>
</tr>
<tr>
<td>May 21, 2018</td>
<td>all day</td>
<td>Choir trip to Typhoon Texas*</td>
<td>Katy, TX</td>
</tr>
</tbody>
</table>

Items in **bold** are mandatory for choir, and count as a major grade for the semester

* Kantorei, Melodia, and Orpheus only
^ Amabile and Meistersingers only

Periodic incentives such as after school pizza/movie parties will take place throughout the year

Periodic fundraising opportunities will take place throughout the year
Grading

Grades in choir are earned by assessing each student’s knowledge (classroom assignment, quizzes, and exams), skills (sight-reading and mastering repertoire) and participation (fully engaged in daily rehearsals, in attendance and giving best effort at required performances).

Grades will be assessed on a **POINTS** system, broken down as follows per nine weeks:

**Rehearsals:**
In a given week, a choir will rehearse five times (five class periods), for a total of 100 points per week (20 points per day). On weeks of four days, the weekly grade will be given out of 80 points. Points will be subtracted for an infraction of a choir rule (see ‘discipline policy’).

**Daily Board work and quizzes:**
Students may be assigned daily bell work, to be completed as they enter class. This will be checked daily. They will also be quizzed regularly on the performance material and on sight reading. Quizzes help the teacher accurately assess the development of the student, and encourages closer study of music and sight reading materials on the part of the student.

**Performance attendance:**
For all performance based classes, **attendance is mandatory at all performances.** Why is performance attendance mandatory?

- Performing for an audience is the primary focus of this class. Concerts provide an experience that cannot be reproduced in the classroom
- Performances are the means by which the skills learned in class are evaluated
- Choral singing is a group effort. The performance is weakened by every missing voice. We rehearse together, we perform together.

Grades are evenly distributed at a performance subject to the following criterion:

Timely arrival to the pre-performance rehearsal; Concert etiquette and behavior at the concert; Memorization of all songs (graded per song); musical performance of all songs; proper, clean, and well dressed in uniform; attentive audience member through to the conclusion of the concert.

Grades will be 50% daily grades and 50% major grades (concert attendance and tests/quizzes).
Discipline Policy

Our choral ensembles are musical teams. As with any team, the actions of an individual can help or hinder the entire ensemble in both performance and rehearsal. Self-discipline is not optional; it is required. Repeat offenders will be removed from the class at the director’s discretion and asked to complete written assignments to earn their grade. Parent phone calls and conferences will be held as necessary. Egregious and/or repeat offenses can and will result in a re-scheduling out of a performance choir into a non-performing choir, after a discussion with the principal and the student’s parents/guardians.

Students begin each week with 100 points in their rehearsal grade. A tally will be taken by the director and section leaders each day, and points are deducted at the end of each week per infraction.

-10 points: missing materials at materials check
-10 points: chewing gum
-10 points: tardy
-5 points: moving around the room without permission
-5 points: each reprimand for behavior (talking or other disruptions)
-5 points: each redirect to participate
-20 points: failure/refusal to participate in the lesson. This includes major disruptions, or being removed from the lesson at the teacher’s discretion

Moving Choirs

The Harby Choir program offers opportunities for students to move up into higher choirs after the first semester. This opportunity is offered to only a few students, and is contingent on vocal and sight reading proficiency, grades, and behavior.

In addition, students can be moved into a lower or non-performing choir after the first semester. This can happen because of consistent poor behavior in or out of class, consistent and/or exceptionally poor grades, multiple absences, and/or a lack of interest or effort in the classroom and rehearsal setting. Missing any performance without an excuse may also result in a student being moved down a choir. Any decision to move a student into a lower or non-performing choir will be communicated to that student and their parents/guardians by the directors, and may be appealed to the directors and a member of the administrative staff.
Attendance Policy

As a member of the Harby Junior High choir, students have an obligation to their ensemble to be at school, at rehearsals, and at performances on time, prepared, and with all necessary materials. Please read the following carefully:

1. **All choir students are expected to have good daily attendance at school.**
2. Attendance at rehearsals is required and graded. Each member is a vital part of the ensemble, and there are elements of a rehearsal that cannot be reproduced if missed. Students must make the director aware in advance if they will not be at a choir rehearsal (due to a doctor’s appointment, meeting with counselors, sporting event, etc.) The exemption is if a student is ill, and advance notice cannot be given, but a note must still be provided after the missed rehearsal has occurred.
3. Absence from a concert will be excused for the following reasons:
   - Medical emergency or personal injury (handwritten and signed note from parent or doctor required)
   - Death in the family
   - HJH sporting competition with a handwritten signed note from the coach (community teams, club teams, all-star teams, karate tournaments or events (other than KickStart), or any non HJH sporting event are NOT EXCUSED)
4. If a concert is missed due to an excused absence, a makeup essay will be assigned and will be due within one week of the student’s return to school (see “makeup Work” section). A student’s grade may be withheld until the assignment is completed. If the assignment is not completed in a timely manner, the student will receive a reduced or a zero grade for the concert.
5. If a concert is missed due to an unexcused absence, a makeup essay will be assigned, as above. The maximum possible grade for an unexcused absence will be a seventy (70).
6. Chronic absenteeism from school, multiple unexcused absences from rehearsals or performances, and multiple tardies will result in:
   - Grade Reduction
   - Loss of performance status (concerts, competitions, class)
   - Parent/teacher conferences
   - Referral to the registrar
   - Demotion to a lower or non-performing choir
   - Removal from choir program
   - Removal from all Harby Junior High Choir social activities
Make Up Work

Students who miss a regular rehearsal must do the following:
- Check in with other students about what selections or pieces were rehearsed
- Update markings in their music that were made when they were absent

Students who miss a concert (excused absence) will be assigned an essay and presentation. Students who miss a concert (unexcused absence) may be assigned an essay and presentation, for reduced credit. See a sample make up assignment on the next page.

Sample Make-Up Assignment

Name:

Choir:

Concert missed:

Reason missed:

Paper due date:

Presentation date:

1. Pick one of the following composers:
   a. Wolfgang Amadeus Mozart
   b. Aaron Copland
   c. Ludwig van Beethoven
   d. Johann Sebastian Bach
   e. Leonard Bernstein
   f. George Gershwin

2. Research the composer you picked. Write a two-page, typed essay on their life and most famous musical works. **NO PLAGIARIZING!!** I cannot stress this strongly enough...you must – MUST – write the paper using your own words and thoughts. Plagiarism will be brought to the administration’s attention immediately, and severe consequences could be the result. Write your own work in your own words. Spelling and grammar must be correct.

3. Create a poster board of the composer and his/her life. This must have words and pictures.

4. Present your findings to the class in a 15 minute presentation, including music.
Concert Etiquette

When attending a concert, or when waiting to perform in a Harby Junior High concert, correct concert behavior is expected.

In addition, since choir is a performance-based elective, students may attend a classical music concert or show for extra credit.

The following are some guidelines for general concert attendance for audience members:

1. Enter and exit only between selections (while the audience is applauding). The only exception is in a dire medical emergency, or to remove a restless/crying child.

2. There is no talking during a performance. It is inconsiderate of those performing live on stage, and of your fellow audience members.

3. Turn off your cell phone. Many concerts are being recorded, and cell phone signals can distort the recording devices or the amplification.

4. If your performance venue allows you to eat, do so quietly. Do not slurp your drink or open chips or candy while the performance is taking place. If the venue does not allow food or drink, respect that, and eat or drink ahead of time or during intermission.

5. It is customary to applaud when the conductor first comes out on stage. He or she will bow to acknowledge the audience, and the concert will begin.

6. Some works are broken up into smaller parts called “movements”. Usually, the music will stop for a few seconds between movements. Please do not applaud after a movement...the conductor will drop his or her hands and acknowledge the audience when the piece is finished and applause is appropriate.

7. Whistling, yelling, or screaming for performers is not appropriate behavior for choir concerts, or other classical concerts.
Choir Room Expectations

1. Teaching will happen when there are no distractions or other problems.
2. Students who raise their hand will be acknowledged.
3. The directors will listen to one person at a time.
4. Please treat your directors with the same respect you are shown.
5. If someone causes a problem, something will be done.
6. The action of the directors will depend on what happened and what the person is willing to do to solve the problem.
7. Your best effort is expected every day. Choir is a group activity – if you fail to give your best effort, your are failing the rest of the singers and the choir.

“What if…”

The following are likely choir scenarios and how to deal with them:

- “... I lost my music.” OR “I forgot my music at home.”
  - Students are responsible for ALL of their music and their music binder. These are required materials for every rehearsal.
  - In the event that a student loses their music, they will be required to pay the replacement cost for each piece they cannot find.
  - A new black binder must be provided if lost.
  - Students who fail to pick up music BEFORE REHEARSAL STARTS will face discipline/grading consequences.
  - Students who are not bringing their music to class will incur grade penalties.

- “... I don’t have a pencil.”
  - You will be provided one pencil at the beginning of the school year.
  - A pencil (or 2-3) should be kept in the choir binder at all times.
  - In the event that a pencil is missing from the binder, a student may ask one of their fellow students for an extra pencil that MUST BE RETURNED at the end of the rehearsal.
  - It is not appropriate to get up in the middle of rehearsal to sharpen a pencil. Please take care of this BEFORE REHEARSAL STARTS.
  - Pens, highlighters, markers, sharpies, etc are not appropriate for marking music.
  - Students who fail to pick up a pencil BEFORE REHEARSAL STARTS will face discipline/grading consequences.
  - Students who are not bringing a pencil to class will incur grade penalties.

- “... I have to go to the bathroom/I need a drink of water!”
  - Students are expected to use the restroom and get water from the water fountain during passing periods.
  - Rehearsal time is not restroom or drink time.
• “... I have to go to the nurse.”
  o If a student becomes seriously ill during rehearsal, they should raise their hand and wait for the director to address them.
  o If a student feels they will need to go to the nurse in a given class period, they should ask the director for a pass BEFORE rehearsal begins.

• “... I was absent last class.”
  o You are responsible for checking with your fellow students and updating any markings that were made in your absence.
  o Do not ask the director, “What did I miss last class?” Your fellow students will have that information.

• “... my cell phone goes off in class.”
  o Cell phones and other electronic devices are not permitted during choir class unless directed by the director & his or her lesson plans.
  o Phones may be placed in the front of the class on a charger (turned off), in the “Phone Box of Wonder” (turned off), or in your backpack (turned off).
  o School policy will be strictly adhered to regarding cell phones.

• “... I'm sick and I can't sing today.”
  o If you are ill and can still sing (just not at full voice), you must let the director know BEFORE rehearsal starts that you will be marking that day.
  o If you are so ill that you cannot sing at all, you must let the director know BEFORE rehearsal starts. Failure to let the director know BEFORE rehearsal will result in disciplinary and grade consequences.
  o You will still participate in all of the rehearsal, and you will be responsible for all of the music markings made that day. You will be required to mouth the words.
  o Students who are too sick to sing for more than 2 consecutive rehearsals will be required to provide a signed parent note or doctor’s note stating the reason for not singing. Failure to provide this note will result in the student sitting outside of the rehearsal area and copying lines.
  o NOTE: These strict policies are to alleviate students who routinely take advantage of being sick and use it as a catalyst not to participate. If you are severely sick and will really not be able to sing for several days, please have your parent send a note or an email to the director.

• “... I need a tissue.”
  o During rehearsal, it is not appropriate to leave the rehearsal area to get a tissue.
  o Please bring your own tissues to class and take them with you to your chair if you know you are sick.

• “... I need some hand sanitizer.”
  o During rehearsal, it is not appropriate to leave the rehearsal area to get hand sanitizer.
  o Feel free to utilize your own personal hand sanitizer during your passing period or before class starts.
• “... I love to play the piano!”
  o The piano is off-limits to all students, except when given direct permission from the director. This will happen rarely, if ever.
  o The piano is an instrument, not a table for drinks, papers, etc.
  o Do not move the piano unless given direct permission from the director.

• “… I love choir SOOO much, I want to be here all of the time!”
  o When a director is not present is not in the room (before school, after school, lunch time) the choir room is strictly off limits. If you come into the choir room and a director is not there, please leave and wait outside of the room for them to return.
  o Mr. Rawley’s and Ms. Gray’s desk/office is strictly off limits if he or she is not there.
  o Students who are not in choir (even if they are your best friend forever) will not be allowed to “hang out” in the choir room at any time, unless they are talking to Mr. Rawley or Ms. Gray about switching their schedule so they can join choir

• “…I love so-and-so and I want to write our names on the board together inside a little heart!”
  o Use of the following items requires director approval:
    ▪ dry-erase board
    ▪ piano
    ▪ stereo & other media components
    ▪ phone
    ▪ choir office, choir library, & practice rooms

• “…my hair is gross/my legs are ashy/I stink/but I just got out of PE!”
  o Personal grooming in the choir hall is unacceptable. This includes:
    ▪ Brushing your hair
    ▪ Spraying deodorizer, colognes, perfumes, or hairspray
    ▪ Applying scented lotions
    ▪ Grooming other people’s hair
    ▪ Applying cosmetics

• “I lost my…”
  o Anything found in the choir room at the end of the day is gathered up and put into the “Lost & Found Box”.
  o Students are responsible for checking this box to see if their missing items are there.
  o The directors or choir officers will go through this box periodically to empty and clean it. Items may be thrown away or those that are in good condition may be donated.
Additional Fees

Additional Choir Costs

The following are anticipated choir costs for the remainder of the school year. These costs are subject to change and serve for budgeting & planning purposes only. Scholarships are always available for students who need assistance.

- Region Auditions (7th/8th grade choir members) = $10-15
  - Covers audition fee & transportation
- Solo & Ensemble Contest (7th/8th grade choir members) = $10-15
  - Covers audition fee, accompanist, & transportation
- Spring Choir Trips = Range: $50-$120
  - Covers transportation, contest fee, & park/venue ticket
- Houston Grand Opera field trip = $10
  - Covers tickets for entry. Typically, 90-130 tickets are reserved, and students receive them on a first-come/first-serve basis

Fundraisers will be held to offset many of these costs

Social Media

There are several ways to connect with the Harby Choir program on social media and the internet

Our website: https://www.alvinisd.net/domain/1734

Our Facebook page: https://www.facebook.com/HarbyJuniorHighChoir/

Our Twitter: https://twitter.com/harbychoir

Our Instagram: https://www.instagram.com/harbychoir/
Alvin ISD
Extracurricular Code
of Conduct 2015-2016

Student participation in extracurricular activities is encouraged. The Alvin ISD makes extracurricular activities available as an extension of the regular school program, with this important difference: participation in the regular curriculum is a right afforded to each student, while participation in the extracurricular program is a privilege that carries additional expectations for acceptable conduct. Students engaging in extracurricular activities represent not only themselves, but also other students and the school district when performing, competing, or participating in extracurricular activities and while wearing uniforms or other items that identify the student to the community or public in any setting as Alvin ISD students. Their representation of the organization goes beyond the participation in activities and for this reason, their behavior must be exemplary and reflect the finest attributes of the total Alvin ISD student body at all times and places. Important goals of the extracurricular program are to give students direction in developing self-discipline, responsibility, pride, loyalty, leadership, teamwork, respect for authority, and healthy living habits.

Because participation in extracurricular activities is a privilege and not a right, Alvin ISD is authorized to set higher standards for participants in extracurricular activities than it would for those students who choose not to participate in these activities. Therefore, this Extracurricular Code of Conduct extends beyond the Alvin ISD Student Code of Conduct and beyond the organizations' by-Jaws and constitutions not only in types of behavior prohibited, but also in corresponding consequences and jurisdiction for imposing discipline. Each organization shall abide by its individual constitution and by-Jaws. If a serious infraction of the Extracurricular Code of Conduct occurs, the consequences noted in the Extracurricular Code of Conduct shall apply. The Extracurricular Code of Conduct will not supersede the state or national constitution.

This Extracurricular Code of Conduct will be enforced with respect to all students in grades 6 through 12 participating in extracurricular activities:

- Regardless of whether school is in session;
- Regardless of whether the student is directly involved with the extracurricular activity at the time the prohibited conduct occurs;
- Regardless of whether the extracurricular activity is in-season; and
- Regardless of where or when the conduct occurs.
It is possible that a student who violates the AISD Extracurricular Code of Conduct will incur consequences from both the appropriate school administrator and from his or her coach or sponsor for the same particular violation. It is also possible that a student participating in extracurricular activities could violate the AISD Extracurricular Code of Conduct and be subject to discipline by a coach or sponsor without having violate the AISD Student Code of Conduct.

**PHILOSOPHY OF AISD EXTRACURRICULAR ACTIVITIES**

School-sponsored extracurricular activities and organizations are meant to serve as avenues for leadership development or practice in using skills, attitudes, and knowledge that will help students prepare for post-secondary experience. The goal is to contribute to the development of well-rounded citizens.

**DEFINITIONS**

An extracurricular activity [AISD Board Policy FM (LEGAL)] is an activity sponsored by the UIL, the Board of Trustees, or an organization sanctioned by Board resolution. The activity is not necessarily directly related to instruction of the essential knowledge and skills, but may have an indirect relation to some areas of the curriculum. Extracurricular activities include, but are not limited to: public performances, contests, demonstrations, displays, and club activities. In addition, an activity is subject to this policy if any one of the following criteria applies:

- The activity is competitive;
  - The activity is held in conjunction with another activity that is considered extracurricular;
  - The activity is held on or off campus; or
  - The general public is invited.

"Teacher", as it is used in this Extracurricular Code of Conduct, includes coaches, activity/organization sponsors, directors, and other district staff who are responsible for overseeing an extracurricular activity/organization.
EXTRACURRICULAR RULES OF CONDUCT

As representatives of AISD, students in grades 6 through 12 who participate in extracurricular activities are expected to demonstrate exemplary behavior and dedication, whether at school or away. Extracurricular organizations operate within the parameters of a constitution or written participation by-laws that sponsors or coaches of the individual organizations adopt for participation in those activities. The campus principal shall review and approve all extracurricular organizations' constitutions or guidelines. Before a student is suspended or removed from participation in an extracurricular activity, and before any other consequence is imposed as provided in this Extracurricular Code of Conduct, the teacher shall document the alleged infraction and a reasonable investigation of the allegation shall occur. Additionally, the teacher shall notify the campus principal of the alleged infraction for an independent investigation under the AISD Code of Student Conduct. After completing the investigation, the teacher shall schedule a conference or telephone conference with the student and the student's parent to explain the reasons for which the action is being taken and to offer the student an opportunity to discuss the matter. All consequences for violations of the extracurricular code of conduct shall begin immediately after the investigation has concluded and be continuous until the consequence has been fulfilled.

Consequences imposed under this Extracurricular Code of Conduct may be appealed to the campus principal, and then to the Superintendent or his designee whose decision shall be final. An appeal must be in writing and received within five (5) school days following the decision to administer the consequence under the Extracurricular Code of Conduct, otherwise the appeal is untimely. The student may not participate in the activity/organization during the appeal process.

CONDUCT PROHIBITED UNDER THE AISD STUDENT CODE CONDUCT

Serious Offenses:
A student, who is involved in Serious Offenses, as defined in the AISD Code of Student Conduct, is subject to disciplinary consequences in accordance with the AISD Student Code of Conduct will receive those consequences and may also receive consequences or experience loss of privileges in extracurricular activities. Students who are removed from the home campus for disciplinary reasons and placed in DAEP, JJAEP or out of school suspension (OSS) are not eligible to participate in extracurricular activities during the period of removal.

Students who are placed in In-School Suspension (ISS) may practice but may not participate in extracurricular activities or competitions during the times of their placement in ISS.
A student who is placed in ISS or OSS twice during the semester shall lose the privilege of participating in all extracurricular activities for the remainder of the semester. The student may only participate in the class during the school day. The student is eligible to tryout for the next school year but may not participate in any events or practices during the semester.

**DAEP-ADAPT, Expulsion to JJAEP**
Placement in a Disciplinary Alternative Education Program or Expulsion to JJAEP shall result in removal from all extracurricular programs for the duration of the placement and for six weeks from the date they return to their home campus. The student is eligible to tryout for the next school year only after the placement time has been completed.

- **Second Offense:**
  One year suspension from all extracurricular activities for one calendar year from the date the placement begins.

- **Third Offense:**
  Upon a third assignment, the student shall be suspended and prohibited from participating in extracurricular activities for the remainder of his or her attendance at AISD.

**Loss of privilege-Deferred Adjudication, Probation, Felony or Class A Misdemeanor**

A student in grades 6 through 12 shall lose the privilege of participation in extracurricular activities during any period of:

- deferred adjudication,
- probation,
- while under indictment for a felony, or
- while awaiting a final determination of guilt or innocence in connection with either a felony or any offense punishable as a Class A Misdemeanor, whether the felony or offense was committed on or off campus.
CONDUCT PROHIBITED UNDER THE AISD EXTRACURRICULAR CODE OF CONDUCT

In addition to the above-described prohibited conduct, AISD students who participate in extracurricular activities are prohibited at all times and regardless of where the conduct occurs from:

- Possessing or drinking alcoholic beverages illegally. In Texas, the only time a minor may legally consume or possess alcohol is when the parent or legal guardian is "visibly present when the minor possesses or consumes the alcoholic beverage."

- Possessing or consuming illegal drugs or possessing or using any drug paraphernalia;

- Misusing prescription drugs or non-prescription drugs or other mood-altering substances;

- Knowingly attending or remaining at any activity where illegal alcohol consumption is occurring and/or where illegal drugs are present or being used. Attendance at social events (i.e. wedding receptions, professional sporting events, etc.) where alcohol is served to adults is not a violation of the Extracurricular Code of Conduct;

- Knowingly attending or remaining at any activity where prescription or non-prescription drugs are being misused, or where other mood-altering substances are present or being used; and/or

- Engaging in bullying or hazing, whether in person or via any electronic format, as those terms are defined in AISD Board Policy and the AISD Code of Student Conduct.

- Engaging in lewd or vulgar behavior.

- Engaging in sexting, the inappropriate use of electronic communication or the distribution or possession of lewd materials.

Nothing in this Extracurricular Code of Conduct limits a teacher's ability to enforce consequences for violations of team or organizational rules, even if not specifically listed.
Consequences
(Offenses will begin as a student enters grade 6 through grade 8 and begin again in grades 9 through grade 12)

- First Offense:
The penalty for a first offense is suspension from all extracurricular activities for fifteen school days. The length of the other consequences for a first offense will be at the discretion of the teacher responsible for the extracurricular activity. In addition, if the student holds an office within the extracurricular activity, whether elected or appointed, the student shall be suspended or removed from the office.

- Second Offense:
One year suspension from all extracurricular activities for one calendar year.

- Third Offense:
Upon a third violation of the Extracurricular Code of Conduct, the student shall be suspended and prohibited from participating in extracurricular activities for the remainder of his or her attendance in AISD.
Acknowledgement of Student...AISD Extracurricular Code of Conduct
This is to acknowledge that a copy of the AISD Athletic & Extracurricular Code of Conduct has been issued to me. I have read and understand the information contained in this Athletic & Extracurricular Code of Conduct.
Student’s Name (please print):__________________________________________________________
Student ID#:______________________________________________
Activities or Sports:____________________________________________________________________
Student’s Signature:________________________ Date: ____________________

Acknowledgement of Parent/Guardian
* I understand and consent to the student responsibilities set forth in the AISD Student Code of Conduct, the Athletic Code of Conduct and Extracurricular Code of Conduct. I also understand and agree that my child shall be held accountable for the behavior expectations and consequences set forth in the AISD Student Code of Conduct, Athletic Code of Conduct and Extracurricular Code of Conduct.
* I also understand that in addition to obeying rules set forth in the AISD Student Code of Conduct, all students participating in AISD extracurricular activities will be required to comply with the guidelines and disciplinary regulations contained in the organization constitution and by-laws Extracurricular Code of Conduct.
* I also understand that the AISD Athletic & Extra-curricular Code of Conduct is not a substitute for the AISD Student Code of Conduct or AISD Board Policies. I understand that the AISD policies and procedures can change at any time. Additionally, I have been advised that my child’s participation in extracurricular activities and extracurricular organizations, including interscholastic athletics, is a privilege, not a right. Since extracurricular activities are optional, I understand and agree that those who choose to participate will be held to higher standards of behavior and performance in and out of school. Parent(s)/Guardian(s) Name(s) (please print):

Parent/Guardian’s Signature:____________________________________
Date:__________________________

Please return this form to your teacher/sponsor or coach
Choir Acknowledgement Page

Please read the entire handbook, complete and sign this page, and return it by Wednesday, August 23, 2017. This will count as a quiz grade (major grade, 50 points). Each day it is late will reduce the quiz grade by 10%.

I, ________________________________ (Parent/Guardian) of
________________________________________ (Student) have received, read, and understand the content of the choir handbook. We agree to adhere to all of the policies, procedures, rules, and fees described therein. These include, but are not limited to: required materials and expenses, the calendar of required events, grading and discipline policy, attendance policy, student responsibilities and expectations, and all performances and contests.

I, the student, understand that my failure to abide by this agreement may result in appropriate actions, including, but not limited to: teacher/student conferences, teacher/parent conferences, grade penalties (as stated in the grading and conduct policy), discipline referrals, and demotion into a lower choir or dismissal from choir.

Student Name (printed) ____________________________________________

Student Signature: ________________________________________________

Parent Signature: ________________________________________________

T-Shirt order form - $20.00

Name: __________________________________________________________

T-Shirt size YM_____YL_____AS_____AM_____AL_____AXL_____AXXL_____
Parents/Guardians,

We need many volunteers to ensure the success of the Harby Junior High Choir. Chaperones can help with field trips, choir parties, choir concerts, district events such as TMEA auditions, and numerous other opportunities. Please indicate yes, no, or maybe below.

Regardless of your response, I request that you please include your name, phone number, and email, as I will make continued contact a priority for this school year. Your updated contact information will help make that happen.

Name ________________________________

Best Phone Number ________________________________

Email address ________________________________

______ Yes, I would love to volunteer! Contact me anytime!

______ Maybe I can volunteer – contact me, and I’ll see if I’m available

______ No, I cannot volunteer. Please do not contact me regarding volunteer possibilities.