

ADAPT

Alvin Disciplinary Alternative Placement Teaching

2021-2022

Student

Handbook

DAEP laws: <http://ritter.tea.state.tx.us/rules/tac/chapter103/ch103cc.html>

§103.1201. Standards for the Operation of School District Disciplinary Alternative Education Programs.

The Alvin Disciplinary Alternative Placement Campus is a disciplinary alternative education program (DAEP) established in conformance with the Texas Education Code (TEC), §37.008, and this section is defined as an educational and self-discipline alternative instructional program, adopted by local policy, for students in elementary through high school grades who are removed from their regular classes for mandatory or discretionary disciplinary reasons and placed in a DAEP.

Because of the disciplinary measures, videotaping is a means of safety for our students and staff. Classrooms and common areas are equipped with cameras and may be accessed by authorized personnel only.

Updated July 19, 2021

Contact Information

ADAPT Campus

610 E. Clemens St.

Alvin, Texas 77511

(281) 245-2681

Fax: (281) 245-2044

Coordinator of Students Services - Davon ruiz

druiz@alvinisd.net

Secretary -

Tammy Riddle

triddle@alvinisd.net

Counselor-

Dr. Tammy Brown

tabrown@alvinisd.net

Teachers:

Anneke Williams - FSP/CTC/GRIT

arakowitz@alvinisd.net

Brandon Jenkins - Edgenuity

bjenkins@alvinisd.net

Querubin Castro - High School Math

qcastro@alvinisd.net

Rebecca Belt— High School Social Studies

rehernandez@alvinisd.net

Kevin Baker —High School Science

kxbaker@alvinisd.net

Kimberly Stabel—High School English

kstabel@alvinisd.net

Sherri Colyer — Jr. High Core Subjects

scolyer@alvinisd.net

Staff:

Lead Drill Instructor - Judi Walker

jwalker@alvinisd.net

Drill Instructor — LaWanda Daniels

ldaniels@alvinisd.net

Drill Instructor — Carla Tracey

ctracey@alvinisd.net

Drill Instructor - Luis Rivera

lninoderivera@alvinisd.net

Instructional Para - Lauren White

ldwhite@alvinisd.net

Vision Statement

The ADAPT Campus will equip our students to make positive decisions and exhibit appropriate behavior when faced with adversity.

Mission Statement

We will respect, educate, and empower our students to become academically successful, disciplined, productive students.

ADAPT Campus Behavior Model:

- Social Skills Curriculum
- Teacher Interaction—Proactive teaching, corrective teaching, and crisis teaching
- Administrative Intervention—Consistent and supportive response to serious discipline problems

ADAPT Campus Physical Training (PT):

Physical Training is a required element of the ADAPT Campus program. The ADAPT Campus physical training promotes physical fitness, problem-solving, self-confidence, endurance, and self-esteem. It is designed to challenge the individual physically, cognitively, emotionally, and socially. The students are not required to be of great athletic ability; however, they must show commitment and desire for change.

A student must have a doctor's note with specific instructions and specific dates to be followed in order to be excused from any activity. Without a doctor's note, the student will be required to participate in PT.

PT Schedule:

May include but is not limited to circuit training, cardio, weights, and aerobic-exercises during the week.

PT is a part of the student's schedule and it must be completed daily. Failure to complete PT will result in a failing grade, loss of credit, and loss of points.

ADAPT Campus Searches:

All students assigned to Alvin ISD's DAEP (ADAPT) will be searched every morning upon arrival.

Students will arrive with their polo shirt, belt, pants on. Socks and shoes will be removed at the time of the search.

An Administrator or drill instructor will search all clothing (including socks and shoes), any items that are in student's possession (i.e. books, school supplies), and then pat search the student.

Any non-allowed item found during searches will be confiscated. Any student refusing to relinquish contraband will be escorted to the office, parents will be contacted, and the student may be suspended for up to 3 days and have up to 15 days added to his/her ADAPT assignments.

Tardy students will remain in the office until they can be searched by a drill instructor. Parents/Guardians must wait with their student until after he/she has been searched before they may leave. **Students may be searched randomly throughout the day and metal detectors may be used at any time.**

ADAPT Campus Expected Behaviors:

- Students will adhere to the ADAPT Campus dress code at all times.
- Students may not communicate with others verbally or non-verbally at any time without permission.
- Students must walk to the right of the hallway at all times, with their left foot on the black line.
- Students must walk to their designated class in a silent and timely manner.
- Students will follow instructions the first time given without hesitation.
- Students will be respectful to staff and peers at all times.
- Students are expected to go to the restroom during their assigned restroom break times.
- Students will follow each teacher's classroom rules/expected behaviors.
- Students may not bring any non-allowed items on campus. (Including but not limited to: make-up, candy, pens, mechanical pencils, backpacks, jackets, jewelry, purses, or any item that would be a violation of the law or that would jeopardize the safety of others.)

Hallway Rules and Procedures:

- No talking or whistling in the hallway! It should remain silent at all times.
- Keep your hands behind your back. If carrying a book or other item, the left hand should be carrying the item at your side while the right hand is behind your back.
- Walk on the right side of the hallway with your left foot on the black line and in a single file line at all times.
- When you arrive at your classroom, line up outside the door behind the red line, with your left foot on the black line and wait for permission from the teacher to enter.
- Do not stop at other classrooms or counselor's office to speak to a teacher/student. Anything other than walking directly to your assigned classroom will be considered truancy.
- Do not stop at the restroom. All students will be given restroom breaks at predetermined times during the day.

Parent/Guardian Expectations:

- Contact the office when your student will be absent and provide documentation for the absence upon the child's return.
- Wait until the Drill Instructor (DI) has checked your student in each morning before leaving. When your student is tardy, you will need to walk them into the office and have them sign-in with the secretary.
- Review and sign any paperwork given by staff.
- Pick up your child by 3:30pm or the police will be called. Your child is your responsibility.
- When your child is suspended you MUST provide transportation for them within the given time the police will be called.
- It is your responsibility for your child to attend school and be on time.
- Provide transportation for your child.

***ADAPT Campus Exit Requirements:**

Before students can be considered to exit the ADAPT Campus program, they must:

- Have earned the required number of points
- Be passing all classes (or have made significant progress)
- F.L.I.T.E.—successful completion of F.L.I.T.E

Grades will be checked weekly. Teachers will contact parents of any student not making academic progress.

Early Release 30 Days

Home campuses will designate on the student's intake paperwork if a student is eligible for an early release. Eligible students can earn an early release review if they are able to earn the required number of points (see chart below).

30/45/60 Day Release

The lead drill instructor will track the student's points. When a student is on track to reach the designated number of points (see chart below), the ADAPT secretary will notify the campus that a student is on track for release.

The lead DI will post a list of all students who have been determined eligible to enter FLITE. Eligible students will request an application from the DI's during morning Advisory. After successful completion of the application, the ADAPT secretary will then notify the student's home campus that the student will be entering FLITE and provide the above-mentioned information as well as the number of days the student has served to date.

The lead drill instructor will email to all ADAPT staff a list of students eligible for FLITE along with the following information:

Placement Days Assigned	Points Required	Edgenuity Progress % Required	Passing grade &/or Progress
30 Days (review)	1000 points		
45 Days	1750 points		
60 Days	2500 points		

ADAPT Campus Procedures:

Clinic

Parent/Guardians must pick up students with fever or vomiting.

Medicine

A trained staff member will administer prescription medicine. MEDICINE MUST BE BROUGHT BY THE PARENT (NOT THE STUDENT) IN THE ORIGINAL PRESCRIPTION BOTTLE WITH LABEL. The medicine administration form must be on file.

Attendance

Arrival: 7:00 am -7:15 am

Tardy Policy

Each tardy will result in a loss of points. Every student arriving after 7:15 am (beginning at 7:16 am) will be marked as tardy.

When a student has reached their 5th tardy a mandatory parent meeting is required.

Dismissal: 3:10pm

***Students not picked up by 3:30 the police will be called. Please be here by 3:30. Your child is your responsibility.**

When a student is absent, the parent is required to call the ADAPT office to report the absence. Parents must also provide written documentation of the absences within three days in accordance with district policy. Notes will not be accepted after three days and the student will lose any points associated with an unexcused absence. Truancy will be filed on any student who is out of compliance with the district attendance policy.

Transportation

It is the parent's responsibility to provide transportation for their child to and from the ADAPT Campus. Students are allowed to walk home if they live within 1.9 miles of ADAPT. Any student living 2 miles or further must provide their own transportation. Students are not allowed to ride the bus (home campus bus) or drive themselves to the ADAPT Campus. The district will provide bus transportation for students attending Manvel or Shadow Creek High School and Nolan Ryan, Rodeo Palms, Manvel Jr High and McNair Jr High. The bus will pick up from Nolan Ryan @ 6:15 am and drop off @ Shadow Creek High School by the baseball field between 4:00 - 4:10 pm.

Trespassing

ADAPT Campus students are allowed on the ADAPT Campus only and may only be on the ADAPT Campus during normal school hours (including drop-off and pick-up times). Students may not be on any other ALVIN ISD campus for any reason. This rule applies to the formal school day as well as after school functions such as dances and sporting events. Students in violation risk disciplinary action including tickets, fines and/or suspension.

A student placed in a disciplinary AEP may not participate in or attend ANY school-sponsored or school-related extracurricular or co-curricular activities during the period of placement.

*See Criminal Trespass Warning

ADAPT Dress Code:

The ADAPT dress code is to be followed at all times. Our goal is to establish a manner of dress that will reflect excellence and self-respect. The following dress code is intended to accomplish a standardized school dress without having to order from a specific uniform company or catalog.

Daily Uniform:

- White polo shirt
- Solid black or grey crew neck undershirt long sleeve or short sleeve.
- Black pants (No cargo)
- Solid white or black socks
- Solid black leather/cloth-type belt (NO BELT BUCKLES WITH DESIGNS)
- black and white only tennis shoes
- A sports bra is recommended for young ladies.
- Solid white, black, or grey sweatshirt is optional (no hoodies)

PT Uniform:

For PT, students will wear their black pants and may take off their polo shirt if wearing the correct undershirt.

Students may wear a solid white, black, or grey sweatshirt (no hoodies) over regular dress if needed (as the weather permits). A student is required to have their undershirt and polo shirt tucked in at all times, even while wearing a sweatshirt. If they are not in dress code compliance while wearing a sweatshirt, their privilege to wear the sweatshirt may be removed.

Pants

Pants must be black material, with or without pleats, without cuffs.

This is the same expectation for females. Females who show up with ANY PANTS (such as but not limited to skinny, tight, stretchy/yoga) will be considered out of dress code.

NO joggers, cargo pants style, stretch fabric (YOGA PANTS), hip-huggers, “skinny” pants. THE PANTS MUST NOT BE TIGHT FITTING IN ANY WAY. DISCRETION WILL BE UP TO THE STAFF.

Pants are to be worn at the waist. They must be fitted at the waist and in the crotch before being belted. Any student who is unable to keep his/her pants at the waist will be given the opportunity to tighten his/her belt or a zip tie will be used to assist in keeping pants at the proper fit and we will attempt to notify parents in each case. Students may not roll up their pant legs into tight cuffs. Slacks must be hemmed at an appropriate length; no frays, slits or tears. Tight or baggy fitting pants are not permitted at any time. **No athletic shorts are to be worn under the pants.**

Belts

Belts are to be worn at all times and are to be leather, cloth or plastic and must be solid black with no decorative designs. Belt Buckles must be plain without design. Zip ties will be used if the student has no belt.

Shoes

Shoes must be tennis shoes, athletic shoes, or Van style shoes only. Shoes must be black and white only, including the sole of the tennis shoe, with no accent colors (including the stitching on the shoe). The shoelaces must also be black or white. **Shoes must be worn at all times.**

Socks

Solid white or solid black socks will be worn. **Students who violate this rule will be required to remove their socks.**

Hair

Hair color must be a natural/ standard color.

Eyebrows must be free of shaved and dyed designs (students with slashes in eyebrows will need to shave the brow(s) from the slash to the end of the eyebrow OR color the eyebrow in with a black marker).

Eyelashes must be natural. No extensions.

Males: Young men's hair must be cut prior to enrolling in the ADAPT Campus no longer than 2" or braided to the scalp without designs and tucked so as not to exceed the 2 inch rule. Hair must be kept at this length or shorter for the students entire ADAPT placement. Students will lose points for haircuts not being in compliance. Students may also be sent home if hair is repeatedly in violation and should return with the appropriate cut or style.

Haircuts may not have designs or parts cut into the hair (students with designs in their hair will shave their entire head on site or be sent home). Sideburns shall not be below the earlobes and shall not be flared.

No facial hair is permitted: no mustaches, beards, or goatees will be allowed at any time. Students violating this rule will be required to shave on site for not being in dress code compliance at arrival. Failure to comply may result in being sent home until in compliance, loss of points, or suspension.

Females: While enrolled in the ADAPT Campus, all young ladies are required to wear their hair in a ponytail or tight bun.

Female students whose hair is too short for a ponytail will have to wear a black headband. Failure to comply may result in being sent home until in compliance, loss of points, or suspension.

Tattoos

All tattoos, writing, or markings of any kind must be covered at all times, including during PT. If it cannot be covered with clothing, it must be covered with bandages and be done prior to arrival. Students who have visible tattoos and/or markings at arrival will be sent home with parents and expected to return once covered. Students who have tattoos and/or markings that may be visible during PT or at any time during the school day will need to have a long sleeved solid white undershirt or have the necessary bandages to completely cover the tattoos and/or markings. **The student must provide these items.**

No cologne/perfume of any kind is permitted (this includes body spray). It is contraband. If a student brings cologne or perfume, it will be confiscated and not returned. However, a student may spray cologne or perfume on his/her person or clothes before arriving at ADAPT Campus.

Accessories

Jewelry: No jewelry of any kind will be permitted. Students may not wear any form of decorative item (such as but not limited to: watches, earrings, necklaces, any piercing items, chains, rubber bracelets, finger rings, rubber bands, ankle bracelets). Any items confiscated will be returned to the parent upon student's release of the ADAPT program (NOT AT THE END OF THE SCHOOL DAY). If these items are not picked up, they will be disposed of accordingly.

Grills: Grills are non-permanent dental appliances for decorative purposes. These decorative appliances will not be permitted at any time.

Fingernails: No fake fingernails/tips or fingernail polish will be allowed. Fingernails for males and females should be kept trimmed (no longer than the end of the fingertip).

Make-up: Students will not wear make-up of any kind to school or related ADAPT Campus functions (including, but not limited to, foundation, powder, eyeliner, lip gloss, mascara, etc.).

Make-up wipes will be provided and any refusal to remove will result in suspension and/or additional days added.

****Any student out of dress code that cannot be corrected at school will be required to have a parent pick them up.**

Cell Phones: Students are not allowed to possess cell phones. Cell phones will be collected upon arrival.

- If confiscated later in the school day the phone will be turned over to the ADAPT administrator and there will be a \$15.00 fee to retrieve the phone; the student will receive a disciplinary write-up

Breakfast/Lunch Money: Students are only allowed to bring money for their breakfast/lunch. Parents can send cash or a check (made out to AISD). It should be brought enclosed in an envelope labeled "Lunch money," with the amount enclosed and the name of the student listed. Any money found on a student will be considered lunch money and will be deposited into his/her lunch account. Parents may also use the online system to deposit money into the student's breakfast/lunch account.

ADAPT students are not allowed to bring food or drink to school at any time. If the student is already on free or reduced breakfast/lunch, they will still be on free or reduced breakfast/lunch while at ADAPT.

Misc: No backpacks, purses, make-up bags, make-up, sunglasses, gloves, hair clips, hair brushes, rat-tail combs, picks, caps, hats, bandanas, hair nets, or wave caps will be allowed. If confiscated, they will be discarded/thrown away immediately.

No radios, cameras, beepers/pagers or video games are allowed. If confiscated, the cell phone procedure/fines will be followed.

No gum or candy is allowed at any time on campus. This will be disposed of immediately. Any non-approved item will be returned to parents upon students release from ADAPT. Any student refusing to relinquish items will be suspended for up to 3 days and have up to 15 days added to his/her ADAPT assignments.

Counselor:

In order to see the counselor you must fill out the form and turn into Drill Instructor, who will then place the form in the counselor basket in the main office.

ADAPT Supply List

Any student entering ADAPT must provide the listed supplies at Intake.

These supplies will need to be brought to Intake-Orientation when the student reports to ADAPT.

Please do not label the supplies. These items will not be returned. We understand that school supplies might have been purchased earlier but these items will be needed while serving his/her ADAPT placement.

- 1 - Boxes of tissue
- 2 - Hand Sanitizer
- **Students must bring one pair of earbuds.**

Earbuds will remain with the student throughout the day. Earbuds should not be left in any classroom or anywhere else on the ADAPT campus. Alvin ISD or ADAPT staff are not responsible for loss or theft

Female students:

Feminine products

No pens of any kind or color are allowed.

Students may only bring what is on this supply list. Any other items will be considered contraband, confiscated and not returned (i.e. pictures, drawings, photos).

If a student has an issue obtaining these supplies please contact the office.

After PT, Students will be escorted back to the PT room. Students will have the opportunity to clean up with baby wipes and use deodorant (with drill instructor monitoring). Students may also use the restroom, fix their hair, and get back into dress code.

Point cards will be completed by the assigned drill instructor for that period and then returned to the students.

Students should be back in ADAPT dress code and ready to be escorted back into the main building. The drill instructor will then escort the students back into the main building.

Morning Quote Procedures

Each day of the school week there will be a quote projected in the cafeteria.

- On the first day of the week a drill instructor/staff member will pass out a sheet of notebook paper and a pencil to each student.
- On the first day of the week available drill instructors will walk around and staple the quote sheet to the student's point sheet.
- A drill instructor/staff member will put the quote of the day up on the screen.
- Students will then copy the quote and complete the assignment.
- Pencils will be collected.

Extra Points:

Students who complete all quotes for the **entire** school week will receive 5 extra points. **All** quotes and assignments for the week must be completed in order for the student to receive the extra points. If any days are skipped/missing or out of order, the student will not receive any extra points for that week.

Hallway Procedures

During Class Change

Drill Instructor Expectations:

Placement - All available drill instructors will be spread out through the hallways.

Responsibilities

- Monitoring students
- Ensuring campus safety
- Enforcing ADAPT rules and expectations
- Taking points for infractions (marking it on the point sheet)
- Giving discipline PT when needed

Teacher Expectations:

Placement - Each teacher will be standing in the hallway outside of their classroom.

Responsibilities

- Monitoring students
- Ensuring campus safety
- Enforcing ADAPT rules and expectations
- Taking points for infractions (marking it on the point sheet)

During Restroom Breaks

Drill Instructor Expectations:

Placement

- Male drill instructor in the male restroom
- Female drill instructor in the female restroom
- Any additional available drill instructors will be in the hallway

Responsibilities

- Monitoring students in the restroom
- Monitoring any students that may be in line outside of the restroom
- Ensuring campus safety
- Enforcing ADAPT rules and expectations
- Taking points for infractions (marking it on the point sheet)
- Giving discipline PT when needed

Classes will be released one at a time for scheduled restroom breaks. Only 5 students should be allowed to enter the restroom at a time. Students should not enter the restroom with any school items or writing utensils.

Teacher Expectations:

Teachers may use this time to use the restroom. When necessary teachers may be asked to assist during restroom breaks. If the teacher leaves the classroom during this time, all remaining students who did not take the opportunity to use the restroom will have to exit the classroom until the teacher returns.

During Dismissal

Drill Instructor Expectations:

Placement

- One drill instructor in the main hallway
- One drill instructor going classroom to classroom to dismiss

Responsibilities

- Monitoring students
- Releasing students
- Escorting students
- Ensuring campus safety
- Enforcing ADAPT rules and expectations
- Taking points for infractions (marking it on the point sheet)
- Giving discipline PT when needed

Teacher Expectations:

Placement - Once students are dismissed be at assigned duty post

Responsibilities -

- Escorting students
- Monitoring students
- Ensuring campus safety
- Enforcing ADAPT rules and expectations
- Taking points for infractions (marking it on the point sheet)

Cell Phone Collection/Distribution Procedures

ADAPT students who are bus riders and walkers may bring a cell phone to campus. Car riders are not allowed to bring a cell phone.

Collection:

The cell phone must be **immediately** turned off and turned in to the office upon **arrival**, according to the following guidelines.

- The student turns off his/her phone.
- The student will enter the front foyer.
- The student will wait in line silently (at the sliding glass window).
- The student will give his/her name to the staff member at the window.
- The student will be given his/her envelope (with the student's name on it).
- The student will place his/her phone in his/her envelope and hand it back to the staff member.
- The student will then go back outside through the front ADAPT entrance and get in line to be searched.

Distribution:

Only 5 students at a time will be allowed to enter the front foyer.

- The student will give his/her name to the staff member at the window.
- The staff member will locate the student's envelope and then hand the student their cell phone.
- Once the student receives their cell phone, he/she will exit the front ADAPT entrance to either walk home or get on the bus.
- The staff member will place all empty envelopes together and back in the basket after all students have received their cell phones.

* Once on campus, at no time should the student be texting, listening to music, or using his/her cell phone in any way without express permission from a staff member.

Arrival Procedures

DI Placement:

- 1 - female searches
- 1 - male searches
- 1 - assisting with female/male searches
- 1 - checking car riders

Teacher/Staff Placement:

- 1 - in the office at the sliding glass window to collect cell phones
- 1 - in the front foyer
- 2 - PT slab
- 1 - on the sidewalk in front of the gym

At 7:00 am, bus unloads.

7:15 am, car riders start arriving. The drill instructor who is checking car riders will motion to the first car to pull up and student to step out of the vehicle. The student will be checked for ADAPT dress code compliance. If the student is not in compliance, he/she will be told to get back into the vehicle.

The parent will be informed of the dress code infraction. The parent can then leave, get the student in dress code compliance, and return him/her back to the ADAPT campus to be checked again before being allowed to enter the ADAPT campus. After the student has been confirmed to be in dress code, the parent may leave and the student will get in line to be pat searched. All students with cell phones will be directed into the front foyer. **All cell phones should be turned off upon arrival to the ADAPT campus.** They will wait quietly in a single file line at the glass window. Once they arrive at the glass window they will give their name and hand over their cell phone so it can be placed in an envelope (labeled with the student's name). Once the student has dropped off his/her cell phone, he/she will return back and get in line for pat searches.

A staff member will be present in the front foyer. Responsibilities include:

- Monitoring students
- Ensuring campus safety
- Enforcing ADAPT rules and expectations
- Taking points for infractions (marking it on the point sheet)
- Reporting any non-compliance

Once the bus has left the car rider/bus line, the drill instructor who is checking car riders will motion to the first car to pull up and student to step out of the vehicle. The student will be checked for ADAPT dress code compliance. If the student is not in compliance, he/she will be told to get back into the vehicle. The parent will be informed of the dress code infraction. The parent can then leave, get the student in dress code compliance, and return him/her back to the ADAPT campus to be checked again before being allowed to enter the ADAPT campus.

After the student has been confirmed to be in dress code, the parent may leave and the student will get in line to be pat searched. Students will form 2 lines - one for girls and one for boys. The student will need to remove their socks, shoes, belt, and sweatshirt. He/she should also untuck his/her shirts (both undershirt and polo). Female students will need to take their hair down if it is for a thorough search.

Pat searches will include:

- Checking socks to ensure nothing is being hidden inside
- Checking shoes to ensure nothing is being hidden inside or under the insole
- Checking sleeves and inside and outside of collar
- Checking waist by running hands around the waistline and shaking pants by waist, ensuring that nothing is being hidden
- Pat searching the student's outline (arms, back {especially female's bra area}, trunk, and inside and outside of legs)
- Female students will need to shake their bra to ensure nothing is being hidden
- Using a metal detector to ensure the student doesn't have anything else hidden

After a student has completed the daily search, he/she will get into a complete dress code and then report to the ADAPT PT slab. Males and females line up separately. Upon arriving at his/her line, he/she will stand on the next available X. Student will remain on the X silently until 7:15 am when the students will be moved into the ADAPT cafeteria.

Teacher/Staff assigned to the PT slab responsibilities include:

- Monitoring students
- Ensuring campus safety
- Enforcing ADAPT rules and expectations
- Taking points for infractions (marking it on the point sheet)
- Reporting any non-compliance

7:15 am a drill instructor will go to the PT slab. The drill instructor and teachers/staff assigned to the PT slab will escort the students inside to the cafeteria. Students will remain silent and report to their assigned seat. Students will remain standing until all students are instructed to be seated.

7:15 am a drill instructor will report to the cafeteria to assist. All teachers will be released for their conference period beginning at 7:15 am.

One male drill instructor and one female drill instructor will remain outside at the car rider/bus line until 7:20 am for tardy students. At 7:20 am, they will report to the cafeteria. Students arriving after 7:20 will have to check in with the office. The office will radio for a male or female drill instructor for pat search and dress code check.

Dismissal Procedure

- At 3:10 pm, a drill instructor will go to each classroom one at a time and begin to release students for dismissal.

DI Placement

1 - outside

2 - hallway (1 will move to the cafeteria after all students have been released from classes)

1 - cafeteria

Teacher Placement

1 - in the office at the sliding glass window to distribute cell phones

2 - outside

3 - cafeteria

- Car riders and walkers will be escorted to the front foyer by a drill instructor or their teacher if he/she has outside duty. If a student has a phone to pick up it will be done at this time. The students will then be escorted out the main entrance (outside) where a drill instructor and other staff will be waiting to monitor students. Walkers will be released at this time. Car riders will stand on an X and wait for their ride.
- The bus riders will be escorted to the cafeteria by a drill instructor or their teacher if he/she has cafeteria duty. The students will sit quietly in their assigned seats. When they are called, all bus riders will line up quietly in a straight line. At this time, they will be escorted down the hallway to the office. The students will stop at the end of the hallway at the red line. They will be released 5 at a time to enter the front foyer to pick up their phone and load the bus.

Alvin Independent School District

ADAPT CAMPUS PARENT/STUDENT CONTRACT

STUDENT: _____ ID#: _____

HOME CAMPUS: _____ GRADE: _____

This receipt is to verify that I and my student have received a copy of the GENERAL STUDENT RULES of the District ADAPT Program, which informs us of our responsibilities throughout the ADAPT assignment. My signature below indicates that I understand the rules and regulation of the ADAPT program.

I have read and understood the rules and regulations before me as binding. I understand that not meeting the guidelines and expectations of the ADAPT program may result in myself and/or my child incurring penalties which may include court, tickets, fines, ISS, or JJAEP. I understand that during my orientation at ADAPT, I have received specific information regarding dress code, point system, and ADAPT procedures. As the parent/guardian I agree to support the ADAPT program and all of its initiatives. I also understand that failure to meet parental requirements will result in my child remaining in the program until all requirements are satisfied.

Signature of Parent/Guardian

Date Signed

I understand the rules and regulations of the ADAPT program and agree to comply and follow all rules at all times. I also agree to comply and follow the student dress code, and student code of conduct.

Signature of Student

Date Signed

I (Parent/Guardian): _____
have read all sections of the ADAPT Campus Student Handbook, including the highlighted sections below. By initialing below I verify that I have read all sections of the ADAPT Campus Student Handbook and attended the orientation where I could ask questions about policies and procedures governing the ADAPT Campus.

_____ **ADAPT Campus Contact Sheet**

_____ **ADAPT Physical Training (PT)**

_____ **ADAPT Campus Searches**

_____ **ADAPT Exit Requirements**

_____ **Expected Behaviors**

_____ **Attendance**

_____ **Tardy Policy**

_____ **Transportation**

_____ **Trespassing (Including Criminal Trespass Warning)**

_____ **Clinic**

_____ **Medicine**

_____ **ADAPT dress code is to be followed at all times.**

_____ **Hair Policies (for male and female)**

_____ **Cell Phones**

_____ **Money**

_____ **ADAPT School Supplies**

ALVIN ISD ADAPT

Student Information Form

Student Name: _____ Grade: _____

Student ID Number: _____ Home Campus:

Address: _____

City: _____ Zip: _____ Home Phone: _____

Name of person student lives with: _____ Relationship to student: _____

Address: _____ Phone: _____

Place of Employment: _____ Work phone: _____

E-Mail: _____ Cell Phone: _____

Contact Person #2: _____ Relationship to student: _____

Place of Employment: _____ Work phone: _____

E-Mail: _____ Cell Phone: _____

Students must be dropped off each morning but have the option of walking home. How will your student get home each afternoon? Bus rider _____ Car rider _____ Walker _____

Parents/guardians must send an email or a note with contact information by 3:00 if afternoon transportation changes. Students listed as car riders will remain in the office until 4:00 if no contact has been made.

Emergency Information:

If contact #1 or #2 cannot be reached, please provide three additional names and numbers for persons who may pick up or drop off your student.

Name:

Number:

Known allergies? _____ Currently taking any medication? _____

If your student will need to take medication at school, please contact the office for medication forms you must complete.

*Any physical limitations documented by a doctor? _____

*note provided from doctor

Any physical injuries? _____ Dietary restrictions? _____ If yes, please contact the office.

In case of a medical emergency please provide the name and number of your family doctor:

Probation Officer Contact Information:

Name

Number

Parents/guardians understand they are responsible for keeping their student's cafeteria account current. If a student does not have money in his/her account, the cafeteria will not allow him/her to charge items and the student will not receive breakfast or lunch.

ALVIN INDEPENDENT SCHOOL DISTRICT

Criminal Trespass Warning

Pursuant to Section 30.05(b)(2) of the Texas Penal Code,

Last Name _____ First Name _____ M.I. _____

Street Address _____ City _____ State _____ Zip Code _____ Telephone No. _____

_____ Date of Birth _____ Height _____ Weight _____ Color Hair/Eyes _____ D.L. No. _____ State _____

has been warned and ordered not to return to property under the control of the Alvin Independent School District.

This warning is given on the _____ day of _____ 20____ at _____ A.M./P.M.

If the above named student returns to any property under the control of the Alvin Independent School District with the exception of the ADAPT center without the proper authorization, the student is subject to criminal prosecution for Criminal Trespassing. Proper authorization is a written permission slip giving the student authorization to be on school district property and is signed by the school principal or the principal's designee. This trespass warning is in effect until the student completes his/her assigned days in ADAPT.

Signature of Parent _____ Date _____

Signature of Student _____ School ID # _____ Date _____

Signature of School Authority _____ Date _____

Name			Seat #		0
Date				Days Completed	0
Infractions					
Period	Monday	Tuesday	Wednesday	Thursday	Friday
Arrival					
1st					
Transition					
2nd					
Transition					
3rd					
Transition					
4th					
Transition					
Lunch					
Transition					
5th					
Transition					
6th					
Transition					
7th					
Transition					
Dismissal					
Total Points	0	0	0	0	0
				Week	0
Weeks 1		Week 7			
Weeks 2		Week 8			
Week 3		Week 9			
Week 4		Week 10			
Week 5		Week 11			
Week 6		Week 12			

		Balance	0			
Classroom Points		PT Points			First Period	
5 pts. - Work completed, follows class rules, speaks politely to peers & authority figures, remains on task		20	Completed to best of ability, 100% participation			
4 pts. - Completed majority of work, redirected once		15-19	Redirected once, minor talking		Second Period	
0 pts. - Completed some work, excessive talking, redirected more than once		0	Redirected more than once, Persistent talking, Didn't attempt 100% of exercises		Third Period	
0 pts. - Corrective PT, Minimal work		0	Minimal effort, Horseplay, Speaking to others,		Fourth Period	
0 pts. - Office referral, No work						
Hallway Infractions						
-5 pts. - Talking, Dress Code, Hair		0	Disrespectful to D.I.'s or peers, Refusal to do PT, No effort		Fifth Period	
Tardies	-10 points per day	Comments:			Sixth Period	
Suspension	-50 points					
Verbal/physical aggression	-25 points					
Walking out of Class/Truancy	-15 points				Seventh Period	
Contraband	-15 points per item					